



CBS reference (office use only):
.....

**GLASGOW CITY COUNCIL
LAND AND ENVIRONMENTAL SERVICES
APPLICATION FOR PERMISSION TO EXCAVATE A PUBLIC ROAD**
As required by the Roads (Scotland) Act 1984, Section 56

1) EXCAVATION LOCATION/ DETAILS:

Street/ Road name.....

Closest building number.....

Date from.....

Date to.....

Description of works.....

2) APPLICANT DETAILS:

Name.....

Address.....

.....

Telephone.....

Email address approved permit should be sent to.....

3) DIMENSIONED SKETCH PLAN:

This should show the proposed location, the dimensions of the excavation (including depth), the road and footway width, as well as any diversions for pedestrians and/ or vehicles.

*****PLEASE NOTE THAT THE APPLICATION WILL BE INCOMPLETE IF NO PLAN IS INCLUDED*****

4) DECLARATION:

I/ we agree to comply with the accompanying conditions and any additional conditions pertaining to permission granted as a result of this application.

Signature of applicant.....

Date.....

CONDITIONS see below and overleaf

- 1) All works must be signed and guarded as stated in the booklet "Safety at Street Works and Road Works – A Code of Practice" as revised in June 2014.
- 2) This permit does not carry with it any right to interfere with any apparatus in or above the road or pavement, and consequently before the commencement of work, the position of any such apparatus should be determined by you. Contact Dial Before You Dig tel. 08000 231251 before commencing work.
- 3) The road and/or footway must be reinstated to the correct reinstatement category as stated in the "Specification for the Reinstatement of Openings in Roads", as revised in January 2015.
- 4) No openings shall be permitted on bridges nor shall any tunnelling be allowed unless special detailed application is made and approved.
- 5) The reinstatement must be maintained in good condition during the maintenance period of 12 months from the date completion of the works is notified to the office issuing this permit.
- 6) The permit holder undertakes to relieve Glasgow City Council of all liability for any loss, injury or damage due to operations carried out either during the opening or during the period of maintenance.

DIAL BEFORE YOU DIG Freephone 08000 231 251

At least 5 working days before you plan to dig call **08000 231 251** and give the **Dial Before you Dig** operator details of the works you intend to carry out.

The **Dial Before you Dig** operator will record these details on the Scottish Road Works Register as a Plant Information Request.

The Plant Information Request is sent to all Roads Authorities and Undertakers who have expressed an interest in the location where you intend to dig.

Each Undertaker and Roads Authority will review your request, and if they have any apparatus that may be affected they will contact you directly.

SPECIFICATION FOR THE REINSTATEMENT OF OPENINGS IN ROADS

A link to the Specification for the Reinstatement of Openings in Roads can be found at:

<http://www.roadworksscotland.gov.uk/LegislationGuidance/CodesofPractice.aspx>

NOTES: ROADS (SCOTLAND) ACT 1984 SECTION 56 STATES

- 1) No works shall be executed in, or excavation made under, a public road except with the roads authority's consent in writing and in accordance with any reasonable conditions which they think fit to attach to the consent.

NOTE: Persons contravening this section shall be guilty of an offence and shall be liable to a fine up to Level 3, as defined in Section 131, Schedule 8.3 of the Act.

- 2) A person shall, as soon as reasonably practicable make good any damage to the road occasioned by the works or excavation and shall immediately thereafter give notice to the authority that the damage is made good; and until twelve months have elapsed from the authority certifying that the damage has been made good to their satisfaction the person shall maintain so much of the road as is made good.
- 3) Works executed, or an excavation made, in contravention of 1 above, may be removed, or as the case may be, filled in by the roads authority who may recover such expenses as are reasonably incurred in so doing.

**THIS PART TO BE RETURNED TO LAND AND ENVIRONMENTAL SERVICES
AFTER THE WORK IS COMPLETED**

Please return to issuing office

Permit number:

Name.....

Address

.....

Dear Sir,

The reinstatement of the road opened by me has been completed in accordance with the conditions and specification stipulated.

Road Category:

Signed.....

Date.....