



## All Licensing Fees and Charges

Glasgow City Council, City of Glasgow Licensing Board and Charges for all licences from April 2023:

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# Taxi and Private Hire Car Licences

1. Applicants for a renewal of a Private Hire Car Licence must pay for Vehicle Identification Plates at the time of lodging their application. Please refer to the application form for more details.

**Licence types listed below:**

## Taxi and Private Hire Car Licences

Application Fees for Licence		Temporary (£)	3 Years (£)
A	Grant of Private Hire Car Drivers Licence	78	185
B	Renewal of Private Hire Car Drivers Licence		185
C	Grant of Taxi Drivers Licence	78	185
D	Renewal of Taxi Drivers Licence		185
E	Grant of Private Hire Car Licence <sup>1</sup>	193	460
F	Renewal of Private Hire Car Licence <sup>1</sup>		460
G	Grant of Taxi Licence	193	460
H	Renewal of Taxi Licence		460
I	Booking Office	341	341

## Additional Items

Miscellaneous Fees for Licence		Charge (£)
J	Substitute Vehicle (Taxi / Private hire Car)	31
K	Paragraph 9(1)	29
L	Topographical Test	26
M	Duplicate Licence	12
N	Duplicate Identification Badge	12
O	CCTV	29

## Vehicle Identification Plates

Application Fees for Licence Plates etc		Charge (£)
P	Taxi Identification Plate (cost per plate)	11
Q	Full Set - Private Hire Car Identification Plates (with Bracket)	30
R	Full Set - Private Hire Car Identification Plates (no Bracket)	18
S	Private Hire Car Identification Plates - Front Plate	6
T	Private Hire Car Identification Plates - Rear Plate	7
U	Private Hire Car Identification Plates - Side Stickers	5
V	Private Hire Car Identification Plates - Front Bracket	4
W	Private Hire Car Identification Plates - Rear Bracket	8
X	Private Hire Car Identification Plates - Strapping Kit	9
Y	Private Hire Car Identification Plates - Door Stickers	4

## Taxi Advertising

Advertising Fees for Licence		Charge (£)
Z	Full Livery Advert	120
AA	Supersedes Advert	48
AB	Double Door Advert	24
AC	Hub Cap Advert	24
AD	Full Livery and Hub Cap Advert	120

# Alcohol Licences

1. For information on how to determine the rateable value of a property refer to the [Scottish Assessors Association](#).
2. The fee payable for a Provisional Premises Licence is the fee payable for a Category 1 grant of a Premises Licence. At Confirmation of a Provisional Premises Licence the fee payable will be the balance of the fee payable as if the application had been for the grant of a Premises Licence minus the amount already paid (i.e. £200).
3. Annual Fee is payable each year on 1 October.

**Licence types listed below:**

## Premises Licence

1. Many Premises Licence fees payable under the Licensing (Scotland) Act 2005 use a Category system that is calculated using the rateable value<sup>1</sup> of the premises.

The following table should be used to determine the Category of the Premises.

Category	Rateable Value Band
Category 1	Premises not entered on the valuation roll or where the rateable value is nil. Also, those premises: <ol style="list-style-type: none"><li>1. where the main function is to provide a visitor attraction and the sale of alcohol is for consumption off the premises only.</li><li>2. that are used wholly or mainly for the purposes of a club falling within the description specified in regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007; or</li><li>3. their main function is to provide accommodation, they are not open to the public other than to provide accommodation and alcohol sold on the premises is to be consumed on the premises by guests residing there.</li></ol>
Category 2	Between £1 and £11,500
Category 3	Between £11,501 and £35,000
Category 4	Between £35,001 and £70,000
Category 5	Between £70,001 and £140,000
Category 6	Over £140,000

## Application for Grant of Premises Licence

The fee payable is dependent on the category of the premises.

Category	Fee
Category 1	£200
Category 2	£800
Category 3	£1100
Category 4	£1300
Category 5	£1700
Category 6	£2000

## Application for Grant of Provisional Premises Licence

- The fee payable is **£200**

## Application for Confirmation of Provisional Premises Licence

The fee payable is dependent on the category of the premises.

Category	Fee
Category 1	£0
Category 2	£600
Category 3	£900
Category 4	£1100
Category 5	£1500
Category 6	£1800

## Annual Fee for Premises Licences

The fee payable is dependent on the category of the premises.

