

**Direction of George Black, Chief Executive of Glasgow City Council under the Housing Benefit and Council Tax Benefit (Electronic Communications) Order 2006**

Glasgow City Council (“the Authority”) in accordance with paragraph 2 of

- Schedule 11 to the Housing Benefit Regulations 2006,
- Schedule 10 to the Housing Benefit (Persons who have attained the qualifying age for state pension credit) Regulations 2006,
- Schedule 9 to the Council Tax Benefit Regulations 2006 and
- Schedule 8 to the Council Tax Benefit (Persons who have attained the qualifying age for state pension credit) Regulations 2006,

(the “2006 Regulations”) hereby makes the following directions –

1. An individual who, in accordance with the 2006 Regulations,
  - a. makes a claim for Housing Benefit or Council Tax Benefit under the Social Security Contributions and Benefits Act 1992, or
  - b. notifies a change in circumstances for a Housing Benefit or Council Tax Benefit claimis authorised to do so by an electronic communication, provided that the individual uses the method approved by the Authority in relation to the claim.
2. The methods and form set out, at the time of and for the purposes of the delivery of such a claim as referred to in paragraph 1, on the Authority’s website, are respectively –
  - a. The methods approved by the Authority for-
    - i. authenticating the identity of the individual making the claim;
    - ii. submitting the claim;
    - iii. authenticating the claim delivered; and
    - iv. electronic communication
  - b. The form approved by the Authority in which the claim is to be delivered.

Signed by

George Black  
Chief Executive  
January 2010