

Item 3

3rd April 2014



Glasgow City Council

Executive Committee



Report by Councillor Stephen Curran, Executive Member for Education and Young People

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RESERVED PLACES

Purpose of Report:

To seek authorisation from the Executive Committee to apply a specific number of reserved places for named primary schools for Session 2014/15 commencing in August 2014.

Recommendations:

The Executive Committee is asked to:

- agree the reserved places contained in Appendix 1 for school session 2014/15.
- request Education Services to bring forward recommendations for school session 2015/16 in January/February 2015.
- agree to suspend call-in procedure for the reasons set out in this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes No consulted: Yes No

1. BACKGROUND

- 1.1 on 23 January 2014 the Executive Committee agreed in principle to utilise the reserved places provisions within the placing request legislation in order to safeguard places for children living within a school's catchment area.

The reason for the utilisation of the reserved places provision within the Act (The Education (Scotland) Act 1991 as amended by the Standards in Schools etc Act 2000) is that after decades of a decreasing population across the city the population of Glasgow has started to increase. Over the next decade the primary age population is predicted to rise between 13% and 18%.

- 1.2 The use of reserved spaces is part of an approach to manage the education estate in a strategic manner and address capacity issues before they develop.

- 1.3 The allocation of spaces at any school in rank order is;

- catchment children
- reserved places
- placing requests

- 1.4 The reserved places provisions has been applied in other local authorities for a number of years and it is recognised the situation for individual establishments evolves, and as such the position should be reviewed on a regular basis. The recommendations contained in this report will be reviewed in 12 months time taking account of information available at that time and learning from the experiences the reserved places provisions in school session 2014/15

2. THE POSITION FOR SPECIFIC SCHOOLS

- 2.1 The proposal to reserve places is based on a combination of factors:

- Anticipated pressures due to demographics including new house building.
- A recent history of late enrolments within the catchment area
- the establishment requiring to create a waiting list
- Other known local factors that significantly affect the pupil roll

- 2.2 In all cases the number of reserved places will be concentrated in the earlier stages (year groups). The rationale for this is that families are less inclined to change the school their children attend the older they are. This is not only Glasgow's experience but also the experience of other local authorities.

- 2.3 The current situation the maximum class sizes are:

- Primary 1 class size 25
- Primary 2 and 3 class size 30
- Primary 4 to 7 class size 33
- composite classes 25 (more than one year group)

- 2.4 The recommendations for reserved places in primary schools for session 2014/15 are detailed in Appendix 1
- 2.5 The method of calculation is as follows:-
- Factor 1- if there is a current catchment waiting list: 3 reserved places are allocated
 - Factor 2 – if the projected roll based on the most up to date figures exceeds the capacity of the establishment (within the next 7 years): 14 reserved places are allocated
 - Factor 3 – the number of late enrolments of catchment children allocate reserved places as follows:-
 - 0 to 5 - zero reserved places
 - 6 to 10- 3 reserved places
 - 11 to 20 - 7 reserved places
 - Above 20 - 10 reserved places
 - Factor 4 : other factors - 7 reserved places for example, planned house building
- 2.6 No children from catchment areas are affected by reserved spaces, reserved spaces only affect placing requests.
- 2.7 Education Services have spoken to other local authorities who have significant experience of applying reserved places, in developing the above factors in determining the number of places to be reserved in primary schools. Based on the information provided, taking account of this being the first year Glasgow has applied this provision, it is suggested that a maximum number of reserved places is limited to 17. In effect the number of reserved places will be as per the formula or 17 reserved places whichever is the lowest.
- 2.8 A report will be brought to Executive Committee in January/February 2015 updating the consequences of applying reserved places for session 2014/15 in primary schools and submit recommendations for implementation in session 2015/16. Consideration will also be given, at that time, as to the requirements of reserved places in secondary schools for session 2015/16.
- 2.9 Decisions on placing requests for session 2014/15 require to be concluded. Consequently committee is requested to suspend the call-in period in order that these decisions can be determined within the statutory time limits.

3. SCENARIOS

3.1 The following are two scenarios to demonstrate the application of the factors.

3.2 SCENARIO 1

This is a school with a history of late enrolments and a catchment area with a transient population. The school is close to being full: capacity due to be exceeded within the next 7 years. In addition the school currently has a

waiting list across several stages (year groups). There is a history of 15 to 20 late enrolments.

Each stage is capped at 99 due to the availability of accommodation (ie to allow for 3 classes from P4 onwards).

This would equate to 27 reserved places across the year groups, the limit of 17 reserved places would then be applied as detailed below

	Reserved places per year group	Classification for 2014 is	Maximum class size is
Factor 1 – waiting list = 3	P1 – 5	4 x P1 class (24 children 1 class and 25 children x 3)	P1 – 25
Factor 2 – exceeds capacity within 7 years = 14	P2 – 3	4 x P2 class (24 children 1 class and 25 children x 3)	P2 – 30
Factor 3 – late enrolments = 10	P3 – 3	4 x P3 (24 children 1 class and 25 children x 3)	P3 – 30
Factor 4 – N/A	P4 – 2	3 x P4 class (33 children in each)	P4 – 33
	P5 – 2	3 x P5 class (33 children in each)	P5 – 33
Total reserved 27	P6 – 1	3 x P6 class (33 children in each)	P6 – 33
	P7 - 1	3 x P7 class (33 children in each)	P7 – 33 Composite is 25 regardless of stage

3.3 SCENARIO 2

A popular school in the North of the city has a large number of new build housing planned over the next few years. It currently does not have a waiting list of catchment children wishing to enrol. The projected capacity of the establishment is anticipated to be exceeded in 2017 (August). There is a number of enrolments throughout the year.