Category	Fee
Category 1	£180
Category 2	£220
Category 3	£280
Category 4	£500
Category 5	£700
Category 6	£900

## Application to Transfer Premises Licence

For an application made under either Section 33 or 34 of the 2005 Act.

- The fee payable is **£85**
- Reference Code: GCxxxx/Transfer

## Application for Minor Variation of Premises Licence

The fee payable is dependent on the nature of the application.

- The fee payable for an application that include a substitution of the existing Premises Manager is **£31**
- The fee payable for an application that does not include a substitution of the existing Premises Manager is **£20**.

## Application for Variation (other than Minor) of Premises Licence

Also referred to as a Major Variation.

- The fee payable is **£210**

## **Application for Extended Hours**

- The fee payable is **£10**

## **Application for Temporary Premises Licence**

- The fee payable is **£200**

## **Combined Application for Transfer of Premises Licence and Minor Variation of Premises Licence**

This fee applies where both applications are submitted together.

- The fee payable is **£105**

## **Combined Application for Transfer of Premises Licence and Variation (other than Minor) of Premises Licence**

This fee applies where both applications are submitted together.

- The fee payable is **£295**

## **Personal Licence - Application for Grant of Personal Licence**

- The fee payable is **£50**

## **Personal Licence - Application for Renewal of Personal Licence**

- The fee payable is **£50**

## **Personal Licence - Application for Replacement Personal Licence**

- The fee payable is **£20**

## **Application for Occasional Licence**

- The fee payable is **£10**

# Gambling Licences

## Schedule 1 - Regulations 4 to 6 and 9,10, 12 and 13.

Column (1)	Column (2)	Column (3)	Column (4)	Column (5)	Column (6)	Column (7)	Column (8)
Classes of premises licence	Conversion application fee for non-fast track application	Non-conversion application fee in respect of provisional statement premises	Fee for-(a) non-conversion application in respect of other premises; or (b) application for provisional statement	Annual fee	First annual fee following non-conversion application	Fee for application to vary licence	Fee for application-(a) to transfer a licence; or (b) for reinstatement of a licence
Regional casino premises licence		£6,000	£11,250	£11,250	£8,440	£5,625	£4,880
Large casino premises licence	£3,750	£7,500	£7,500	£7,500	£5,620	£3,750	£1,600
Small casino premises licence		£2,250	£6,000	£3,750	£2,810	£3,000	£1,350
Converted casino premises licence	£1,500			£2,550		£1,500	£1,000
Bingo premises licence	£1,200	£840	£2,450	£700	£525	£1,200	£840
Adult gaming centre premises licence	£700	£840	£1,400	£700	£525	£700	£840
Betting premises (track) licence	£870	£660	£1,750	£1,000	£750	£870	£660
Family entertainment centre premises licence	£700	£660	£1,400	£500	£375	£700	£660

- The amount of the application fee for a fast-track conversion application is **£250**
- Notification of change of circumstance **£50**
- Application fee for a copy of a licence **£25**

# Traders Licence

Licence types listed below:

## Traders Licences

Type of Licence		Temporary (£)	1 Year (£)	3 Year (£)
A	Late Hours Catering	86		207
B	Second Hand Dealer	142		340
C	Market Operator	142		340
D	Metal Dealer	142		340
E	Itinerant Metal Dealer			139
F	Skin Piercing and Tattooing	142		340
G	Sex Shop	14641	14641	
H	Street Traders	70		168
I	Window Cleaner (As Business)	140		336
J	Window Cleaner (As Individual)	70		168
K	Knife Dealer			736
L	Permanent site Licence (Grant)			686
M	Permanent Site Licence (Renewal)			343
N	Cinema Licence (Per Screen)			286

## Additional Items

Additional Items		Charges (£)
N	Duplicate Licence	12
O	Variation of Licence - Premises	80
P	Variation of Licence - Other	29



# Houses in Multiple Occupation

Licence types listed below:

## New HMO Licences

Application Fees for Licence		3 Years (£)
A	Occupancy Level - Up to 10 Persons	2180
B	Occupancy Level - Between 11 and 100 Persons	4617
C	Occupancy Level - Between 101 and 200 Persons	10005
D	Occupancy Level - Between 201 and 300 Persons	15390
E	Occupancy Level - Between 301 and 400 Persons	20788
F	Occupancy Level - Between 401 and 500 Persons	26164
G	Occupancy Level - Between 501 and 600 Persons	31550
H	Occupancy Level - Between 601 and 700 Persons	36938

