

Glasgow City Council Annual Procurement Report

1 APRIL 2018 – 31 MARCH 2019



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1. Introduction

As required under section 15 of the Procurement Reform (Scotland) Act 2014 (“the Act”), a contracting authority must publish a Procurement strategy. Section 18 of the Act also requires a contracting authority to publish an Annual Procurement Report. The Annual Procurement report monitors the authority’s regulated procurement activities against delivery of its procurement strategy and should be published as soon as is reasonably practicable after the end of their financial year.

Glasgow City Council (the Council) is pleased to publish its second Annual Procurement Report (Report). The content of the Report covers all regulated procurements completed during the period 1st April 2018 to 31st March 2019 and details how those procurements supported the objectives included within the Council’s Corporate Procurement and Commercial Improvement Strategy 2018 to 2022 (Strategy).

The Strategy is closely aligned with the Council’s Strategic Plan 2017 to 2022 and includes 6 key strategic procurement objectives as follows:

1. Legal Compliance and Governance
2. Savings and Positive Outcomes
3. Leaner and More Efficient and Effective Procurement Function
4. Deliver Sustainable Procurement across the council
5. Innovation
6. Promote Procurement Awareness

Alongside monitoring regulated procurements, delivery of the Procurement Strategy, is reviewed via a robust Strategy Performance Action Plan (Action Plan), with regular updates provided to: the General Purposes City Policy Committee; the Contracts and Property Committee; the Corporate Procurement Advisory Board; and the Corporate Procurement Asset Board.

The delivery of the Strategy will also provide the following key benefits:

- Continuing to improve access to public sector contracts, particularly for: Small and Medium-sized Enterprises (SMEs); Supported Businesses; Social Enterprises; Co-operatives; and Third Sector;
- Continually focussing in improving the Council’s sustainable procurement performance which contributes to its focus on reducing inequality and the council’s climate change declaration;
- Encouraging more innovative use of community benefit requirements and ensuring community benefit outcomes have been achieved;

- Making sure we continue to adopt a partnership approach between internal and external partners;
- Promoting the benefits of early procurement engagement and innovation; and
- Building capacity and skills within the council to improve commissioning and procurement activity.

As part of the Council's drive to improve continually, it participated in the national Procurement and Commercial Improvement Programme (PCIP) in November 2018 and achieved a placing in the top performance banding. This equates to a 3% improvement from its previous PCIP assessment in 2017.

The format of this year's Report followed guidance from the Scottish Government's overview of procurement activity across the public sector. The overview was based on the information contained within individual Annual Procurement Reports prepared by each public body.

The Council is satisfied that this Report covers all areas that should be included within a public sector's Annual Procurement Report. In the future the Council will continue to monitor the Scottish Government's guidance on Annual Procurement Reports and best practice, and will update its Annual Procurement Reports accordingly.

	ANNUAL PROCUREMENT REPORT OWNER
	<p>Carole Forrest Director of Corporate Governance and Solicitor to the Council Carole.Forrest@glasgow.gov.uk</p>

2. Summary of Regulated Procurement

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”.

Regulated procurement refers to any procurement above £50,000 for goods and services, or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements, but also to mini-competitions and call offs from existing framework agreements.

In total, the Council completed 75 regulated procurements during the reporting period with a total value of £583,849,190.

TYPE	VOLUME	VALUE
Awards of new council Frameworks and Contracts	15	£439,978,048
Awards from existing council Frameworks	17	£12,667,295
Awards from non-council Frameworks	43	£131,203,847

These 75 regulated procurements include projects supporting: the Burrell Renaissance Project; Glasgow 2018 European Championships; the Glasgow City Region City Deal initiative; and the council's Business as Usual (BAU) requirements. Appendix 1 shows a full list of the individual procurements completed.

In addition, the Council made awards from existing Council social care frameworks with a combined value of £9,538,780. The Council also utilised the COSLA National Care Home Framework Agreement to make awards above regulated procurement with a total value of £93,650,575.

During the reporting period there were instances where alternative methods of procurement were used in line with the regulations and the [Council Standing Orders Relating to Contracts](#) (for example, where there is only one potential supplier).

3. Review of Regulated Procurement Compliance

Section 17 of the Procurement Reform (Scotland) Act 2014 (Act) requires that regulated procurements be carried out in accordance with the organisation's Strategy so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), "a review of whether those procurements complied with the authority's Strategy" and, at 18(2)(c), "to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply".

The Strategy 2018 to 2022, published in June 2018, sets out how regulated procurement would be undertaken in compliance with the Act. The Strategy has 28 actions, of which five had to be delivered before the 31 March 2019. These actions mainly supported the Legal and Compliance objective and covered: training for procurement and compliance staff; adapting the Council's tender documentation for the General Data Protection Regulations and the new Data Protection Act; reviewing and updating of the Council's Fair Work Practice evaluation criteria and supplier guidance; developing a procurement communication strategy; and promoting the benefits and success of the Corporate Procurement Unit.

All five actions have been successfully delivered and reported to the relevant Council Procurement Governance Boards. The remaining actions will be delivered in line with the agreed target dates as detailed within the Action Plan.

The Strategy continues to build upon the achievements and benefits delivered by the Council's previous Corporate Procurement Strategies which have been established since 2012, including objectives for improving the process and procedures relating to regulated procurements. The benefits and achievements include:

- Updated processes and procedures to comply with the requirements of the new procurement rules and regulations;
- Increased time spent on strategic aspects of procurement activities;
- Supported the Council's overall savings targets including the successful delivery of the procurement savings target of £20 million over a 2 years period;
- Embedded the Council's community benefits policy into all relevant and proportionate contracts delivering a greater volume and increased variety of outcomes across a wider range of commodities;
- Transitioned to the Scottish Government Procurement Journey which standardised and aligned the Council's processes and procedures and reduced risk and duplication;
- Created and implemented a sustainable procurement register to capture sustainable outcomes delivered by Council contracts. This includes benefits for both Glasgow citizens (modern apprenticeships, work experience) and Glasgow businesses (supplier capacity building, opportunities for sub-contractors).

- Established a sustainability steering group and an action plan to support the improvement of the Council's performance in delivering sustainable procurement;
- Supported the Equalities Act 2010 by updating procurement documentation to ensure equality impact assessments are considered for each procurement exercise and ensuring the Council's selection and tendering processes positively address the protected characteristics and include equality considerations where appropriate;
- Ensured SMEs are provided opportunities as standard within the Council's Quick Quote process (Goods and Services under £50,000, Works under £2 million);
- Fulfilment of the Council's procurement work plans, including the delivery of tenders supporting special projects (for example, The Glasgow City Region City Deal, Glasgow 2018 European Championships, Sighthill Redevelopment and Burrell Renaissance).

Further information on the requirements of the Act can be seen in Appendix 2. The overall Council Strategic Plan 2017 to 2022 can be seen [here](#). In particular, the objectives of the Strategy support the Council's Strategic Plan's objectives of a 'Thriving Economy' and a 'Sustainable and Low Carbon City'.

