

# Statement of Best Practice in Joint Working between Glasgow City Council and Social Housing Providers (No.1)

## 1. CITY WIDE JOINT PLANNING

---

### PURPOSE OF STATEMENT

To obtain a commitment by both GCC, its partners in Community and Health Care Partnerships (CHCPs) and other Glasgow wide Health and Social Care Partnerships and Registered Social Landlords in Glasgow (Including Glasgow Housing Association (GHA) and associated Local Housing Organisations (LHOs) to foster productive joint planning and working arrangements between these parties. This statement is part of suite of 13, which can be accessed via Glasgow City Council [web site](#), GGCNHS and GHA intranets and through the members pages of the web sites of SFHA and Glasgow and West of Scotland Forum of Housing Associations.

### 1. CITY WIDE JOINT PLANNING

The main relevant city-wide plans are the Council's Local Housing Strategy and Housing Investment Strategy. GCC Social Work Services, GCC DRS Housing Investment and Strategy Community Health and Care Partnerships and NHS Greater Glasgow and Clyde are partners in the production of these strategies along with the RSL sector including GHA. This representation should continue with the purpose of allowing joint work on the following.

- Input to the Local Housing Strategy (LHS) and related Area Development Frameworks (ADFs) <http://www.local.housingstrategy.glasgow.gov.uk/> from the Joint Community Care Plan [http://www.glasgow.gov.uk/en/YourCouncil/PolicyPlanning\\_Strategy/ServiceDepartments/SocialWork/](http://www.glasgow.gov.uk/en/YourCouncil/PolicyPlanning_Strategy/ServiceDepartments/SocialWork/)
- Input to the LHS and ADFs from the Joint Children's Services Plan (above web site)

- Input to the LHS and ADFs from the Community Justice Authority and Social Work Services Criminal Justice Plans  
[http://www.glasgow.gov.uk/en/YourCouncil/PolicyPlanning\\_Strategy/ServiceDepartments/SocialWork/criminaljusticesocialworkstrategicplan.htm](http://www.glasgow.gov.uk/en/YourCouncil/PolicyPlanning_Strategy/ServiceDepartments/SocialWork/criminaljusticesocialworkstrategicplan.htm)
- [http://www.glasgowcitycouncil.co.uk/committee\\_minutes/public/extsearchresults.asp](http://www.glasgowcitycouncil.co.uk/committee_minutes/public/extsearchresults.asp)
- Input to the LHS and ADFs from the Glasgow City Strategy on the Prevention and Alleviation of Homelessness  
[http://www.glasgow.gov.uk/en/Residents/Care\\_Support/Homelessness/ChangingGlasgowsServices/ThePartnership/](http://www.glasgow.gov.uk/en/Residents/Care_Support/Homelessness/ChangingGlasgowsServices/ThePartnership/)
- Input to the LHS and ADFs from CHCP Development Plans  
[www.chps.org.uk](http://www.chps.org.uk)

A joint Social Work-DRS Social Care and Housing Liaison Group (SCHLG) has also been set up to strengthen strategic social care housing planning (see remit attached at appendix 1).

In addition joint groups between GCC and RSLs exist around the Glasgow City Strategy on the Prevention and Alleviation of Homelessness eg in relation to the delivery of the joint Homelessness Duty Protocol.

## **2 JOINT PLANNING INFORMATION**

2.1 RSLs (Including GHA and associated LHOs) will share with GCC appropriate information to assist the joint planning process such as numbers of adapted properties, supported accommodation projects and general information on the demand for housing within the city of Glasgow ("the City"). In turn GCC will share such information as it has available that relates to particular housing needs in Glasgow that may assist RSLs in their internal planning processes.

2.2 RSLs (Including GHA and associated LHOs) will, wherever reasonable be required to provide the above-mentioned information in a range of different formats dependant on the reason/care group for which it is required. For example comparative information on the spread of different types of supported accommodation/adapted properties owned by RSLs categorised by care group/type of accommodation (including numbers of places/beds across different geographical areas in the City) will be required for strategic planning purposes. More localised information may be required in order to consider the spread/concentration of supported accommodation in specific localities.

2.3 GGC will undertake not to make unreasonable and repetitive demands in this respect and where possible make use of existing information systems already used by RSLs to report on such information eg Annual Performance and Statistical returns (apsr) to Communities Scotland.

