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Glasgow Bus Partnership Steering Group Meeting

Minutes of Meeting

23 November 2020 - 2:30 to 4:30pm

MS Teams Call Independent chair: Joan Aitken

Shared Chair: George Vincent

Attendees:

Independent Chair: GCC:	Joan Aitken (JA) George Vincent (GV) Christine Francis (CF) Marshall Poulton (MP) Steven Gray (SG) (LF)
SPT:	(BK) (GD) (DB)
CPT:	(PW)
FirstGroup:	(JD)
	(DC) (A))
McGills:	(AJ) (CN)
	(RR)
Stagecoach:	(FD)
West Coast Motors:	(SM)
TC.	(CC)
TS:	(PG) (LW)
NLC:	(NP)

Item	Discussion/Decision	Actions
1.	1. Introduction of Independent Chair	
	GV welcomed everyone to the meeting and introduced JA as the new independent chair.	

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2. 2. Actions from 2nd November 2020	
2.1 Draft of Terms of Reference	
- JA confirmed that it was critical that the terms of reference are in place before funding and decisions can be made.	
Action: JA: The draft of the terms of reference will be completed before next meeting: 7 th December 2020.	A
2.2 Brief Update regarding Public Conversation	
Connecting Communities. The 6 week public conversation to develop our 3 new transport strategies concluded at the end of October.	
 Glasgow Transport Strategy. City Centre Transformation Plan. Liveable Neighbourhoods Plan. 	
 MP advised that it took 9/10 months to gather the information/evidence based work before public conversation. 	
- Total of 3,500 responses received; 2,900 from the online survey & 600 from the transport simulator.	
- Virtual platform results: Evaluation of the online survey, transport simulator & workshops/webinars should be completed by early December 2020, with this being reported to committee in February.	
 Action: GCC: will provide feedback results from the evaluation of the Public Conversation i.e. survey/workshop results. 2.3 Operator Survey 	
- Due to tier 4 COVID 19 lockdown, the survey has been halted.	
Actions: Operators: once the Tier 4 lockdown has been lifted, information collected from the survey will resume.	
2.4 Revocation of Glasgow City Centre Traffic Regulation Condition	
- JA: queried whether it was premature on getting rid of the TRC.	
Action: GCC: to provide JA with internal reports/materials/shared feedback from partners to back up the removal of the TRC & Further discussion regarding TRC	CC
3. 3. Bus Partnership Fund Update	
3.1 Bid Requirements	
Transport Scotland:	
 Guidance/support documentation is on the Transport Scotland website. List of evidence & requirements for the bid. The application should be light touch (Word limit) Transport transistion projects would be considered. Projects coming out of the Connecting Communities Survey. End to end proposal for active travel and other modes of transport. Direct cost: design, project management but not other issues would be covered. Traunch funding, stag process. 	
Differences in corridors and journey times. NOT OFFICIAL	

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- JD shared an image showing input that can provide details of bus congestion overlayed	
 GD: Bus list; look at work that has already been done in the public transport strategy, RTS, local strategies. Pull together information from the terms of reference and strategy report. 	
3.3 Bid Deliverables	
 finalised. Action: GD will provide a summary of key findings of submissions, define the roles and responsibilities. 	SG/GD
Action: SG will circulate the organogram to all members of the meeting once finalized	50/0D
 Collate relevant information from passed reports/shared information, define the roles and responsibilities. 	
Glasgow Bus Partnership Steering Group, Glasgow Bus Partnership Bid Working Group & Glasgow Bus Service improvement Partnership Working Group.	
 3.2 Delivery Team: SG provided a first draft organogram providing the details of the three formed groups; 	
bid.	
 developments, including local political buy-in (15%) Action: All: Thoughts and ideas shared by email regarding suggestions for the 	
 Partnership strength and demonstrated commitment (20%) Deliverability: the ability of the lead local authority and its partners to deliver the proposed 	
to encourage a modal shift from cars to more sustainable transport and reduce emissions (25%)	
 (40%) How the proposal fits with the partnership area's overall strategy for integrated transport, 	
 Proposals will be scored against the following criteria: Evidence of congestion and ideas to reduce congestion, through improved bus services 	
- Congestion projects may be accepted but it would depend on the process.	