All regulated procurement in the Council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with the Strategy. Legal requirements are set out in the [Council Standing Orders Relating to Contracts](#). Procedural requirements are set out in [Scottish Government Procurement Journey](#) (for general procurement best practice) and the Corporate Procurement Manual (for Glasgow specific best practice). In addition the Council's Procurement Toolkit provides templates and supporting documents which are aligned with these procedures. This is supported by a strategic training methodology which has been based on the Scottish Government Procurement Competency Framework and ensures that all procurement staff are able to deliver regulated procurements which are compliant.

Throughout the reporting period, the Council's regulated procurements were monitored on an ongoing basis. This monitoring process consisted of reviewing the key supporting documents which underpin the Council's legislative and procedural framework including: sourcing strategies; project plans; procedural documentation; evaluation scoring calculators; and award approval reports.

These processes ensured that all regulated procurements were undertaken in compliance with the legal and procedural framework and, as a result, in compliance with the Strategy. The reviews have also allowed the Council to identify the following potential improvement areas and build on previous strategy areas.

The Council will:

- Assess further opportunities to secure economic and social sustainability outcomes from non-council frameworks;
- Continue to target Existing Contract and Frameworks in order to increase purchase to pay efficiencies;
- Continue to work with client teams on advance provision of work plans and strategies which will allow additional opportunity to deliver increased best value from the Council's regulated procurements;
- Continue to investigate new technology and digital opportunities to improve procurement methods;
- Promote sustainability, fair work practices and the importance of equality and equal treatment through procurement;
- Deliver and demonstrate real cash savings via demand management;
- Continue to target savings from all aspects of the strategic procurement process (Purchase to Pay, tender, contract management);
- Continue to look for collaborative opportunities within the public sector;
- Ensure suppliers provide regular Management Information on the Council's usage of contracts;
- Further embed and improve demand management within the contract management process;
- Review fair work criteria and broaden the scope; and
- Promote the innovation partnership model as a mechanism and share relevant examples of new procurement solutions.

The Council is committed to ensuring that all suppliers who are awarded business are paid within 30 days. Prompt payment clauses requiring a 30 day payment term are embedded within the Council's contractual terms and conditions. Suppliers must also apply the same terms and conditions to their sub-contractors which are delivering and supporting a Council contract. During the reporting period the Council paid 95% of invoices within agreed timescales.

The Council has a close working relationship with the Supplier Development Programme and has supported a number of supplier events throughout the past year.

4. Community Benefit Summary

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”.

Section 25 of the Procurement Reform (Scotland) Act 2014 mandates that all contracting authorities “must consider whether to impose community benefit requirements as part of the procurement” when the estimated contract value is greater than or equal to £4,000,000. However, community benefits are a key objective of the Council’s Strategy for 2018 to 2022 and the Council’s own policy stipulates that community benefits must be considered for inclusion in all:

- Goods and Services Contracts with an estimated value greater than £50,000
- Works Contracts with an estimated value greater than £500,000

Robust processes have been developed to ensure that community benefits are considered for inclusion in all relevant contracts in line with the requirements of both the Procurement Reform (Scotland) Act 2014 and the Council’s own community benefits policy.

When initiating procurement activity, client departments are required to consider and highlight potential community benefits for inclusion where relevant. Procurement staff then engage with key stakeholders (including Community Planning, Economic Development, Education and Jobs and Business Glasgow) and undertake market research and benchmarking activity to further explore potential opportunities and identify appropriate requirements for inclusion in the contract.

Delivery of agreed outcomes is monitored and reported internally on a quarterly basis using monitoring updates provided by suppliers. The entire process is overseen by a Community Benefits Steering Group comprised of key stakeholders from across the Council who are responsible for ensuring delivery of the policy, progressing further developments and identifying and resolving any issues.

Key community benefits outcomes secured in FY18/19 include:

- 102 new entrant positions
- 209 work experience placements
- 254 educational events and site visits
- 734 hours of community engagement activity

Appendix 3 provides full details of all outcomes secured and delivered during the reporting period.

5. Supported Businesses Summary

1. Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.
2. The Council’s corporate procurement manual instructs that consideration be given to inclusion of supported businesses in all regulated procurements. In addition the Council’s procurement toolkit includes the register of supported businesses supplied by the Scottish Government and an expanded list of potential supported businesses provided by the Ready for Business organisation.

During the reporting period there were no regulated procurements awarded to supported businesses. The reason for this is that the goods, services or works associated with these procurements are not provided by existing supported businesses.

The Council does have existing agreements in place with Royal Strathclyde Blindcraft Industries (RSBi) for the provision of furniture and for the collection and disposal of confidential waste. The annual value of these contracts is £5,624,283 per annum.

6. Future Regulated Procurements Summary

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Future regulated procurements have been identified via the following means:

- Current contracts on the Council register that will expire and need to be extended or re-let over the next two years.
- New procurements identified via future work plans provided by Council service teams.
- New procurements identified via anticipated work plans for special projects (for example, Burrell Renaissance, The Glasgow City Region City Deal).

A full list of anticipated procurements in the next two years can be seen in Appendix 4. However, this list is subject to change.

Appendix 1 – Full List of Regulated Procurements

Awards of New Council Frameworks and Contracts

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
2 May 2018	UK Anti-Doping Ltd	Medical	Anti-Doping Services - Personnel (Samples) + equipment and analysis	3 May 2018	2 September 2018	£203,333	GCC Contract
15 May 2018	Paragon Power Supply, Ashtead Plant Hire Co Ltd Trading as Eve Trackway, Cameron Presentations Limited, Ashtead Plant Hire, Portakabin, Baillies Marquees Limited, Field And Lawn Limited, Event A Loo, Adlib Audio Limited, Black light Ltd, 21cc Group, UK Fireworks Company Limited	Events	Events Framework	21 May 2018	20 May 2022		GCC Framework

Appendix 1 – Full List of Regulated Procurements

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
29 June 2018	Hamilton Brothers Engineering Ltd, Fraser C Robb, Garden Machinery & Small Engine Services, Alex McDougall Mowers Ltd, Nairn Brown (Glw) Ltd, Henry Sheach Lawnmower Services Ltd, Vantech Engineering Services Ltd, John G Russell/ Carntyne Transport Ltd, Indespension Ltd, Powerjet Rental Ltd, Rhinowash Ltd, Fleet Factor Ltd	Plant Equipment	Supply and Delivery of Small Plant Equipment Spares, Maintenance and Repair Services	2 July 2018	1 July 2022	£1,200,000	GCC Framework
10 August 2018	Marketplace Europe Ltd	Events	Christmas Markets 2018-2020	10 August 2018	9 August 2022	£617, 000 (Income)	GCC Contract
24 August 2018	Meyvaert Glass Engineering, Beck Interiors Limited	Construction and Trades	Burrell Show Cases and Burrell Display System (BDS)	27 August 2018	26 August 2020	£4,383,856	GCC Framework
3 September 2018	LDN Architects	Professional Services	Lead Consultant/ Design Services Team - Provan Hall Restoration	3 September 2018	2 May 2021	£149,795	GCC Contract

