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## Glasgow Bus Partnership Steering Group Meeting

### Minutes of Meeting

23 November 2020 – 2:30 to 4:30pm

MS Teams Call Independent chair: Joan Aitken

Shared Chair: George Vincent

#### Attendees:

**Independent Chair:** Joan Aitken (JA)  
**GCC:** George Vincent (GV)  
Christine Francis (CF)  
Marshall Poulton (MP)  
Steven Gray (SG)  
[REDACTED] (LF)

**SPT:** [REDACTED] (BK)  
[REDACTED] (GD)  
[REDACTED] (DB)

**CPT:** [REDACTED] (PW)  
**FirstGroup:** [REDACTED] (JD)  
[REDACTED] (DC)  
[REDACTED] (AJ)

**McGills:** [REDACTED] (CN)

**Stagecoach:** [REDACTED] (RR)  
[REDACTED] (FD)  
**West Coast Motors:** [REDACTED] (SM)

**TS:** [REDACTED] (CC)  
[REDACTED] (PG)  
[REDACTED] (LW)

**NLC:** [REDACTED] (NP)

Item	Discussion/Decision	Actions
1.	<b>1. Introduction of Independent Chair</b>  ➤ <b>GV</b> welcomed everyone to the meeting and introduced JA as the new independent chair.	

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	<ul style="list-style-type: none"> <li>- Congestion projects may be accepted but it would depend on the process.</li> </ul> <p><b>Proposals will be scored against the following criteria:</b></p> <ul style="list-style-type: none"> <li>- Evidence of congestion and ideas to reduce congestion, through improved bus services (40%)</li> <li>- How the proposal fits with the partnership area's overall strategy for integrated transport, to encourage a modal shift from cars to more sustainable transport and reduce emissions (25%)</li> <li>- Partnership strength and demonstrated commitment (20%)</li> <li>- Deliverability: the ability of the lead local authority and its partners to deliver the proposed developments, including local political buy-in (15%)</li> </ul> <ul style="list-style-type: none"> <li>➤ <b>Action: All:</b> Thoughts and ideas shared by email regarding suggestions for the bid.</li> </ul> <p><b>3.2 Delivery Team:</b></p> <ul style="list-style-type: none"> <li>- <b>SG</b> provided a first draft organogram providing the details of the three formed groups; Glasgow Bus Partnership Steering Group, Glasgow Bus Partnership Bid Working Group &amp; Glasgow Bus Service improvement Partnership Working Group.</li> <li>- Collate relevant information from passed reports/shared information, define the roles and responsibilities.</li> </ul> <ul style="list-style-type: none"> <li>➤ <b>Action: SG</b> will circulate the organogram to all members of the meeting once finalised.</li> <li>➤ <b>Action: GD</b> will provide a summary of key findings of submissions, define the roles and responsibilities.</li> </ul>	<p><b>SG/GD</b></p>
	<p><b>3.3 Bid Deliverables</b></p> <ul style="list-style-type: none"> <li>- <b>GD:</b> Bus list; look at work that has already been done in the public transport strategy, RTS, local strategies. Pull together information from the terms of reference and strategy report.</li> <li>- <b>JD</b> shared an image showing input that can provide details of bus congestion overlaid with passenger numbers.</li> </ul> <ul style="list-style-type: none"> <li>➤ <b>Action: GD:</b> will source any diagrams and information that may help in the bid, evidence from surrounding areas.</li> <li>➤ <b>Action: JD:</b> will share charting/diagrams in the next couple of weeks, providing details of the delays in buses and shows where the immediate problem corridors are.</li> </ul>	
<p align="center"><b>4</b></p>	<p><b>4. AOCB</b></p> <p><b>No other Business.</b></p>	
<p align="center"><b>5</b></p>	<p><b>5. Next Meeting</b></p> <p><b>Next 3 Meeting Dates:</b> 7<sup>th</sup> December, 21<sup>st</sup> December 2020, 11<sup>th</sup> January 2021.</p>	<p><b>ALL</b></p>