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Connect – Tethering - create a personal hotspot on your mobile phone

As part of our Technology Refresh Programme the number of 4G contracts we use will be reduced. If you already have a 4G connection on a device and a council iPhone then your new laptop will have a wifi connection only, you can still use a 4G connection by creating a personal hotspot on your phone.

If you are in a council office you should always connect to the network via a cable. If you are out of the office you should use WI-FI wherever possible. You should only use tethering to your mobile phone when no other connectivity options are available. The priority should be:

1. Corporate – Wired to the network (by Ethernet cable)
2. Corporate WiFi
3. Home Broadband
4. Guest WiFi
5. Tethering.

You should follow the guidance to create a personal hotspot ‘tether’ using your council iPhone

How to tether to a mobile phone and create a hotspot:

1. Go to Settings > Cellular or Settings > Personal Hotspot.
2. Tap Personal Hotspot, then tap the slider to turn it on.



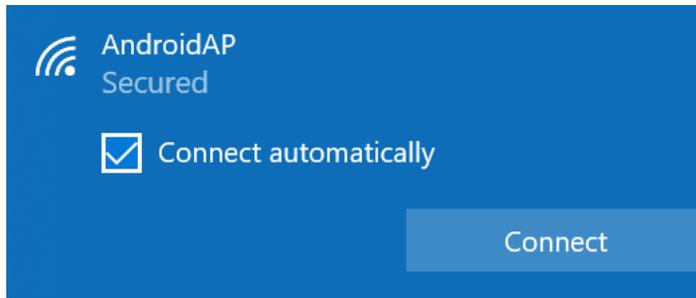
How to connect to hotspot

1. Click on network icon on the taskbar:

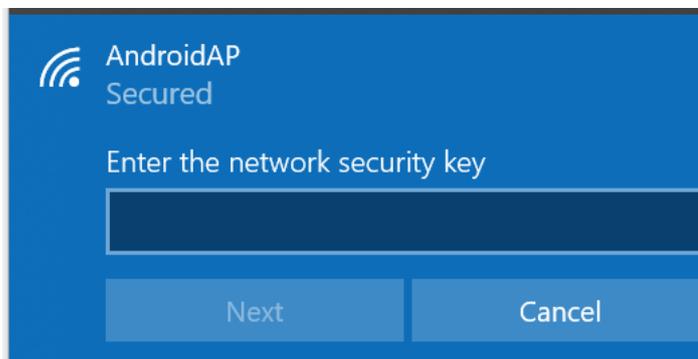


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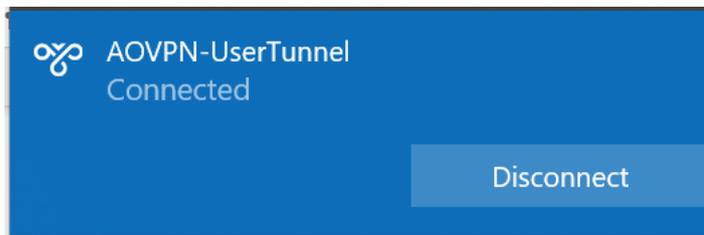
2. Select the hotspot connection and press connect



3. Enter Password and press next

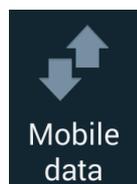


4. Once Connected, make sure AOVPN is connected



How to Turn on Hotspot (Android)

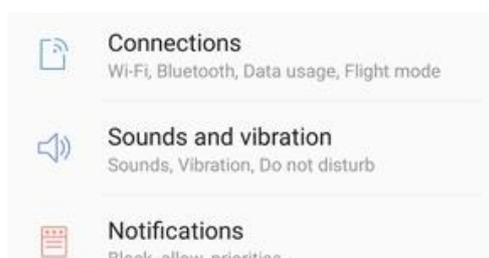
1. Turn mobile data on



2. Go into settings

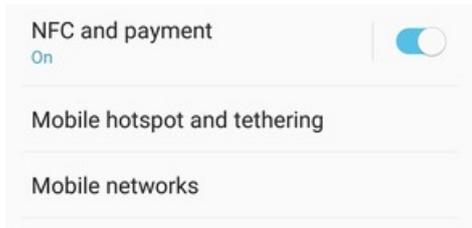


3. Select 'Connections'

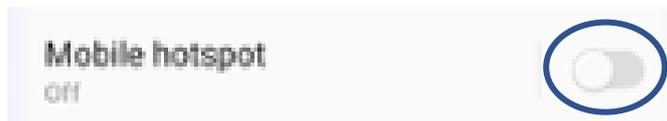


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4. Select 'mobile hotspot and tethering'



5. Switch 'Mobile hotspot' on



*The settings menus may look or be worded slightly differently depending on which phone you are using, but the steps are still the same.