Appendix 1 – Full List of Regulated Procurements

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
10 September 2018	The Royal Bank of Scotland plc	Financial	Banking Services	1 January 2019	31 December 2026	£893,000	GCC Contract
13 November 2018	Gap Group Ltd	Events	Supply of Fencing and Accessories	30 November 2018	29 November 2022	£140,000	GCC Contract
23 November 2018	M8 Recovery	Vehicles	Vehicle and Plant Recovery Services 2018-2021	3 December 2018	2 December 2022	£532,000	GCC Contract
30 November 2018	Squint Opera Ltd, iso organisation Ltd, Peel Interactive	IT	Burrell - AV Software	1 December 2018	30 November 2020	£826,350	GCC Contract
11 December 2018	Hiab UK, Central Taillift Services Ltd, Savage Engineering Services Ltd, JNS Lifting Ltd, Almtone Ltd formerly Truck Crane Services Ltd	Plant Equipment	Maintenance of Lifting Equipment for Plant and Vehicles	15 December 2018	14 December 2022	£667,540	GCC Framework
14 January 2019	Notts Sport Ltd	Playground Equipment and Surfaces	Supply and Delivery of Safety Surfaces	14 January 2019	13 January 2023	£383,628	GCC Framework
28 January 2019	Tactile Studio (Lots 3 and 4)	IT	Burrell - Manual Interactives	25 January 2019	24 January 2021	£198,546	GCC Contract

Appendix 1 – Full List of Regulated Procurements

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
1 November 2019	Turning Point Scotland, GCA, Crossreach, SACRO	Social Care Criminal Justice	Criminal Justice Community and Residential Services Multi-Lot	5 November 2018	4 November 2022	£3,000,000	GCC Contract
17 December 2018	Action for Children Services Limited, Alzheimer Scotland, Antonine Court Limited, Aspire Housing and Personal Development Services, Baillieston Community Care, Barnardo's Scotland, Bield Housing and Care, Blackwood Homes and Care, Capability Scotland, Careline Home Support, Carewatch (Glasgow), Carr Gomm, C-Change Scotland, Community Care Choice Ltd, Community Integrated Care, Community Lifestyles (Community Lifestyles-Key (Glasgow)),	Social Care	2019 Framework of Selected Social Care Services	31 January 2019	30 January 2026	£425,000,000	GCC Framework

Appendix 1 – Full List of Regulated Procurements

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
17 December 2018	Constance Care, Cornerstone, Cosgrove Care, Craegmoor Supporting You Ltd, CrossReach, Crossroads Caring Scotland, East Park, ENABLE Glasgow, ENABLE Scotland, Fair Deal, Flourish House, Glasgow Association for Mental Health, Glasgow East End Community Carers Limited, Gowrie Care Ltd., Hayfield Support Services, HRM HOMECARE SERVICES LTD, ICare (GB) Ltd, Inclusion Glasgow t/a Inclusion, Kelvin Care, Leonard Cheshire, Living Ambitions Ltd, Loretto Care, Mainstay Trust Ltd, Mears Care Scotland Ltd, Mochridhe Limited, Momentum Scotland, National Autistic Society, Quarriers,	Social Care	2019 Framework of Selected Social Care Services	31 January 2019	30 January 2026	£425,000,000	GCC Framework

Appendix 1 – Full List of Regulated Procurements

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
17 December 2018	Queens Cross Housing Association, Real Life Options , Rotary Residential and Care Centres, Royal National Institute of Blind People (RNIB), Visual Impairment and Learning Disability Services (VILD), SAMH, Scottish Autism, Sense Scotland, Support For Ordinary Living, The Coach House Trust, The Disabilities Trust , The Mungo Foundation, The Richmond Fellowship Scotland, Turning Point Scotland, Unity - Empower Glasgow, Voyage Care Limited	Social Care	2019 Framework of Selected Social Care Services	31 January 2019	30 January 2026	£425,000,000	GCC Framework

Appendix 1 – Full List of Regulated Procurements

Awards from Existing Council Frameworks

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
6 April 2018	Lightways (Contractors) Ltd	Construction and Trades	Citywide Lighting Column Replacement Programme	6 April 2018	5 October 2018	£2,500,000	GCC Contract
24 April 2018	Nevin Associates Ltd	Marketing and Promotion	Champs Time Survey Service	30 April 2018	29 August 2018	£54,150	GCC Framework
24 May 2018	Class One Traffic Management Ltd	Other Commodity	Traffic Management For Glasgow 2018	25 May 2018	24 September 2018	£333,295	GCC Contract
11 September 2018	Bustec Ltd	Vehicles	DPS Accident Damage and Operational Repairs for Council Vehicles - Lot 1 - Cars/Car Derived Vans	1 October 2018	30 September 2021	£1,401,000	GCC Framework

Appendix 1 – Awards from Existing Council Frameworks

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
11 September 2018	Bustec Ltd	Vehicles	DPS Accident Damage and Operational Repairs for Council Vehicles - Lot 2 - Light Goods Vehicles (LGVs) including buses	1 October 2018	30 September 2021	£1,310,000	GCC Contract
11 September 2018	Bustec Ltd	Vehicles	DPS Accident Damage and Operational Repairs for Council Vehicles - Lot 3 - Heavy Goods Vehicles (HGVs)	1 October 2018	30 September 2021	£1,294,000	GCC Framework
12 December 2018	McGivney Construction Ltd	Construction and Trades	LED and Column Replacement Programme	19 December 2018	18 May 2019	£291,400	GCC Contract
13 December 2018	WSP UK Ltd	Construction and Trades	Cranhill/ Drumchapel Site Investigations	20 December 2018	19 December 2019	£252,842	GCC Framework
13 December 2018	WYG Environmental Planning Transport Ltd	Construction and Trades	Drumchapel GI - SWMP	20 December 2018	19 June 2019	£288,750	GCC Contract
23 January 2019	Covanburn Contracts Ltd	Construction and Trades	Stone Wall Repairs Phase 3 2018-2019	25 January 2019	24 July 2019	£195,397	GCC Framework

Appendix 1 – Awards from Existing Council Frameworks

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
23/01/2019	Mac Asphalt Ltd	Construction and Trades	SPT Bus Infrastructure Enhancement 2018-2019 Phase 2	18 February 2019	17 April 2019	£74,204	GCC Contract
24 January 2019	Aecom Ltd	Construction Consultancy	High Knightswood, Fullarton Avenue and E Springburn Det. Design	18 January 2019	17 May 2019	£879,720	GCC Framework
06 February 2019	Maclay Civil Engineering Ltd	Construction and Trades	South City Way - Phase 3	28 February 2019	27 July 2019	£1,452,639	GCC Contract
25 February 2019	Covanburn Contracts Limited	Construction and Trades	Pond Management (Diversity)	25 February 2019	24 May 2019	£49,870	GCC Framework
28 February 2019	BAM Ritchies	Construction and Trades	CCB Calton Barras High Street Station Ground Investigation	28 February 2019	27 May 2019	£178,985	GCC Contract
20 March 2019	Everwarm Ltd	Construction and Trades	External Wall Insulation	30 March 2019	29 July 2019	£1,976,203	GCC Framework
27 March 2019	Landcare Solutions (Scotland) Ltd	Construction and Trades	Ruchill Park Railing and Gates	27 March 2019	26 August 2019	£134,840	GCC Framework

