

## OFFICIAL

### CORONAVIRUS (COVID-19) DAILY INFORMATION UPDATE



### KEEP UPDATED AT ALL TIMES ON THE WEBSITE

<https://www.glasgow.gov.uk/staffupdates>

**25 March 2020**

#### Thank you

We want to pass on thanks to all staff who are doing all they can during this challenging time. Hear from our Council Leader [Susan Aitken here](#). Read more [here](#).

#### Volunteer to keep the city running

To help us to continue to deliver essential services to our citizens at this challenging time - we are seeking staff volunteers to help support future demand in key areas across the organisation.

Many Services are already working on delivering critical services to our citizens and we would like to thank those staff who have already expressed an interest to volunteer into other areas of the business at this crucial time.

#### Can you be a volunteer?

We are now seeking additional volunteers from across the full council family to help us plan to meet any future critical demand. Staff volunteers will be needed to help work across our priority areas in Public Health, Social Care and Education.

We will work to train all our staff volunteers and support you to deliver these key roles. You'll be paid at your normal grade if you're asked to do lower graded work. Find out what roles you can volunteer for and how to register [here](#).

#### Staff volunteering - vouchers are on their way!

We've volunteers from across the council family helping Education Services provide support to more than 32,000 families while schools are closed.

Our parents and carers whose children and young people who are currently entitled and in receipt of footwear and clothing grants and/or free school meals will be receiving letters direct to home addresses with a £20 pre-paid Farmfoods card that can be used to buy food at stores across the city.

Thank you to Education Director, Maureen McKenna for the photographs!



### Outgoing mail for the City Chambers Complex

From today, Wednesday 25 March, any outgoing mail for the Chambers complex **must be delivered to the mailroom by 1pm** to make sure it makes the collection.

### Important information for staff using council pool fleet vehicles – with immediate effect

If you use a council pool vehicle and need to fill up at a garage forecourt or a council complex, you must follow this important guidance to reduce the risk of cross contamination:

- when refueling the vehicle you **must wear disposable gloves**
- if disposable gloves **are not available then paper towels can be used** as a last resort as per Government guidelines
- please **do not touch pump handles with bare hands**
- remember that vehicles may be shared with other users so make sure gloves are **disposed of safely** before returning to the vehicle
- **notices** are being placed on all internal fuel pumps to remind you to follow these instructions
- **you should also wipe all keys before and after use** and when returning them to the key box
- please speak to your manager if you need gloves or wipes supplied.

### Staff guide on working from home – using display screen equipment

Please read our [staff support guide](#) on using display screen equipment when working from home.

It provides top tips to setting up your home work station and examples for taking regular exercise breaks - so that you are working in a comfortable safe environment.

**Managers are asked to share the guide with all their staff** who are now working from home.

### Pay award 2020: 3% pay increase in April

As you'll be aware, a three year pay deal was agreed with the Scottish Joint Council (SJC) for all council employees (excluding teachers). Next month in April you will receive the final pay increase of 3%, as part of that deal.

## Payslips and access to MyPortal

All payslips will continue to be produced in the usual way.

If you don't currently have access to MyPortal from a council device then you will be able to view backdated pay slips when you do get access.

## Keep up the great work – what we're hearing on twitter



**James Alexander #RejoinEUFB** @jamesa0330

March 24, 2020 - 8:15am • View Post

Post

1h

@GlasgowCC Lockdown Day 1 - just gave BIG 👍 at window to refuse collectors. Driver returned the 👍 ... operative dragging two green bins took a bow! Thank you guys! 🙌🙌🙌



1 • Unlike



Bins

Thank You

Coronavirus

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