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Glasgow Bus Partnership (GBP) Steering Group Meeting

Minutes of Meeting

23rd August 2021 – 2:30pm to 4:00pm

MS Teams Call

Attendees:

Independent Chair:	Joan Aitken	(JA)
GCC:	George Vincent	(GV)
	Christine Francis	(CF)
	Steven Gray	(SG)
	Marshall Poulton	(MP)
	Stephen Macleod	(SML)
	Lindsay Richardson	(LR)
	Dom Callaghan	(DCA)
	Deborah Paton	(DP)
NLC:	Azhar Ali	(AA)
EDC:	Thomas McMenamin	(TM)
ERC:	John Shelton	(JS)
SLC:	Stuart Laird	(SL)
	Omero Riccomini	(OR)
SPT:	Bruce Kiloh	(BK)
	Gordon Dickson	(GDK)
FirstGroup:	Duncan Cameron	(DC)
	Paul Clark	(PC)
McGills:	Colin Napier	(CN)
	Ralph Roberts	(RR)
BUS:	Greig Mackay	(GM)
CPT:	Paul White	(PW)
Stagecoach:	Fraser Smith	(FS)
	Fiona Doherty	(FD)
Sustrans	Michael Melton	(MM)
Community Transport	Graham Dunn	(GD)

Apologies:

Colin Park, South Lanarkshire Council
Lesley Ann Biggam, North Lanarkshire Council
Gary Wood, North Lanarkshire Council
Gerard Hannah, Renfrewshire Council
Gail MacFarlane, Inverclyde/West Dunbartonshire Councils
Steven Walker, Inverclyde Council
Jane Corrie, East Renfrewshire Council
Donald Booth, Strathclyde Partnership for Transport
John Dowie, First Group
Andrew Jarvis, First Group
Colin Craig, West Coast Motors
Sharon Morrison, West Coast Motors
Murray Rogers, West Coast Motors
Peter Grant, Transport Scotland
Lucia Webster, Transport Scotland
Sharon Wood, Transport Scotland
Eric Lesley, Transport Scotland

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Item	Discussion/Decision	Actions
1.	Welcome and apologies	
2.	Minutes of last meeting 5th July 2021, and any matters arising not otherwise on the agenda <ul style="list-style-type: none"> Minutes of last meeting agreed and can be uploaded on to Council Web Site 	SML
3.	Transport Scotland update <ul style="list-style-type: none"> Transport Scotland currently undertaking consultation exercise on bus franchising. The purpose of the consultation is to help design the implementation framework set out by the bus provisions contained within the Transport (Scotland) Act 2019. The consultation opened on 14th July 2021 and is scheduled to close on 6th October 2021. <p>Agreed that it would be individual members to respond rather than a corporate response from the Glasgow City Region Bus Partnership Group.</p>	All
4.	Update on LEZ <ul style="list-style-type: none"> DC provided an update to the GBP on the Glasgow Low Emission Zone (LEZ). A consultation is underway on Phase 2 of the LEZ scheme, with more than twice the number of responses received compared to the last consultation exercise carried out. The message is getting out there about the LEZ. DC asked organisations in the GBP Meeting to submit formal responses if they have not already done so. LEZ scheme is expected to come into effect in May 2022, with enforcement to begin in June 2023. Timescales for phase one (buses) expected to remain the same. Details of the LEZ can be found at: https://www.glasgow.gov.uk/LEZ 	
5.	Bus Partnership Award <ul style="list-style-type: none"> Letters exchanged between GCC and Transport Scotland were shared with GBP members. A meeting was held between Transport Scotland and GCC, with JA in attendance, on 4th August 2021 to discuss the Bus Partnership Fund award letter. JA summarised the issues discussed at the 4th August meeting with GBP Members. Areas for further clarity and discussion required as there is a good opportunity to talk these through with Transport Scotland going forward. SG provided an update on the recent City Administration Committee (CAC) meeting held on Thursday 18th August 2021. Bus Partnership Fund award was approved. Details can be found at JA asked SML to send the minutes of the CAC meeting to all members of the GBP. 	SML
6.	Glas-Go Bus Alliance and promoting bus use <ul style="list-style-type: none"> FD provided an update on the Glas-Go Bus Alliance. A manifesto has been created which makes sure that there is clear ownership on various initiatives being put forward (e.g. Customer Charter, integrated ticketing, capping). JA emphasised the need to extend an invitation and spread out membership of the GBP to others who have signed up to the Glas-Go Bus Alliance. JA to arrange this with SML. 	JA/SML
7.	Programme of meetings and work streams <ul style="list-style-type: none"> The Bus Partnership Fund award letter mentioned the need to be overarching and align with other strategies such as the Glasgow Metro. The Metro Team are expected to receive information from Transport Scotland on the initial metro routes in the near future. SG presented the proposed governance structures for the GBP to deliver the works being funded by the Bus Partnership Fund. Number of Bus Partnership Funded workstreams have been reduced as some of the tasks are not being taken forward under this funding. One workstream will focus on the business cases that need to be prepared for each of the five bus corridors identified, with another workstream for initial development works. A third workstream could cover future bids to Transport Scotland. Roles and responsibilities in the proposed governance structures were highlighted, such as the Project Coordination and Management Groups. Appropriate organisations will need to be selected to chair each of the workstreams proposed. All members of the GBP have been asked to review the proposed governance structures and provide feedback within ten days of this GBP meeting. SG to distribute the organograms to all GBP members. 	All

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8.	Bus Options Commission <ul style="list-style-type: none">• BK provided an update on Bus Options Commission. This went out to tender and are hopeful of an award being made shortly. GV to keep the GBP informed on the progress of the Bus Options Commission.	GV
9.	Promoting the Partnership post bid <ul style="list-style-type: none">• LR provided an update. A post about the Bus Partnership Fund award has been published on GCC's website. Articles in several newspapers about the Bus Partnership Fund being approved at CAC were noted. Now is not the right time to publish a brochure for the GBP.	
10.	AOCB <ul style="list-style-type: none">• No other matters arising	
11.	Date of Next Meetings: <ul style="list-style-type: none">• Monday 20th September 2021. Time 2:30pm – 4.00pm• Monday 15th November 2021. Time 2:30pm – 4.00pm	SML