Appendix 1 – Full List of Regulated Procurements

Awards from Non Council Frameworks (Mini-Competitions)

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
13 April 2018	McConechy's Tyre Service Ltd	Vehicles	Tyres Mini Competition	23 April 2018	22 April 2022	£3,300,000	Scotland Excel
16 April 2018	Creative Technology Ltd	Photographic and audio visual equipment	Installation of PA/ Audio Systems at G2018 Venues	16 April 2018	15 September 2018	£391,479	Scotland Excel
19 April 2018	Sweco UK Limited	Construction Consultancy	Cathkin Landfill Consultancy Support	19 April 2018	18 April 2022	£400,000	Scotland Excel
30 April 2018	Hamilton Bros (Engineering) Ltd	Plant Equipment	Supply and Delivery of Hand Held Equipment 2018-2019	30 April 2018	29 April 2019	£74,219	Scotland Excel
4 June 2018	Hamilton Bros (Eng) Ltd	Plant Equipment	Towed Wood Chipper	5 June 2018	4 April 2019	£77,700	Scotland Excel

Appendix 1 – Full List of Regulated Procurements: **Awards from Non Council Frameworks (Mini-Competitions)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
11 June 2018	Fairhurst	Construction Consultancy	Consultancy Services in Relation to the Tidal Weir North Gate Upgrade/ Refurbishment and River Embankment Feasibility Study	18 May 2018	17 July 2019	£142,200	Scotland Excel
19 June 2018	Efficient Infrastructure Solutions	Photographic and audio visual equipment	Supply and potential fit of AV Equipment - standard kit (TVs, PA systems etc)	20 June 2018	19 August 2018	£77,562	Scotland Excel
19 June 2018	Nairn Brown Ltd	Plant Equipment	Compact Utility Tractor and Tractor	1 September 2018	30 June 2019	£703,277	Scotland Excel
25 June 2018	ESE Ltd, Storm Environmental Ltd	Refuse and Waste	Bin Replacement Programme, Phase 2 - Mini-Comp under Lot 2 SXL 01/17 (Supply Only)	1 August 2018	31 December 2020	£725,775	Scotland Excel
9 July 2018	Swarco UK Ltd	Vehicles	EV Charging Infrastructure 2017-2018	1 August 2018	30 August 2018	£129,613	Eastern Shires Purchasing Organisation

Appendix 1 – Full List of Regulated Procurements: **Awards from Non Council Frameworks (Mini-Competitions)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
10 August 2018	MGB Plastics Ltd	Refuse and Waste	Bin Replacement Programme, Phase 2 - Mini-Comp under Lot 1 SXL 01/17 (Supply and Deliver)	14 August 2018	13 February 2021	£876,312	Scotland Excel
16 August 2018	Sweco UK Limited	Construction Consultancy	Cardowan Project Manager & Site Supervisor	1 September 2018	31 March 2020	£349,288	South Lanarkshire
21 August 2018	Ironside Farrar Limited	Construction Consultancy	Consultancy Services for Public Realm Block B	1 October 2018	30 September 2023	£1,097,695.	Scotland Excel
22 August 2018	RJ McLeod (Contractors) Ltd	Construction and Trades	Construction Works - Cranhill and Blairtummock SWMP	16 August 2018	15 December 2019	£5,103,791	Scotland Excel
22 November 2018	Reigart Contracts Ltd	Demolition and Dismantling	42A Baird Street/ Partial Demolition and Alteration of Former Warehouse	8 November 2018	7 February 2019	£145,317	Scotland Excel
6 December 2018	Computacentre UK Ltd	IT	Microsoft Licence Re-Seller	7 December 2018	6 December 2021	£7,850,355	Crown Commercial Services

Appendix 1 – Full List of Regulated Procurements: **Awards from Non Council Frameworks (Mini-Competitions)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
21 December 2018	Mott MacDonald Limited	Construction Consultancy	Charing Cross Key Project	1 January 2019	30 June 2020	£195,000	Crown Commercial Services
17 January 2019	Sweco UK Limited	Construction and Trades	Principal Inspection 2018	14 January 2019	13 May 2019	£74,994	Scotland Excel
25 January 2019	Campbell & Kennedy Ltd	Utilities and Fuel	Solar PV Canopy (Duke Street Car Park)	18 January 2019	17 July 2019	£249,900	Scotland Excel
25 January 2019	Flexititricity Ltd	Utilities and Fuel	Demand Site Management	5 February 2019	4 February 2024	12% Gain Share – Zero cost to the council	Crown Commercial Services
28 January 2019	Structural Soils Ltd	Construction Consultancy	Hillington/Cardonald Surface Water Management plan Ground Investigation	31 January 2019	30 March 2019	£82,551	Scotland Excel
4 March 2019	Wybone Limited	Refuse and Waste	Supply and Delivery of Street Litter Bin Housings and Spare Parts	1 March 2019	29 February 2024	£845,557	Scotland Excel
13 March 2019	Reigart Contracts Ltd	Demolition and Dismantling	Demolition of former Blairdardie Primary School	1 April 2019	31 May 2019	£89,796	Scotland Excel

Appendix 1 – Full List of Regulated Procurements

New Awards from Non Council Frameworks (Call Offs)

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
28 March 2018	Worldpay Limited	Financial	Merchant Acquirer Services	3 April 2018	2 April 2020	£240,000	Crown Commercial Services
21 May 2018	Allstar Business Solutions	Utilities and Fuel	Fuel cards for Glasgow 2018	22 May 2018	21 August 2018	£52,756	Crown Commercial Services
29 June 2018	ACL Hire Limited	Vehicles	Hire of Vehicle (Cordia)	1 August 2018	31 July 2020	£1,085,546	Scotland Excel
17 August 2018	SIIS Limited, CMT, Decco t/a White Milne	Tools and Equipment	Supply & Delivery of Power Tools	17 August 2018	16 February 2022	£162,500	Scotland Excel
31 August 2018	ASA International Ltd	Recruitment and HR	Temporary and Interim Labour - Social Care	31 August 2018	31 July 2022	£5,875,000	Scotland Excel
07 September 2018	Air Products Plc	Utilities and Fuel	Supply and Delivery of Bottled Gas (Lot 1)	1 October 2018	30 September 2022	£210,999	Scotland Excel

Appendix 1 – Full List of Regulated Procurements: **New Awards from Non Council Frameworks (Call Offs)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
27 September 2018	J.C. Peacock and Co. Limited, Irish Salt Mining and Exploration Company Limited t/a Salt Sales	Road Materials, Other Stone and Aggregates	Salt for Winter Maintenance	27 September 2018	30 June 2022	£2,250,000	Scotland Excel
1 October 2018	BATT Cables Public Limited Company, City Electrical Factors Ltd, Cleveland Cable Company Ltd, C. U. Lighting Ltd, Fabrikat (Nottingham) Ltd, Glasdon (UK) Ltd, Indo Lighting Ltd, James M Anderson Ltd, Light and Energy Distribution Ltd, Mallatite Ltd, Marwood Electrical Co. Ltd, Snapfast, Street Lighting Supplies & Co. Ltd, Traffic Management Products Ltd, TRT Lighting Ltd, UK Electric Ltd, Urbis Schreder Ltd, Zeta Specialist Lighting Ltd	Street Road Lighting	Supply and Delivery of Street Lighting	1 October 2018	31 July 2022	£4,250,000	Scotland Excel

