

SCRUTINY COMMITTEES:-

Membership: 15 members of the Council comprising:-

SNP – 7
Labour – 6
Conservative – 1
Green – 1

The Committee may appoint up to 4 people as non-voting co-optees to bring access to external expertise, knowledge or experience, as necessary.

Convener: Member of the Opposition

Quorum: 4

Meeting Arrangements: 4 weekly.

General Terms of Reference for all Scrutiny Committees:

1. The City Administration Committee is held to account through 'call-in'. This is the process which gives each Scrutiny Committee an important role in ensuring that the City Administration Committee is accountable for the decisions and actions it takes and that it is delivering the corporate objectives the Council has agreed. The call-in process is set out in the Council and Committee Standing Orders.
2. Scrutiny Committees shall take account of any implications of Brexit and the City Region Economic Strategy in making any recommendations or taking any decisions.

OPERATIONAL PERFORMANCE AND DELIVERY SCRUTINY COMMITTEE.

Terms of Reference.

- 1 To scrutinise and monitor the operational performance of all Council Family Group Services (services and ALEOs) in relation to the Council's policy objectives and performance targets. These functions will include:-
 - (a) considering any performance reports and information which relate to issues falling within the remit of the Council's services, including complaint handling, customer care and ombudsman reports;
 - (b) monitoring the outcomes of the Glasgow Community Plan in relation to the Council's input;
 - (c) considering any operational issues which are relevant to any subject falling within the remit of this committee;

- (d) monitoring employment, personnel and equalities issues as they relate to the operation of the Council corporately and to its individual services and ALEOs;
- (e) considering any external audit (or equivalent) reports which relate to any issue falling within the remit of this committee;
- (f) inviting the relevant City Convener to attend committee and where appropriate, to question and hold them to account on the operational performance of their service area; and
- (g) referring back to the appropriate City Policy Committee for its consideration, any service performance issue which might have implications for City policy coming within the remit of the City Policy Committee;

2 To scrutinise the performance of the arm's-length external organisations (ALEOs) established by the Council. These functions will include:-

- (a) contractual performance/compliance;
- (b) statutory and other performance targets and outcomes set through the Glasgow Community Plan which are relevant to partnership working;
- (c) internal and external audit reports;
- (d) decision making structures and compliance with applicable codes of conduct;
- (e) risk management;
- (f) compliance with equalities obligations;
- (g) complaint handling and customer care; and
- (h) referring back to the appropriate ALEO Board for its consideration, any service performance issue coming within the remit of the ALEO, or under the contractual agreement which the Council has with that ALEO.