

Notification of intention to install CCTV System in a Licensed Taxi or Private Hire Car

This form should be used to notify the Licensing Authority of the intention to install a CCTV System in a Taxi or Private Hire Car currently licensed by the Authority under the Civic Government (Scotland) Act 1982.



Before completing this form please read the guidance and notes that are attached. If you are completing this form by hand please write legibly in block capitals.

SECTION 1. LICENCE DETAILS

1.1 Please provide details of the existing Licence and holder:

Name and Address of the Current Licence Holder

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Licence No.		Expiry Date	
Plate No.		Registration No.	
Contact No.			
Email			

SECTION 2: TYPE OF CCTV SYSTEM

Specify the type of CCTV that you propose to install:

CCTV System with video recording capability only	<i>Please Tick</i>	
	<input type="checkbox"/>	
CCTV with audio and video recording	<input type="checkbox"/>	
Does the CCTV system only record external images	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Specify if a service provider will be used for remote storage of the CCTV data:		
Do you intend to have a third party 'Data Processor'	YES <input type="checkbox"/>	NO <input type="checkbox"/>

SECTION 3: POLICY ON INSTALLATION AND OPERATION OF CCTV SYSTEM

Please tick to confirm that you have read and agree to the following:

I confirm that I have read the Licensing Authority's policy on the installation and operation of CCTV systems in Taxis and Private Hire Cars.

Please Tick

I understand that as a condition of my Licence I will require to comply with the requirements of said policy and that failure to comply could lead to the possible suspension of my Licence.

SECTION 4 CHECKLIST

I confirm that I have enclosed the following:

All Applicants

- The relevant Administration Fee of £25

Please Tick

SECTION 5: DECLARATION

In submitting this notification to Glasgow City Council I hereby confirm that (a) I am the holder of the Licence detailed in Section 1 of this form; (b) the particulars given by me on this form are true to the best of my knowledge and belief; (c) I have read the attached guidance and notes; and (d) the appropriate fee is enclosed.

Only the Licence Holder named in Section 1 can sign or amend this form

NAME

Print Name Clearly

SIGNATURE

DATE

NOTES

- A The information which you provide on this form will be processed by Glasgow City Council (which is the "data controller" for purposes of the Data Protection Act 1988) in order to process your notification. The Council is under an obligation to properly manage public funds. Accordingly, information that you have provided on this form may be used to prevent and detect fraud, and may also be shared for the same purposes with other public bodies or other organisations that handle public funds.

FOR OFFICE USE ONLY

Date Received.

Suspended

Date System Updated

Acknowledgment Sent

YES NO