Appendix 1 – Full List of Regulated Procurements: **New Awards from Non Council Frameworks (Call Offs)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
1 October 2018	APS Group Ltd	Print and Reprographics	Supply and Delivery of Print and Reprographics goods including Promotional Products for Marketing	1 October 2018	30 September 2025	£7,000,000	Scottish Procurement
1 October 2018	Healthcare Environmental Services Ltd/Initial Rentokil Ltd	Cleaning and Janitorial	Washroom Services	1 October 2018	30 September 2022	£600,000	Scotland Excel
1 October 2018	McLays Ltd	Food and Water	Meats - Fresh, Prepared and Cooked	1 October 2018	30 September 2022	£2,441,998	Scotland Excel
22 October 2018	Corporate Travel Management (North) Limited	Travel	Travel Management Service	17 December 2018	16 March 2022	£2,203,500	Crown Commercial Services

Appendix 1 – Full List of Regulated Procurements: **New Awards from Non Council Frameworks (Call Offs)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
19 November 2018	Hugh Logan Plant and Engineering Services Ltd, Grafton Merchanting GB Ltd, Saint-Gobain Building Distribution Limited t/a Jewson Ltd, Glasdon UK Ltd, Fleming and Company (Machinery) Ltd,	Road Materials, Other Stone and Aggregates	Supply and Delivery of Roads Maintenance Materials	19 November 2018	18 September 2022	£580,128	Scotland Excel
30 November 2018	Andrew Sykes Ltd	Plant Equipment	Hire of Diesel and Electric Pumps	14 January 2019	13 January 2022	£1,350,000	Scotland Excel
3 December 2018	Calor Gas Ltd	Utilities and Fuel	Supply and Delivery of Bottled Gas (Lot 5)	3 December 2018	2 December 2021	£60,000	Scotland Excel
22 March 2019	McLays Ltd	Food and Water	Fresh Fruit and Vegetables	1 April 2019	31 March 2023	£3,964,140	Advanced Procurement for Universities and Colleges
1 April 2019	EDF Energy	Utilities and Fuel	Supply of Electricity	1 April 2019	31 March 2024	£75,000,000	Scottish Procurement

Appendix 1 – Full List of Regulated Procurements: **New Awards from Non Council Frameworks (Call Offs)**

Date of Award	Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Start Date	Contract End Date (Including Extensions)	Total Contract Value (Estimate)	Type Contract/ Framework
28 September 2018	Air Products Plc	Utilities and Fuel	Supply and Delivery of Bottled Gas (Lot 4)	1 October 2018	30 September 2021	£80,000	Scotland Excel
28 September 2018	Air Products Plc	Utilities and Fuel	Supply and Delivery of Bottled Gas (Lot 6)	1 October 2018	30 September 2021	£90,999	Scotland Excel
1 October 2018	Graham Environmental Services Ltd (t/a Graham Pest Control, Killgerm Chemicals Ltd, Mitie Pest Control Ltd, North East Falconry Limited, Orbis Protect Limited, Pestguard Services (Scotland Ltd)	Pest Control	Pest Control (Products, Services including Birds of Prey)	1 October 2018	30 September 2021	£273,900	Scotland Excel

Appendix 2 – Requirements of the Act

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 General duties Section 8.

8. General Duties

1. A contracting authority must, in carrying out a regulated procurement
 - (a) treat relevant economic operators equally and without discrimination,
 - (b) act in a transparent and proportionate manner.
2. A contracting authority must also comply with the sustainable procurement duty.
3. However, a contracting authority must not do anything in pursuance of subsection (2) that would conflict with its duty under subsection (1).
4. A relevant economic operator is an economic operator who is a national of, or is established in
 - (a) a member State, or
 - (b) Iceland, Liechtenstein or Norway.
5. Subsection (1) does not apply in relation to an EU-regulated procurement.

9. Sustainable Procurement Duty

1. For the purposes of this Act, the sustainable procurement duty is the duty of a contracting authority
 - (a) before carrying out a regulated procurement, to consider how in conducting the procurement process it can—
 - (i) improve the economic, social, and wellbeing of the authority's area,
 - (ii) facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and
 - (iii) promote innovation, and
 - (b) in carrying out the procurement, to act with a view to securing such improvements identified as a result of paragraph (a)(i)
2. The contracting authority must consider under subsection (1) only matters that are relevant to what is proposed to be procured and, in doing so, consider the extent to which it is proportionate in all the circumstances to take those matters into account.

3. In this section

- “small and medium enterprises” means businesses with not more than 250 employees,
- “third sector bodies” means organisations (other than bodies established under an enactment) that exist wholly or mainly to provide benefits for society or the environment.

4. In this section, references to the wellbeing of the authority’s area include, in particular, reducing inequality in the area.

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 Procurement strategy and annual report Section 15

9. Sustainable Procurement Duty

1. A contracting authority which expects to have significant procurement expenditure in the next financial year must, before the start of that year
 - (a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or
 - (b) review its procurement strategy for the current financial year and make such revisions to it as the authority considers appropriate.
2. Subsection (3) applies where a contracting authority
 - (a) has not, in relation to a financial year, prepared or reviewed a strategy under subsection (1), and
 - (b) becomes aware of the likelihood of having significant procurement expenditure during that year.
3. The contracting authority must, as soon as practicable after it becomes aware of the likelihood of having significant procurement expenditure
 - (a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or
 - (b) review its most recent procurement strategy and make such revisions to it as the authority considers appropriate.
4. An authority has significant procurement expenditure in a year if the sum of the estimated values of the contracts to which its regulated procurements in that year relate is equal to or greater than £5,000,000.

5. The procurement strategy must, in particular
 - (a) set out how the authority intends to ensure that its regulated procurements will
 - (i) contribute to the carrying out of its functions and the achievement of its purposes,
 - (ii) deliver value for money, and
 - (iii) be carried out in compliance with its duties under section 8,
 - (b) include a statement of the authority's general policy on—
 - (i) the use of community benefit requirements,
 - (ii) consulting and engaging with those affected by its procurements,
 - (iii) the payment of a living wage to persons involved in producing, providing or constructing the subject matter of regulated procurements,
 - (iv) promoting compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 (c.37) and any provision made under that Act, and
 - (v) the procurement of fairly and ethically traded goods and services,
 - (c) include a statement of the authority's general policy on how it intends its approach to regulated procurements involving the provision of food to
 - (i) improve the health, wellbeing and education of communities in the authority's area, and
 - (ii) promote the highest standards of animal welfare,
 - (d) set out how the authority intends to ensure that, so far as reasonably practicable, the following payments are made no later than 30 days after the invoice (or similar claim) relating to the payment is presented
 - (i) payments due by the authority to a contractor,
 - (ii) payments due by a contractor to a sub-contractor,
 - (iii) payments due by a sub-contractor to a sub-contractor,
 - (e) address such other matters as the Scottish Ministers may by order specify.
6. The Scottish Ministers may by order modify subsection (4) so as to substitute for the figure specified there for the time being such other figure as they consider appropriate.
7. In subsection (5)(b)(iii), a "living wage" means remuneration which is sufficient to ensure an acceptable standard of living.