2.4 Information will be supplied to GCC as and when required within such timescales as are agreed mutually as being reasonable by GCC and partner RSLs. Such information will be required in a written format as reports, although verbal updates may from time to time be required at meetings. The precise format in which information will be supplied will be mutually agreed within the joint planning processes in which GCC and RSLs are already involved and collaborating.

2.5 On an "ad hoc" basis Registered Social Landlords and GCC/ its joint planning partners will collaborate to improve the quality and sharing of joint planning information and research through participation in mutually agreed information gathering/ research exercises (eg recent co- working on the Social Housing Demand Survey).

2.6 They will also agree to making mutually agreed changes to information gathering techniques that improve the efficiency of information exchange and minimise time spent by frontline managers and staff in collating information for reporting purposes in order to maximise their time in working with service users/ tenants.

2.7 All parties will make efforts to share mutually agreed information electronically/ as a soon as is possible given the exigencies of providing direct services to the people of Glasgow.

### **3. IMPLEMENTATION OF JOINT PLANS**

- 3.1 RSLs will assist in implementing the LHS and ADFs and the plans and strategies that inform them (see links at 1 above ) by incorporating appropriate provisions wherever possible, in new build or redevelopment programmes. This would include ensuring that new/redeveloped properties would meet barrier free standards wherever possible. RSLs will co-operate with GCC in relation to building beyond barrier free standards in terms of "Housing for Varying Needs" where possible, in the event that specific requirements for more substantially adapted properties are identified in the joint planning process.
- 3.2 RSLs will co-operate in the joint planning process by endeavouring to make appropriate existing housing available through their allocation/ transfer processes, wherever reasonable to do so, to ensure that people with particular housing needs are able to live or continue to live within the community of their choice. Appropriate housing in this context means appropriately located (e.g. ground floor, near shops and services) or adapted (ranging from barrier free through wheelchair accessible housing to sheltered/very sheltered housing). It would also include making the appropriate standard of housing available for those

with particular support needs (individual and shared tenancies) and making houses available for shared accommodation by leasing to care providers in accordance with Communities Scotland Guidance (*accessible at [www.communitiesscotland.gov.uk](http://www.communitiesscotland.gov.uk) under A guide to Section 66 of the Housing Scotland Act 2001- disposals of land or property at CSGN 2005/05 Appendix 3*).

- 3.3 GCC will support RSLs in providing housing for people with particular housing needs by allocating housing investment funding that it manages in a way that reflects local need and in line with the strategies and plans outlined at 1 above.
- 3.4 GCC will support RSLs in managing housing for people with particular needs, where possible in terms of budgetary and political accountability processes, by seeking to use revenue funding for care and support of people with particular housing needs in a way that supports the delivery of the above strategies and plans. While it may not be feasible or practicable to grantee such revenue commitments on the timescales required by housing development programmes, GCC is committed to including them in future planning assumptions eg in relation to "Supporting People" funding

#### **4 Related Statements**

The above statement should be read in conjunction with Statement 2 on Local Liaison Arrangements/ Working Together

## **APPENDIX 1: REMITS AND RESPONSIBILITIES**

### **SOCIAL CARE HOUSING LIAISON GROUP (SCHLG)**

DRS will organise meetings.

#### **Remit**

To strengthen strategic social care housing planning.

#### **Key Tasks**

- To agree and keep under review all social care housing funding priorities.
- To establish that funding, both capital and revenue, is available to develop and support agreed funding priorities.
- To track progress in each social care housing development project.
- To build networks between housing and social care.
- To develop a better understanding of policy issues and good practice social care housing.
- To report agreed social care housing priorities to the ISG annually in June and draft Social Care Development Funding Programme annually in January.

#### **Membership**

DRS: David Webster, Steve McGowan, Jennifer Sheddan  
Principal Officer (Service Modernisation)

Social Care Lead Officers (for care groups to confirm):

Mental Health – Carol Heron

Homelessness – Maureen Mackinnon

OP/PD – Nick Kempe

Addictions – Caroline Blair

Children and Families – Pat Coltart

Learning Disability – Charlie Coggrave, Angus McDonald

Social Work Finance