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Glasgow Bus Partnership (GBP) Steering Group Meeting

Minutes of Meeting

5th July 2021 – 2:30pm to 4:00pm

MS Teams Call

Attendees:

Independent Chair: Joan Aitken (JA)
GCC: George Vincent (GV)
Christine Francis (CF)
Marshall Poulton (MP)
Stephen Macleod (SML)
SLC: Colin Park (CP)
Omero Riccomini (OR)
Renfrewshire: Gerard Hannah (GH)
SPT: Bruce Kiloh (BK)
Donald Booth (DB)
FirstGroup: Duncan Cameron (DC)
Paul Clark (PC)
McGills: Colin Napier (CN)
BUS: Greig Mackay (GM)
Stagecoach: Fraser Smith (FS)
Fiona Doherty (FD)
Transport Scotland: Lucia Webster (LW)
Eric Lesley (EL)
Sustrans Davina Bright (DVB)

Apologies:

Andrew Jarvis, First Group
Steve Gray, Glasgow City Council
Gail MacFarlane, Inverclyde and West Dunbartonshire Councils
Lindsay Richardson, Glasgow City Council
Thomas McMenamin, East Dunbartonshire Council
Gordon Dickson, SPT
Jane Corrie, East Renfrewshire Council
Michael Melton, Sustrans
Peter Grant, Transport Scotland
Sharon Wood, Transport Scotland
Graham Dunn, Community Transport
Sharon Morrison, West Coast Motors
John Dowie, FirstGroup
Ralph Roberts, McGills
Nicole Paterson, North Lanarkshire Council
Paul White, CPT

Item	Discussion/Decision	Actions
1.	Welcome and apologies	
2.	Minutes of last meeting 24th May 2021, and any matters arising not otherwise on the agenda <ul style="list-style-type: none">Minutes of last meeting agreed and can be uploaded on to Council Web Site	SML
3.	Transport Scotland update <ul style="list-style-type: none">LW was invited to attend this GBP meeting to provide more detail on the grant funding award. LW talked about deliverability and having already discussed this with GBP members at the feedback meeting. Transport Scotland emphasised that deliverability was key and identified the top five bus corridors should be taken forward as part of the 23 strategic corridors. LW acknowledged the development of the GBP to date.LW advised the GBP that this was the first stage of the funding and also highlighted that there are many appraisals/feasibility studies happening across many regions in Scotland but wanted to see some implementation first.	

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	<ul style="list-style-type: none"> MP asked LW how Transport Scotland decided on the funding figures allocated for each of the business cases i.e. £230,000 each. LW to get back to MP on that question. Members of the GBP were invited to ask LW general questions about the recent grant funding awarded. CF sought further clarity on traffic measures and bus priority in terms of funding eligibility and how this can be presented to Transport Scotland in future. CF suggested holding a meeting to discuss this in more detail which LW was happy to take part in. In summary, LW stated that she saw the award as an opportunity, especially with regard to quick wins, and this could lead to release of additional monies in future. LW re-emphasised that deliverability and match-in-kind funding were vitally important. 	<p>LW</p> <p>CF/LW</p>
4.	<p>The Bus Priority Bid offer from Transport Scotland (observations and reactions)</p> <ul style="list-style-type: none"> MP has drafted a letter for GV/Executive Director/Chief Executive ultimately to be sent to Transport Scotland. The letter has specific questions about the funding and also requests a meeting with Transport Scotland in the near future. MP asked for input from GBP members before the letter was sent. BK asked that confirmation be sought over what was and was not eligible for funding. GH highlighted the need for further discussion with Transport Scotland on how the GBP proceeds with the funds awarded, as some of the projects in Renfrewshire depend on bus priority. CN added that it is important that there is dedicated bus priority measures at the junctions in Paisley Town Centre. GH provided an update on the Paisley Town Centre project and confirmed that they have engaged with the Design Team to bring concepts to final design. CP raised concern about the third last paragraph of the covering letter and asked for clarity. CP asked if the Partnership is too big and is it doing too much. JA felt that the covering letter was a critical letter. 	
5.	<p>The bid Brochure and publicity</p> <ul style="list-style-type: none"> LR was absent from today's meeting but provided JA with notes. Brochure to be reviewed with regard to focus and content and a decision is to be taken on whether it goes on the website. 	<p>LR</p>
6.	<p>Glas-Go Bus Alliance and promoting bus use</p> <ul style="list-style-type: none"> FD provided the GBP with an update on the Glas-Go Bus Alliance. The Alliance is taking time to work on the branding and will share in due course. FD added that the Alliance is looking to launch towards the end of July 2021. Branding will focus on people. 	
7.	<p>Bus Partnership Governance and implementation</p> <ul style="list-style-type: none"> GV mentioned that a lot of time was spent on governance at the last GBP meeting. There is a need to gain further clarity from Transport Scotland over funding to see how the GBP can bring work streams forward and decide which ones can work. MP added that the governance model initially started off with four work streams which went up to five. However, following the recent funding award, the GBP should revisit the work streams. A final decision will be made on this following a meeting with Transport Scotland. 	
8.	<p>Programme of meetings and work streams</p> <ul style="list-style-type: none"> It was felt that Item 8 was already discussed and covered under Item 7. Therefore, the GBP meeting proceeded to Item 9 on the Agenda. 	
9.	<p>Bus Options Commission</p> <ul style="list-style-type: none"> GV sent an e-mail to GBP members about this last week. The e-mail informed the GBP that Glasgow City Council (GCC) and Strathclyde Partnership for Transport (SPT) are about to commission a consultant to carry out the scoping study of bus improvement options available to local transport authorities under the new Transport (Scotland) Act 2019. 	
10.	<p>Leeds Conversation</p> <ul style="list-style-type: none"> BK informed the GBP meeting that a number of partners met with Leeds City Council officials. BK received a presentation which he will distribute in the near future. Key findings from BK's discussion at Leeds: very big on partnership working; keeping bus operators on board; trying to make their network better; and Leeds have set-up a cross-party group. 	<p>BK</p>

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	<ul style="list-style-type: none">BK is organising a follow-up meeting with Leeds City Council and will report back to GBP with observations/findings.	
11.	AOCB <ul style="list-style-type: none">None	
12.	Date of Next Meeting: <ul style="list-style-type: none">Monday 23rd August 2021. Time 3pm – 4:30pm	SML