Appendix 3 – Community Benefit Outcomes

Theme	Outcome	Secured for Delivery
Targeted Recruitment and Employment	New Entrant Job – No Relevant Experience	102 posts
	New Entrant Job - Graduate	8 posts
	New Entrant - Apprenticeship	54 posts
	*Completed Apprenticeship	8 posts
	Transferred New Entrant - Modern Apprentice/Job	55 posts
Targeted Skills and Training	Work Experience Placement - 16+ Years of Age	122 placements
	Work Experience Placement - 14-16 Years of Age	55 placements
	Work Experience Placement - Graduate/Student	32 placements
	Careers Event, Industry Awareness Days or Workshops for school pupils or college students	161 events
	Site Visit	13 visits
	Workplace Visits for school pupils or college students	80 visits
	School Mentoring or Enterprise Programme	17 events
	MCR Pathways Tasters	8 events
	MCR Pathways 1-2-1 Mentoring Programme	2 events
Vocational Training	S/NVQ Certification (or equivalent)	131 qualifications
	Vocational Certification	9 qualifications

Appendix 3 – Community Benefit Outcomes

Theme	Outcome	Secured for Delivery
Supply Chain Development	Supply Chain Briefing with SMEs Including Micro-Businesses	9 events
	Business Mentoring for a Small Medium Enterprise (SME)	132 hours
	Business Mentoring for a Social Enterprise, Third Sector Organisation or Supported Business	95 hours
Community Engagement	Financial Support for a Community Project	£184,000
	Non-Financial Support for a Community Project	734 hours
	Events/Initiatives	42 events
	Commissioning Local Art Projects (Burrell)	£107,000

* Completed Apprenticeship - An employee or Modern Apprentice transferred from another project/business area or recruited to continue/complete an on-going apprenticeship to promote sustainable employment from a previous Community Benefit related project)

Appendix 4 – Future Regulated Procurements

Please note that the future regulated procurement work-plan could be subject to change.

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Marketing and Promotion	Burrell - Graphic Production	22 October 2019	£489,854	New
Construction and Trades	Burrell - Retail Fit Out - Build Only	1 November 2019	£150,000	New
Books, Publications and Newspapers	Burrell - Publications	30 June 2020	£100,000	New
Construction and Trades	M8 Footbridge - Sightill	15 January 2020	£19,000,000	New
Professional Services	Phase 3 District Regeneration Frameworks (DRF)	6 January 2020	TBC	New
Construction and Trades	Yorkhill Hospital: Access Improvements	22 October 2020	£1,000,000	New
Construction and Trades	Custom House Quay Wall Development	23 April 2020	£20,000,000	New
Construction and Trades	CCB Calton Barras Public Realm Phase 2	15 June 2020	£800,000	New
Construction and Trades	North Hanover Street - Kyle Street, Construction	1 September 2020	£17,785,689	New
Construction and Trades	Lancefield Quay, The Briggait River Edge Treatments - Construction	1 September 2020	£10,000,000	New
Construction Consultancy	Fullerton Ave / East Springburn / High Knightswood Site Investigation	1 November 2019	£155,050	New
Construction and Trades	Drumchapel Surface Water Management Plan Works	1 November 2019	£3,824,000	New
Construction and Trades	Fullarton Avenue/East Springburn/ High Knightswood/Cockenzie Street	1 November 2019	£5,044,000	New

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Construction and Trades	EIIPR Public Realm - Underline	1 December 2019	£3,830,871	New
Construction and Trades	QEUH - Access Improvements: Construction	20 August 2020	£4,500,000	New
Construction and Trades	Bath Street East - Cathedral Street Construction	1 September 2020	£12,134,214	New
Construction and Trades	EIIPR Public Realm - Glassford Street	2 September 2020	£3,034,413	New
Construction and Trades	University Avenue and Campus Connections - Public Realm	22 October 2020	£4,000,000	New
Construction and Trades	EIIPR Public Realm - Argyle Street West	1 June 2020	£5,815,606	New
Demolition and Dismantling	Sighthill TRA - Contract 4 (Demolition and Remediation of St Stevens)	22 November 2019	£5,000,000	New
Construction and Trades	Contract 4 - Sighthill Demolition, SI and Remediation of St Stevens	29 November 2019	£5,000,000	New
Construction and Trades	Govan - Partick Bridge	2 June 2020	£15,000,000	New
Construction and Trades	EIIPR Public Realm - Broomielaw	2 March 2021	£12,727,890	New
Construction and Trades	CNG Public Realm - Dobbies Loan	10 April 2020	£2,000,000	New
Professional Services	Burrell - Object Mounts	1 February 2020	£105,000	New
Signs	Burrell - Signage	4 November 2019	£110,000	New
IT	Burrell - AV Hardware	1 December 2019	£850,500	New

