

## **LORD PROVOST'S TRUST FUNDS.**

By video conference, 19th November 2021

- Present: Councillor Maureen Burke and Elaine Galletly, Director of Legal and Administration.
- Apologies: Lord Provost Philip Braat, Bailie Glenn Elder, and Martin Booth, Executive Director of Finance.
- Attending: D Brand (Clerk); M Burns, J Donaldson, P Kelly and P Toner, Glasgow City Health and Social Care Partnership; N Burns (for the Head of Customer and Business Services); S Daley, A Ross and A Stewart, Financial Services; D McClelland, Education Services; G Sidhu, Chief Executive's Department, and A Townsley, Advisor to Lord Provost.

### **Lord Provost's Trust Funds – Annual accounts approved etc.**

**1** There was submitted a report by the Executive Director of Finance summarising the findings of the audit for all 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2020/21,

- (1) advising that the annual accounts for 2020/21 had been audited by Azets and had received an unqualified audit opinion; and
- (2) detailing in the appendices to the report, the individual audited accounts, Azets's report on each set of accounts and letters of representation which required to be signed by 1 Trustee.

After consideration, the Trustees

- (a) approved and signed the audited accounts for the 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2020/21; and
- (b) noted Azets' auditor reports for each Fund.

### **Minutes of previous meeting approved.**

**2** The minutes of 4th June 2021 were submitted and approved.

### **Lord Provost's Trust Funds – 2021/22 financial update noted.**

**3** There was submitted a report by the Head of Corporate Finance regarding the budget for the Lord Provost's 3 Trust Funds, detailing the expenditure position against the budget for the period from 1st April to 22nd October 2021 (Period 8).

After consideration, the Trustees noted the 2021/22 expenditure position of the funds.

**Summary of applications by Glasgow City Health and Social Care Partnership to Lord Provost's Children's Fund – Approved applications noted.**

**4** There was submitted and noted a summary of applications made to the Lord Provost's Children's Fund by Glasgow City Health and Social Care Partnership, detailing the funding applications approved by the partnership to date under the agreed framework.

**Summary of applications by Education Services to Lord Provost's Children's Fund – Approved applications noted.**

**5** There was submitted and noted a summary of applications made to the Lord Provost's Children's Fund by Education Services, detailing the funding applications approved by the service to date under the agreed framework.

**Summary of applications by Social Work Services to Lord Provost's Vulnerable Citizens' Fund – Approved applications noted.**

**6** There was submitted and noted a summary of applications made to the Lord Provost's Vulnerable Citizens' Fund by Social Work Services, detailing the funding applications approved by the service to date under the agreed framework.

**Anticipated shortfall in the Lord Provost's Vulnerable Citizens Fund to year end 2021/ 2022 – Instruction to officers.**

**7** There was submitted a report by Social Work Services regarding the unprecedented level of demand on the Vulnerable Citizen's (VC) Fund in 2021/22, from April to October 2021, which was more than double the previous year's applications, and the financial implications for the VC Fund to year end 2021/22, and setting out proposals to offset or reduce the projected shortfall through a request for the transfer of any projected underspends from the allocations for the Children's Fund, Social Work Services element and Older People's Fund.

After consideration, the Trustees

(1) noted

(a) the VC fund balance at 22nd October 2021 was £9,402, but to date had subsequently reduced to £542;

- (b) the fund spend from November to the end of the financial year for the previous 2 years; and
  - (c) the projected demand on the fund from November 2021 to March 2022;
- (2) agreed that further offline discussions were required to ascertain what could be vired in without any financial implications to other funds, and that the option to spend additional income should also be explored due to the exceptional demand for funds as a direct result of covid; and
- (3) instructed officers to commence work on this analysis with immediate effect due to urgency of the matter, and to present their proposals to all Trustees.

**Summary of applications by Social Work Services and Glasgow Home Care to Lord Provost's Older People Fund – Approved applications noted.**

8 There was submitted and noted a summary of applications made to the Lord Provost's Older People's Fund by Social Work Services and Glasgow Home Care, detailing the funding applications approved by the service to date under the agreed framework.

**Christmas sundries day and residential care – Recommendations noted.**

9 There was submitted a report by Social Work Services setting out options for donations to Day Care and Residential Homes at Christmas.

After consideration, the Trustees noted the approved allocation of

- (1) £200 to each of the 5 care homes; and
- (2) £150 to each of the 11 day care services.

**Summary of applications for funeral payments to Lord Provost's Fund for Vulnerable Citizens – Approved applications noted etc.**

10 There was submitted a report by the Head of Revenues, Benefits and Customer Contact regarding applications made to the Lord Provost's Fund for Vulnerable Citizens in relation to funeral payments.

After consideration, the Trustees noted

- (1) the report; and
- (2) that a further report would be brought to the next meeting of the Trustees to request an increase to the award of £500 towards funeral costs for those who

qualified under the criteria agreed at the meeting of the Trustees on 10th May 2019.

### **Winter Plan for Social Protection – Funding for Vulnerable Children and Young People noted.**

**11** There was submitted and noted a report by the Assistant Chief Officer, Children's Services and North East Operations providing the Trustees with an update in relation to the proposed spend in Children's Services related to the Winter Plan Social Protection Fund which had been allocated from the Scottish Government, advising

- (1) that the allocation for Glasgow City was £4,220,106 and that this allocation was to be utilised in financial year 2020/21 although permission had been granted to carry forward just over £1m;
- (2) of the main objectives of the grant, as detailed in the report;
- (3) of the spend to date, and that money carried over was just over £900,000 and that the Integrated Joint Board had approved, in September 2021, that further winter social protection payments would be made to the maximum benefit of vulnerable children in Glasgow; and
- (4) that the adoption of a radical anti-poverty and a robust humanitarian approach within the challenges of the pandemic had ensured that the support to children and young people in the city had been sustained and promoted, and had ensured that more children and young people had been sustained with their families and within their communities.

### **Fundraising page – Update noted etc – Instruction to Legal Services' officers.**

**12** With reference to the minutes of 10th July 2020 when the Trustees approved the setting up of an online fundraising page, there was submitted a report by Legal Services,

- (1) advising
  - (a) of the background surrounding the set up a fundraising page with Total Giving and the subsequent issues which had been encountered, resulting in the Trustees agreeing to set up the page with Virgin Money Giving instead;
  - (b) that on 1st September 2021 Virgin Money had taken the decision to close down Virgin Money Giving meaning that it had not been possible to set up the fundraising page; and
  - (c) that the trustees had previously been keen to utilise a fundraising site that did not deduct fees from the donor, but that recent research had

identified that it was only Total Giving who offered this option, but that past experience with this group had resulted in a lack of response and communication; and

- (2) detailing in the appendix to the report, the 3 fundraising sites which had been identified along with set up and other associated fees.

After consideration, and having heard David McClelland, Education Services provide an update on his service's positive experience with Just Giving platform for Malawi Leader of Learners programme, the Trustees agreed that Just Giving was the preferred option, with or without its associated fees, and requested officers to commence negotiations with it.

**Date of next meeting.**

**13** The Trustees noted that the next meeting would be held on Friday, 4th February 2022 at 1000 hours.