

**THIS DOCUMENT IS IMPORTANT
PLEASE RETAIN IT FOR YOUR RECORDS
Please ensure all charity trustees are aware of this document**

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Your ref:
Our ref: RS/STA/18-0947

22 February 2019

Dear [REDACTED]

Decision on your application for Incorporation as a Scottish Charitable Incorporated Organisation (SCIO)

I am pleased to tell you that your application for incorporation as a Scottish Charitable Incorporated Organisation (SCIO) has been successful. The Office of the Scottish Charity Regulator (OSCR) is satisfied that the organisation meets the charity test and the legal requirements for being a SCIO, and has entered it in the Scottish Charity Register. This means it is now an incorporated body having charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.

Please check these details and let us know of any errors.

Your SCIO's registered name is:	Amaanah Project SCIO
Your charity number is:	SC049068
Your SCIO was registered on:	21 February 2019
Your SCIO's 'known as' name is:	
Your principal contact address is:	[REDACTED] [REDACTED] [REDACTED]

Charities you can trust and that provide public benefit

The Scottish Charity Regulator, Quadrant House, 9 Riverside Drive, Dundee DD1 4NY



Telephone:
01382 220446



Fax:
01382 220314



Email:
info@oscr.org.uk



Twitter:
@ScotCharityReg



OSCR Reporter:
Subscribe at
www.oscr.org.uk



Facebook:
ScottishCharityRegulator

Your charitable purposes are:

**B - the advancement of education
F - the advancement of citizenship or community development
H - the advancement of public participation in sport
I - the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended,
K - the promotion of religious or racial harmony,
L - the promotion of equality and diversity,
N - the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage,**

Your charitable objects are:

The Organisation has been formed to benefit the community of Crookston in Glasgow and adjoining suburbs, being persons resident or with regular business in this area (the Community), with the following purposes (the Purposes):

**The advancement of education
The advancement of citizenship or community development
The advancement of public participation in sport
The provision of recreational facilities, or the organisation of recreational activities, with the object of improving conditions of life for the persons for whom the facilities or activities are primarily intended,
The promotion of religious and racial harmony,
The promotion of equality and diversity,
The relief of those in need by reason of age, ill-health, disability,**

financial hardship or other disadvantage,

Your SCIO's accounting reference date is: 28/02

Charity trustees' duties and responsibilities

The charity trustees of **Amaanah Project SCIO** are jointly responsible for running the SCIO and managing its assets. The members of a SCIO also share some of the same duties of the charity trustees. Charity trustees and members should read our publication, [SCIOs: A Guide](#), for full details of their duties and responsibilities.

In summary, a SCIO must by law do certain things, including:

- **Publicise its status as a SCIO:** you must let people know that INCORP Amaanah Project SCIO is a SCIO by including its charity name and (if the name does not already say so) the fact that it is a SCIO on its literature, emails and webpage's (where applicable), and also on documents issued by a third party on the SCIO's behalf. As a matter of good practice, you should also state your charity number on these documents. You must comply immediately with the duty to publicise your organisation's status as a SCIO.
- **Provide information to the public:** you must supply a copy of your accounts and constitution to anyone who asks for them.
- **Provide information to OSCR:** every year you must provide information to us about the activities of your charity and by law we must monitor all charities on the Register. Your charity must fill in an Online Annual Return form and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website www.oscr.org.uk.
- **Get consent:** you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website and in our publication, [SCIOs: A Guide](#).
- **Keep registers of charity trustees and of members:** you must keep a register of your current and former charity trustees and, if applicable, a register of your current and former members. We have attached a template (Appendix 1) which can be used to maintain your register of trustees. In certain circumstances, you must also supply a copy of these registers if you are asked for them. You can find out more about the registers of charity trustees and members in our publication, [SCIOs: A Guide](#).

Next steps

This SCIO has been set up to replace Amaanah Trust SC042933. You have advised us that Amaanah Trust SC042933 intends to wind up and transfer the assets and liabilities to **(Amaanah Project SCIO-SC049068)**. Amaanah Trust SC042933 should now apply to OSCR for consent to wind up. This application should be submitted as soon as possible. Please see the attached link for further guidance and to the application form.

<http://www.oscr.org.uk/charities/managing-your-charity/making-changes-to-your-charity/winding-up-or-dissolving-your-charity>

Yours sincerely



Neil Edwards
Registration Team Case Officer
Tel 01382 346897
Neil.edwards@oscr.org.uk

Appendix 1- Register of Trustees

Name of SCIO:

Charity Number:

All SCIOs have a duty to keep a register of their charity trustees which must be updated within 28 days of any change being notified to the SCIO. The register must contain specific information about current charity trustees; **where a charity trustee is a corporate body rather than a natural person, some additional information is required. Please see 'SCIO's: A Guide' which can be downloaded from www.oscr.org.uk.**

Additionally, the SCIO's register must also retain some information about former charity trustees for at least six years from the date the person ceased to be a charity trustee.

There is no set format for the register of charity trustees but where the trustees are natural persons, it must contain the information contained in the table below:

Trustee 1	
Name	
Address	
Date of appointment	
Office the trustee holds in the SCIO	
Was the trustee appointed by OSCR under Section 70A of the 2005 Act?	Y/N - delete as appropriate
Date on which he/she ceased to be a charity trustee	

Trustee 2	
Name	
Address	
Date of appointment	
Office the trustee holds in the SCIO	
Was the trustee appointed by OSCR under Section 70A of the 2005 Act?	Y/N - delete as appropriate
Date on which he/she ceased to be a charity trustee	

Trustee 3	
Name	
Address	
Date of appointment	
Office the trustee holds in the SCIO	
Was the trustee appointed by OSCR under Section 70A of the 2005 Act?	Y/N - delete as appropriate
Date on which he/she ceased to be a charity trustee	

Trustee 4	
Name	
Address	
Date of appointment	
Office the trustee holds in the SCIO	
Was the trustee appointed by OSCR under Section 70A of the 2005 Act?	Y/N - delete as appropriate
Date on which he/she ceased to be a charity trustee	