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Removals	Burrell - Collection move/install	30 May 2020	TBC	New
Furniture and Fittings	Burrell - Loose Furniture	30 June 2020	£1,534,000	New
Furniture and Fittings	Burrell - Racking	31 October 2020	£300,000	New
Construction Consultancy	Specialist Utility Advice	1 December 2019	£300,000	New
Construction and Trades	CNG Construction of Garscube Toll	2 November 2019	£100,000	New
Construction and Trades	Quay Wall Development (Windmillcroft) - Construction	10 December 2019	£15,000,000	New
Construction Consultancy	Citywide review of SINCs	1 December 2019	£60,000	New
Construction and Trades	Active Travel (South)	20 August 2020	£1,000,000	New
Construction and Trades	CNG Public Realm - Pinkston	1 September 2020	£2,000,000	New
Construction and Trades	Expressway Bridge: Construction	22 October 2020	£3,000,000	New
Construction and Trades	EIIPR Public Realm - Holland Street	1 December 2020	£2,642,299	New
Construction and Trades	EIIPR Public Realm - Elmbank Street	1 December 2020	£1,494,850	New
Construction and Trades	CNG Cowlairs Site Remediation	2 March 2021	£3,000,000	New
Stationery and Computer Consumables	Paper/Office Supplies	1 June 2020	£3,000,000	Re-Tender
Advertising	Media Planning and Buying	1 April 2020	TBC	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Marketing and Promotion	Provision of Marketing and Research Services	20 February 2020	£2,500,000	Re-Tender
Traffic Control	(TEMASS) Traffic Equipment Maintenance & Ancillary Support Service	1 July 2020	£9,285,000	Re-Tender
Construction and Trades	Energy Efficiency Framework	1 May 2020	£5,599,992	Re-Tender
Food and Water	Supply & Delivery of Pasteurised Milk	1 January 2020	£3,472,434	Re-Tender
Food and Water	Fresh Fish, Shellfish & Poultry	1 March 2020	£840,000	Re-Tender
Vehicles	Pedestrian and Precinct Sweepers	1 January 2020	TBC	Re-Tender
Construction and Trades	Statutory Private Sector Housing Repairs Framework	1 November 2019	£4,000,000	Re-Tender
Vehicles	DPS Purchase and Maintenance of RCVs	1 February 2020	£6,500,000	Re-Tender
Utilities and Fuel	Supply of Liquid Fuels - Heating, Marine and Automotive fuels	14 October 2019	£19,200,000	Re-Tender
Utilities and Fuel	Supply of Water and Waste Water Services	1 March 2020	£15,000,000	Re-Tender
Utilities and Fuel	Supply of Natural Gas	1 April 2020	£19,500,000	Re-Tender
Taxis	Taxi and Private Hire Services	22 July 2020	£15,360,000	Re-Tender
Financial	Merchant Acquirer Services	29 February 2020	£55,318	Re-Tender
Financial	Purchasing Cards	1 August 2020	£50,000	Re-Tender
Financial	Bill Payment Services	1 April 2020	£780,000	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Marketing and Promotion	Provision of Glasgow Household Survey	20 January 2020	£150,000	Re-Tender
Aids	Supply and Maintenance of Stair Lifts and associated services (EquipU)	14 January 2020	£12,075,888	Re-Tender
Construction and Trades	Demolition Framework	1 August 2020	£3,000,000	Re-Tender
Construction Consultancy	South Lanarkshire Professional Services Framework renewal	1 April 2020	TBC	Re-Tender
Construction Consultancy	EIIPR Block C Consultancy	1 July 2020	£1,300,000	Re-Tender
Vehicles	Maintenance of Garage & Taxi Equipment	1 December 2019	£54,000	Re-Tender
Vehicles	Hydraulic hoses	10 May 2020	TBC	Re-Tender
Testing Instruments	Hire of Weighbridge test Vehicle and Driver Operator	27 July 2020	£66,000	Re-Tender
Testing Instruments	Air Quality Monitoring Maintenance	1 December 2019	£405,000	Re-Tender
Financial	Merchant Acquirer Services (2019 - 2020)	1 April 2020	£277,000	Re-Tender
Financial	Insurance Broker	1 February 2020	£756,000	Re-Tender
Financial	Debt Management Partner (2019 - 2020)	1 April 2020	£10,000,000	Re-Tender
Financial	SPF Member Data Services	30 November 2020	£480,000	Re-Tender
Financial	SPF Investment Consultancy Services (Strategy and Structure)	30 December 2020	£360,000	Re-Tender
Financial	SPF Responsible Investment Overlay Service	30 November 2020	TBC	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Legal Consultancy	Legal Services for JBG	1 November 2019	TBC	Re-Tender
Professional Services	Salary Sacrifice Schemes Administrator	1 August 2020	£8,400,000	Re-Tender
Financial	SPF Investment Consultancy Services (Projects and Opportunities)	30 November 2020	£120,000	Re-Tender
Security and Safety	Security Services & Equipment 04-18	1 December 2019	£8,000,000	Re-Tender
Security and Safety	Provision of Alarm Maintenance, Repair and Installation Services	1 December 2019	TBC	Re-Tender
Security and Safety	Provision of Man Guarding, Taxi Marshalling and Event Stewarding	27 November 2019	£6,000,000	Re-Tender
Construction Consultancy	Cycle Infrastructure Framework	23 December 2019	£330,000	Re-Tender
Security and Safety	Cash Collections	1 October 2020	£1,899,396	Re-Tender
Construction and Trades	Queensland Gardens SWMP Works	30 November 2019	£600,000	Re-Tender
Professional Services	The Provision of Employability Pipeline and Youth Employment Initiative Framework	12 January 2020	£12,035,382	Re-Tender
Plant Equipment	Winter Maintenance Road Operations - Emergency Assistance - NOV 2015 - 2019	1 December 2019	£450,000	Re-Tender
Vehicles	Hire of Vehicles (Education)	1 August 2020	£1,500,000	Re-Tender
Catering	Community Meals	1 December 2019	£739,122	Re-Tender
Catering	Repair and Maintenance of Commercial Catering Equipment	1 April 2020	£1,430,481	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Food and Water	Groceries and Provisions	1 May 2020	TBC	Re-Tender
Food and Water	Wines, Spirits, Draught and Packaged Beers	10 September 2020	£360,000	Re-Tender
Scientific and Technical	Chromatography Equipment Maintenance (up to five years) and Consumables	17 March 2020	£86,163	Re-Tender
Livestock, animals and plants	Horticulture and Plants Framework	5 September 2020	£375,000	Re-Tender
Construction and Trades	Ground Investigation Works Framework Agreement Retender	13 October 2020	£1,500,000	Re-Tender
Stationery and Computer Consumables	Computer Consumables	1 November 2020	£900,000	Re-Tender
Domestic Appliances	Domestic Furniture and Furnishings	1 November 2020	TBC	Re-Tender
Testing Instruments	Weighbridge Services framework - Inclusive of testing, calibration, repairs, supply and installation of weighbridges & welding repairs)	25 November /2020	TBC	Re-Tender
Refuse and Waste	Collection and Disposal of Household and Dual Domestic WEEE	13 December 2020	£480,000	Re-Tender
Vehicles	Vehicle Spare Parts for Legacy Fleet: Lot 1 Vehicle spare parts Lot 2 Auto Electrical Parts Lot 3 Hydraulic Hoses Lot 4 Sweeper Brushes Lot 5 Replacement Glass Lot 6 Consumables Lot 7 Specialist Vehicles	1 May 2020	TBC	Re-Tender
Livestock, animals and plants	Supply and Delivery of Animal Services	19 December 2020	TBC	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Financial	Staff Life Assurance	1 January 2021	TBC	Re-Tender
Financial	SPF Responsible Investment Overlay Service	19 January 2021	TBC	Re-Tender
Tools and Equipment	Trade Materials	17 February 2021	TBC	Re-Tender
Post, Courier and Distribution	Post	1 March 2021	TBC	Re-Tender
Social Care	Intermediate Care	TBC	£3,800,000	New
Social Care	Glasgow Alliance to End Homelessness	2020	£187,500,000 (10 year contract period)	Re-Tender
Social Care	Flexible Homelessness Outreach Support Service re-tender	2021	£15,000,000	New
Social Care	Addiction Service Move-on	2020	£1,800,000	New
Social Care	Addiction Service Crisis Service Provision	2021 - 2022	£10,000,000	New
Social Care	Community Recovery Hubs	2021 - 2022	£6,000,000	Re-Tender
Social Care	Purchased Foster Care re-tender	1 July 2020	£75,000,000	New
Social Care	Children and Families Family Support Services	2020	TBC	New
Social Care	Children and Families	2021 - 2022	£10,000,000	New
Intensive Family Support Services	2020	TBC	New	Re-Tender
Social Care	CF Alliance Model	2021 - 2022	TBC	New
Social Care	Social Care Addiction Services	31 October 2019	£7,500,000	New

