



Guidance Notes

Glasgow Town Centre Action Programme (GTCAP) funds projects which drive economic activity and create successful, inclusive and vibrant local town centres. This programme, funded by the Scottish Government, is being administered through Glasgow City Council to support locally delivered projects in town centres under two different grant schemes.

The programme is for all town centres in the neighbourhoods of the city, but is prioritised towards those in deprived areas and those with no other regeneration schemes. A list of town centres is shown [here](#).

What does the grant cover?

Grants can be used for:

1. Additional support for food and inclusion projects in town centres. Four pantries were funded through the 2019/20 programme and this new funding will allow more town centres to benefit from pantry provision in 2020/21;
2. Assisting town centres to adapt to the challenges of Covid- 19 by animating spaces for safe movement and trading. This additional funding of up to £20,000 per submission will allow qualitative works which were beyond the scope of the [Spaces for People](#) programme.

Projects can include a variety of capital works from environmental improvements such as creating a new public space or shopfront improvements to refitting a vacant shop unit for food pantry use. Eligible costs can be up to 100% depending on circumstance and can cover:

- Professional fees and costs such as appointing an architect to produce drawings and oversee and certify works and obtaining statutory consents;
- Costs from works such as contractor's invoices and materials.

What does the grant not cover?

The grant will not cover revenue or non-capital works or any works that result in a single operator's private gain. The grant will also not cover the costs of the administration by the organisation or body applying.

Critically grants are required to be committed by way of a signed contract for works, before the end of March 2021 and all capital works must be completed by September 2021.

Who can apply?

Applications are invited from a wide variety of groups and organisations including traders' groups, charities, Housing Associations and other community organisations.

The applicant must be able to demonstrate support for their initiative by people in the local area.

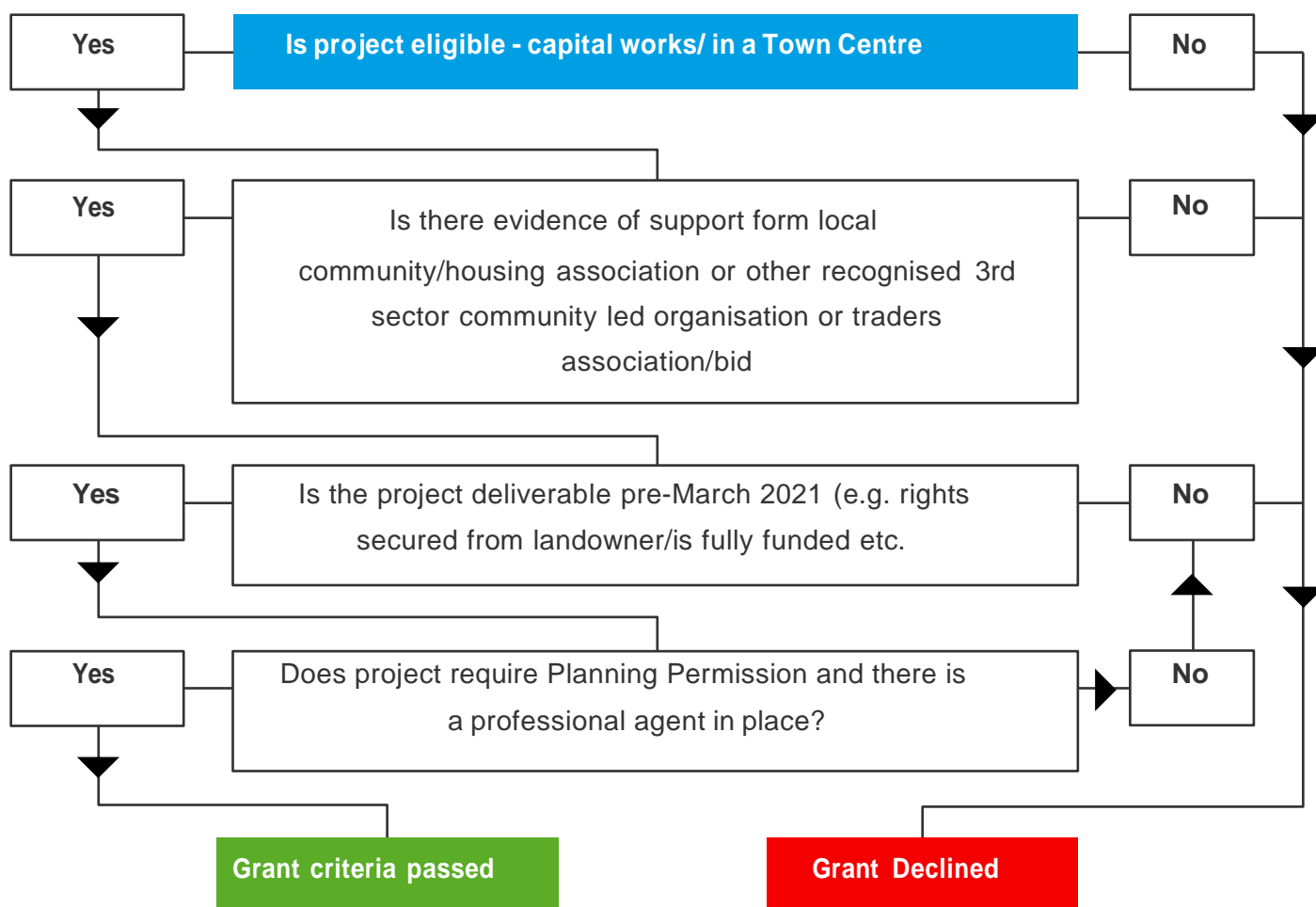
Applicant organisations should have a bank account.

Preference will be given to organisations with auditable accounts.

Process

We welcome applications for projects that are already in development.

All projects will be assessed against the same criteria, as set out here:



If your application passes the criteria above then it will then be assessed against the following:

Ranked Evaluation

- Is the project in an area of [multiple deprivation](#)?
- Does the project tackle inclusive growth (i.e. create employment, pathways to work or tackle poverty and social exclusion)?
- Does the project involve the local community?
- Is the project in an area where there is no previous regeneration scheme?
- Does the project encourage footfall to the area?
- Is the Project in line with the Council's [Strategic Plan](#) and/ or identified in the [City Development Plan](#) as a priority for regeneration?
- Does the Project bring other benefits to the local area?

The projects which the Council considers best meet these criteria may be awarded grant funding at a level which the Council shall determine.

Applicants should note that it is a condition of award of grant funding that both the grant agreement with the Council and all contracts for works must be entered into before the end of March 2021. Deliverability is critical.

Applicants should therefore ensure that before applying for a grant they have completed a tender process for the capital works required, and that all statutory and other permissions (including planning permission, where relevant) are in place.

How can I Apply?

If you are interested in applying for a grant, please complete the [Online Application Form](#) by November 20th 2020 at 12 noon.

Please note if your files are larger than 3MBs in total please [Email](#) these separately to us quoting your project name along with your contact details.

If you would like more information, please contact us on the same email address.

Glasgow Town Centre Action Plan

Development and Regeneration Services
231 George Street
Glasgow
G1 1RX

Email: gtpcap@glasgow.gov.uk

