

# Voter change-of-name form

# Changing your name

You should only complete this form after you have changed your name.  
Use **black ink** and write in CAPITALS

**We need to see proof of your change of name and require one of the following documents.  
Do not provide original documents - copies only.**

- Marriage or civil partnership certificate
- Amended birth certificate
- Overseas marriage or civil partnership certificate
- Deed poll

If you do not have any of these, other documents may be acceptable as proof. Please contact us using the details on page 1 of this form.

## 1 Your current full name

First name(s)

Surname

## 2 Your previous full name

First name(s)

Surname

Please tell us the date you changed your     
D D M M Y Y Y Y

## 3 Your address

Please give the address where you are currently registered to

.....  
Postcode

## 4 Contact details

Telephone no   
(optional)

Email   
(optional)

## 5 Declaration

To the best of my knowledge, the information in this form is true. I understand that the information I have given on this form will be used on the electoral register. I understand that it is an offence to knowingly give false information in this form, and that I could face a fine of up to £5,000 and/or up to six months in prison.

**Signature**

## Privacy Statement

We will only use the information you provide us for electoral purposes. We will look after personal information and we will follow the data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

Some of the information that is collected in this form is classified as special category personal data. This is processed for reason of substantial public interest as set out in Representation of the People Act 1983 and associated regulations. To process this type of information the Data Controller must have a relevant policy document that sets out how this information is handled.

The Electoral Registration Officer is the Data Controller: Hugh Munro, Glasgow City Council, Electoral Registration Office, PO Box 15311, Glasgow, G4 7DL.

You should refer to the Privacy Notice at [www.glasgow.gov.uk/EROpriacy](http://www.glasgow.gov.uk/EROpriacy) for further information relating to the processing of personal data.