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Cleaning and Janitorial	Cleaning Products, Chemicals, Hygiene Paper Products	2020	£3,570,853	Re-Tender
Catering	Disposable Products - Catering disposables	2021	£1,962,242	Re Tender
Food and Water	Retail Coffee Systems and Hot Beverage Supplies	2020	£797,349	Re Tender
Food and Water	Bread, Rolls and Bakery Products	2020	£550,277	Re-Tender
Food and Water	Carbonated Soft Drinks (Barrs, Coca-Cola)	2021	£623,475	Re-Tender
Cleaning and Janitorial	Cleaning Equipment for Commercial Use - Heavy duty commercial cleaning machinery	2021	£342,074	Re-Tender
Catering	Commercial Catering Kitchen Utensils - small kitchen equipment	2020	£444,338	Re-Tender
Food and Water	Crisps, Conf, Conc/Soft Drinks and Fresh Fruit Juices	2021	£608,382	Re-Tender
Catering	Outdoor Catering Provision	2020	TBC	Re-Tender
Linens and Fabrics	Rental of Table Cloths/Linen	2021	TBC	Re-Tender
Aids	Repair and Maintenance of Community Equipment (EquipU)	2020	£1,539,564	Re-Tender
Cleaning and Janitorial	Cleaning Services	2020	£245,009	Re-Tender
Food and Water	Specialist Foods	2021	£248,078	Re-Tender
Food and Water	Water Coolers - Repair and Maintenance	2020	£55,827	Re-Tender
Catering	Catering Equipment- Food Temperature Testing Equipment	2021	TBC	Re-Tender
Catering	Tills – New, Repair and Maintenance	2021	TBC	Re-Tender

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Estimated Contract Start Date	Estimated Total Contract Value	Type
Cleaning and Janitorial	Building Cleaning for Concert Hall/ City Halls and Fruit Market	2020	TBC	Re-Tender
Security and Safety	Repair and Maintenance of Safes	2021	TBC	Re-Tender
Plant Equipment	Hire of Bond Coat Sprayer	TBC	£130,000	New
Catering	Repair and Maintenance of Commercial Catering Equipment	2021	£1,430,481	Re-Tender
Construction and Trades	Provan Hall Restoration - Appointment of a Main Contractor	TBC	£1,576,483	New
Food and Water	Groceries and Provisions	2021	TBC	Re-Tender
Food and Water	Wines, Spirits, Draught and Packaged Beers	2021	£360,000	Re-Tender

Subject Matter (Commodity)	Title of Contract	Contract Start Date	Type
Construction and Trades	Bells Bridge operation and Maintenance	5 April 2020	Extension
Plant Equipment	Maintenance of Lifting Equipment for Plant & Vehicles	15 December 2020	Extension
Livestock, animals and plants	Supply and Delivery of Animal Services	19 December 2019	Extension
Construction and Trades	Ground Investigation Works Framework Agreement - 2016 to 2019 - 2020	13 October 2019	Extension
Stationery and Computer Consumables	Computer Consumables	1 November 2019	Extension
Domestic Appliances	Domestic Furniture and Furnishings	1 November 2019	Extension

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Contract Start Date	Type
Sports and Recreation	Inspection and Maintenance of PE Equipment	1 December 2019	Extension
Financial	SPF Investment Consultancy Services (Projects and Opportunities)	1 January 2020	Extension
Financial	SPF Investment Consultancy Services (Strategy and Structure)	1 January 2020	Extension
Financial	Staff Life Assurance	1 January 2020	Extension
Financial	SPF Responsible Investment Overlay Service	19 January 2020	Extension
Other Commodity	Cremator Installation - Linn and Daldowie Crematoriums	16 February 2020	Extension
Books, publications and newspapers	Library Books and Textbooks	9 March 2020	Extension
Professional Services	CHR Employee Assistance Programme Tender	1 August 2020	Extension
Linens and Fabrics	Linens and Fabrics	8 September 2020	Extension
Aids	Community Equipment Core (EquipU)	1 April 2020	Extension
Aids	Community Equipment Specialist (EquipU)	1 April 2020	Extension
Road Materials, Other Stone and Aggregates	Supply and Delivery of Coated and Uncoated Roadstone etc.	2 February 2020	Extension
Electrical	Electrical Materials (retender)	4 October 2019	Extension

Appendix 4 – Future Regulated Procurements

Subject Matter (Commodity)	Title of Contract	Contract Start Date	Type
Refuse and Waste	Collection and Disposal of Household and Dual Domestic WEEE	13 December 2019	Extension
Vehicles	Vehicle Replacement Glass M/C	29 January 2020	Extension
Tools and Equipment	Supply and Delivery of Power Tools	17 February 2021	Extension
Testing Instruments	Weighbridge Services framework - Inclusive of testing, calibration, repairs, supply and installation of weighbridges and welding repairs)	25 November 2019	Extension
Vehicles	Provision of Pay-As-You-Go Car Scheme	13 July 2020	Extension
Legal Consultancy	Provision of Professional Legal Services	3 April 2020	Extension

Appendix 5 – Glossary

Best Value

An economic assessment by the public sector as to whether a project represents value for money; the optimum combination of cost and quality to provide the required service.

Commercial

Area of spend that can be influenced by the procurement function.

Commodity

Taxonomy (classification) for the entire Council, to give the Council the ability to accurately describe the primary business activities of its suppliers. The commodity approach presently used by the Council was defined back in 2006 and was reviewed and refined as part of the 2016 to 2018 Strategy.

Commodity ownership, definitions and scope will continue to be developed as part of the Council's Corporate Procurement and Commercial Improvement Strategy 2018 to 2022.

Community Benefits

Community benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social, economic and or environmental benefits.

Community Benefits Clauses

Community benefits clauses are requirements which deliver wider benefits in addition to the core purpose of a contract. These clauses can be used to build a range of social, economic and environmental conditions into the delivery of Council contracts.

Flexible Framework Self-Assessment Tool (FFSAT)

This tool will help organisations assess where their current level of performance lies and the actions required for improving their performance. The Scottish Government recommends that organisations carry out initial and periodic self-assessments against the FFSAT. This enables measurement against various aspects of sustainable procurement.

Public Contracts Scotland

The national advertising portal used to advertise all Scottish Government goods, services or works contract opportunities.

Regulated Procurement

Contracts above the EU contract threshold values where the relevant EU regulations apply (above £50,000 for goods and services contracts and above £2,000,000 for works contracts).

Small and Medium-sized Enterprises (SMEs)

Enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro.

Stakeholder

Any person or group who has a vested interest in the success of the procurement activity, i.e. either provides services to it, or receives services from it.

Supplier

An entity who supplies goods or services; often used synonymously with “vendor”.

Supported Business

An organisation whose main aim is the social and professional integration of disabled or disadvantaged persons.

Sustainable Procurement

A process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis and generates benefits, not only for the organisation but also to society, the economy and the environment.

Third Sector

The part of an economy or society comprising non-governmental and non-profit-making organisations or associations

Work Plan

List of upcoming procurement activity including re-tenders, extensions, and new activity.