## Existing HMO Licence

Application Fees for Licence		Charge (£)
I	Occupancy Level - Up to 10 Persons	1090
J	Occupancy Level - Between 11 and 100 Persons	2309
K	Occupancy Level - Between 101 and 200 Persons	5002
L	Occupancy Level - Between 201 and 300 Persons	7695
M	Occupancy Level - Between 301 and 400 Persons	10394
N	Occupancy Level - Between 401 and 500 Persons	13081
O	Occupancy Level - Between 501 and 600 Persons	15775
P	Occupancy Level - Between 601 and 700 Persons	18469

## Educational Institutions

Glasgow City Council has agreed capped fees with the following Educational Institutions:

- Glasgow University
- Strathclyde University
- Caledonian University
- Glasgow School of Art

Details of these capped fees are available on request.

## Additional Items

Type of Licence		Charge (£)
Q	Duplicate Licence	12

## Short Term Lets

<b>Application Fees for Licence</b>		<b>3 Years (£)</b>
A	Grant of Secondary Letting Occupancy applied for 4 or under	275
B	Grant of Secondary Letting Occupancy applied for 5 or more	440
C	Grant of Home Let/Home Share or both Occupancy applied for 4 or under	138
D	Grant of Home Let/Home Share or both Occupancy applied for 5 or more	303
E	Renewal of Secondary Letting Occupancy applied for 4 or under	220
F	Renewal of Secondary Letting Occupancy applied for 5 or more	385
G	Renewal of Home Let/Home Share Occupancy applied for 4 or under	83
H	Renewal of Home Let/Home Share Occupancy applied for 5 or more	248

# Public and Indoor Sports Entertainment

1. Applications from Community Based Organisations and Safety of Sports Grounds - Grant of Regulated Stand Certificate under the '3 years' heading are only available for a duration of 1 year and 2 years respectively

## Public and Indoor Sports Entertainment

Application Fees for Licence		Temporary (£)	3 Year (£)
A	A commercial operation where the capacity of the venue is up to 5000 persons	683	2050
B	A commercial operation where the capacity of the venue exceeds 5000 persons but is less than 10,000 persons	4358	4358
C	A commercial operation where the capacity of the venue exceeds 10,000 persons	9043	9043
D	A commercial event held within a Designated Stadium as defined by the Safety of Sports Grounds Act where a Safety Certificate has been granted	683	2050
E	Other commercial events (including festival events or events with local community input or publicly subsidised events organised by local authorities) and Indoor Sports Entertainment	284	684
F	Fair Grounds	683	2050
G	Sunbeds (Tanning Salons)	140	336
H	Non-Commercial Events	142	341
I	Community Based Organisations <sup>1</sup>	32	1 Year only 32
J	Safety of Sports Grounds - Special Safety Certificate	6070	
K	Safety of Sports Grounds - Grant of Regulated Stand Certificate <sup>1</sup>		2 Year only 124

## Additional Items

Application Fees for Licence		Charge (£)
L	Duplicate Licence	12
M	Variation of Licence – Premises	80

## Animal Related Licences

Application Fees for Licence		1 Year (£)	3 Year (£)
A	Sale of Venison		33
B	Sale of Animals as Pets		207
C	Boarding Establishment (including Home Boarding)	69	
D	Breeding Establishment		207
E	Dangerous Wild Animals	69	
F	Horse Riding Establishment	69	
G	Performing Animals		207
H	Animal Rehoming Centre		207
I	Animal Welfare Establishment		207
J	Zoo		207

## Other Charges

Miscellaneous Charge		Charge (£)
A	Certified Extract from any Register of Applications for Licence	12
B	Duplicate	12

# Making a Payment

Most applications can **be lodged Online** and payment should be made by BACS Transfer (electronic banking) to the Licensing Account.

When making payment please use the details below:

**Account Name:** Glasgow City Council - Licensing  
**Account No:** 00116224  
**Sort Code:** 83-44-00  
**Reference:** \* or \*\*

- \* If you are an **existing licence holder** please quote your licence reference number.
- \*\* If you are applying as **new licence holder** please see our section on “**How to Make a Payment**” on our [website](#) under the relevant licence type for the reference code to be used.

Payment submitted by post should be in the form of Cheque or Postal Order. All Cheques and Postal Orders should be made payable to Glasgow City Council. **Do not send cash by post.**

## Please Note:

- Your application will not be formally lodged until payment has been received.
- The fees are non-refundable.