The capacity for each stage is 66 children.

The total number of reserved spaces is 21. The limit of 17 reserved places would be applied.

	Reserved places per year group	Classification for 2014 is	Maximum class size is
Factor 1 – waiting list = 0	P1 – 5	3 x P1 class (22 children in each)	P1 – 25

Factor 2 – exceeds capacity within 7 years = 14	P2 – 3	3 x P2 class – (22 children in each)	P2 – 30
Factor 3 – late enrolments = 7	P3 – 3	3 x P3 class – (22 children in each)	P3 – 30
Factor 4 – N/A	P4 – 2	2 x P4 class (33 children in each)	P4 – 33
	P5 – 2	2 x P5 class (33 children in each)	P5 – 33
Total Reserved 21	P6 – 1	2 x P6 class (33 children in each)	P6 – 33
	P7 – 1	2 x P7 class (33 children in each)	P7 – 33 Composite Class – 25

The total number of catchment children presented for August 2014 is

58 catchment children
10 placing requests

Places would be awarded as follows:

58 catchment children offered a space
5 reserved spaces
3 placing requests granted
66

A catchment child is presented for enrolment in September 2014. This child would be awarded one of the reserved spaces.

Roll would be

59 catchment children
4 reserved spaces
3 placing requests (previously granted)
66

In October 2014 one of the placing request children moved address and enrol in a new school. The roll would become:

59 catchment children
5 reserved spaces
2 placing requests (previously granted)
66

A placing request for a child is submitted in November 2014. This would be refused as there is no space.

59 catchment children
5 reserved spaces
2 placing requests (previously granted)
66

In November, a catchment child is presented for enrolment. The child would be granted a space.

60 catchment children
4 reserved spaces
2 placing requests (previously granted)
66

4. IN GENERAL

4.1 Reserved spaces would only be released in August each year.

If a child left the roll that space would be used in the following order.

1. Any catchment child on the catchment waiting list
2. Re-balance the reserve places numbers
3. Available for any placing requests submitted

5. COUNCIL STRATEGIC PLAN IMPLICATIONS

Economic Impact: The utilisation of the provisions within the Act will ensure that the Council effectively manages catchment area demand for families moving within and from outwith the Glasgow area.

Sustainability: Use of the provisions within the Act will support the management of the education estate and the supply and demand of school places across the city.

Financial: Effective use of the provisions within the Act will assist in minimising the need to extend schools to accommodate children residing within a catchment area or employ additional staff due to requirements to reclassify year groups.

Legal: Details of the legal provisions are contained within the body of this report.

Personnel: As highlighted in the statement above re financial implications.

*Sustainable
Procurement and
Article 19* N/A

6. RECOMMENDATIONS

6.1 The Executive Committee is asked to:

- agree the reserved places contained in Appendix 1 for school session 2014/15.
- request Education Services to bring forward recommendations for school session 2015/16 in January/February 2015.
- agree to suspend call-in procedure for the reasons set out in this report.

APPENDIX 1

Establishment	Factor 1		Factor 2		Factor 3		Factor 4			
	No of children on waiting list	No of Reserved Places	When Projected capacity is exceeded	No of Reserved Places	No. of catchment late enrolments	No of Reserved Places	Other factor	No of Reserved Places	Total Number of Reserved Places Per formula	Actual reserved places requirements
Alexandra Parade	2	3	N/A	0	4	0			3	3
Avenue End	N/A	0	2015/16	14	3	0			14	14
Broomhill	2	3	N/A	0	9	3			6	6
Caldercuilt	N/A	0	2018/19	14	0	0			14	14
Craigton	N/A	0	2017/18	14	2	0			14	14
Crookston Castle	2	3	extension being built	0	15	7			10	10
Dalmarnock	N/A	0	2017/18	14	10	3	Games Village	7	24	17
Garnetbank	N/A	0	2020/21	14	7	3			17	17
Hillhead	17	3	2014/15	14	27	10			27	17
Hillington	N/A	0	2019/20	14	4	0			14	14
Holy Cross	11	3	N/A	0	13	7			10	10
Mount Florida	1	3	N/A	0	5	0			3	3
Mount Vernon	N/A	0	2016/17	14	1	0			14	14
Pirie Park	2	3	N/A	0	11	7			10	10
Quarry Brae	N/A	0	2016/17	14	5	0			14	14
Riverside	N/A	0	N/A	0	13	7			7	7
St Albert's	N/A	0	N/A	0	13	7			7	7
St Angela's	41	3	N/A	0	2	0			3	3
St Benedict's	N/A	0	2018/19	14	19	7			21	17
St Bernard's	N/A	0	2015/16	14	13	7			21	17
St Charles	3	3	N/A	0	3	0			3	3
St Constantine's	N/A	0	2016/17	14	13	7			21	17
St Francis'	N/A	0	2019/20	14	19	7			21	17

St Joseph's	N/A	0	2017/18	14	12	7			21	17
St Mary's (Maryhill)	N/A	0	2019/20	14	8	3			17	17
St Paul's (Shettleston)	N/A	0	2017/18	14	8	3			17	17
St Saviour's	N/A	0	2015/16	14	21	10			24	17
St Teresa's	N/A	0	2020/21	14	2	0			14	14
St Thomas's	N/A	0	2019/20	14	9	3			17	17
St Vincent's	N/A	0	2014/15	14	10	3			17	17
Wallacewell	N/A	0	2017/18	14	14	7			21	17
Whiteinch	N/A	0	2017/18	14	6	3			17	17