



**Glasgow City Council**

**Operational Performance and Delivery Scrutiny  
Committee**

**Report by Chief Executive**

**Contact: Anne Connolly Ext 75678**

**Item 3**

**22<sup>nd</sup> May 2019**

**City Policy Committees : Overview of Annual Assessments**

**Purpose of Report:**

To provide an overview of the Annual Assessments recently completed for City Policy Committees.

**Recommendations:**

The Committee is asked to consider and note the report

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## 1 Background

1.1 City Policy Committees were established in September 2017 following a review of the committee structure by the Council Administration elected in May 2017. The workplans of the CPCS align to the Council Strategic Plan and operate on a crosscutting basis. There are 5 CPCs, each chaired by a member of the Administration :

- Education, Skills and Early Years CPC
- Environment , Sustainability and Carbon Reduction CPC
- General Purposes CPC
- Neighbourhoods, Housing and Public Realm CPC
- Wellbeing, Empowerment, Community and Citizen Engagement CPC

1.2 The Council’s Standing Order 32 (8) notes, in relation to City Policy Committees that:

*“ An annual assessment will be carried out in each year to :*

- *assess the effectiveness of the workings of the committee, and to assess any training needs of members/officers; and*
- *the effectiveness of the implementation of agreed policies*

1.3 Standing Order 32 (8 further notes that

*“ a report setting out the findings of the annual assessment will be submitted to the Operational Performance and Delivery Scrutiny Committee”*

## 2.0 Outcomes from the Annual Assessments

2.1 The Annual Assessment for each City Policy Committee has now been completed and considered by the relevant Committee. This is the first year that these assessments have been carried out A copy of each Annual Assessment is appended to this report as noted below:

- Appendix 1 [Education, Skills and Early Years CPC](#) 14<sup>th</sup> March 2019
- Appendix 2 [Environment , Sustainability and Carbon Reduction CPC](#) 30<sup>th</sup> April 2019
- Appendix 3 [General Purposes CPC](#) 16<sup>th</sup> April 2019
- Appendix 4 [Neighbourhoods, Housing and Public Realm CPC](#) 12<sup>th</sup> March 2019
- Appendix 5 [Wellbeing, Empowerment, Community and Citizen Engagement CPC](#) 18<sup>th</sup> April 2019

2.2 Each assessment provides an overview of the Committee workplan and policies that the Committee has considered. Where relevant it highlights the role of co-opted members and the effectiveness of the working of the

committee. The Assessments have also been informed by the Elected Members Survey carried out in June 2018.

2.3 The findings from the Annual Assessments are generally positive and illustrate the wide range of policy areas considered by the CPCs. Some particular points to highlight are

- The Wellbeing, Empowerment, Community and Citizen Engagement CPC Assessment highlighted the valuable input provided by co-optees
- In a first for Glasgow City Council, the General Purposes CPC called for evidence and held a series of hearings on food inequality as part of the committee's creation of a food plan for Glasgow.
- Members have carried out visits outwith committee time to gain a better understanding of particular issues affecting Services. This includes visits to educational establishments and to the Glasgow Recycling and Renewable Energy Centre.
- A Student Accommodation event was hosted by the Convenor of Neighbourhoods, Housing and Public Realm to provide a platform for a discussion of the opportunities and challenges presented by student accommodation in the city,

### 3.0 Policy and Resource Implications

#### Resource Implications:

<i>Financial:</i>	No specific financial resource implications identified.
<i>Legal:</i>	No specific legal resource implications identified.
<i>Personnel:</i>	No specific personnel resource implications identified.
<i>Procurement:</i>	No specific procurement resource implications identified.

**Council Strategic Plan:** Supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.

#### Equality and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2017-22*

*What are the potential equality impacts as a result of this report?*

No significant impact identified

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

No significant impact identified

**Sustainability Impacts:**

*Environmental:*

No significant impact identified

*Social, including Article 19 opportunities:*

No significant impact identified

*Economic:*

No significant impact identified

**Privacy and Data Protection impacts:**

No significant impact identified

**4.0 Recommendations**

4.1 The Committee is asked to consider and note the report.

**Item 1**

14<sup>th</sup> March 2019



**Glasgow City Council**

**Education, Skills and Early Years City Policy Committee**

**Report by Convener**

**Contact: Maureen McKenna Ext: 74551**

**Education, Skills and Early Years City Policy Committee:  
Annual Assessment**

**Purpose of Report:**

To provide an Annual Assessment of the work of the Committee as required by Standing Order 32.

**Recommendations:**

The Committee is asked to consider and note the Annual Assessment.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## **1 Background**

1.1 Standing Order No 32 (8) states, in relation to City Policy Committees, that:-

*“An annual assessment will be carried out in each year to:*

- *assess the effectiveness of the workings of the committee, and to assess any training needs of members/officers; and*
- *the effectiveness of the implementation of agreed policies.*

*The assessment will be carried out by the relevant Convener in years 1 and 2, and an independent assessment will be carried out in year 3 and every third year thereafter. A report setting out the findings of the annual assessment will be submitted to the Operational Performance and Delivery Scrutiny Committee”*

1.2 The Education, Skills and Early Years City Policy Committee was established in September 2017 following a review of the committee structure by the new council administration elected in May 2017. The Committee has representation from all four parties on the Council. There are places for four co-opted members, two for parents, one for a young person and one for third sector. This report now takes the opportunity to assess the effectiveness of the working of the Committee and assess any training needs.

1.3 The Committee agreed its Terms of Reference at a meeting in September 2017. In summary the remit of the Committee is:

*“To address the work plan of the proposed Council Plan theme: Excellent and Inclusive Education. To fulfil the functions of policy development (including consideration of equalities issues) as they relate to Council policies and services for education, skills and early years, but specifically excluding policy decisions relating to children and family social care functions, which are delegated to the Glasgow City Integration Joint Board.”*

## **2. Workplan**

2.1 The Committee agreed a Workplan at its meeting in April 2018. This included an agreement that ‘members could be better informed if there was a better understanding of the challenges facing Education Services and that members’ participation in educational activities outwith meetings of the committee was the way forward, with summarized reports on activities being submitted by members attending those activities’.

2.2 All members were invited to input into the Workplan.

### 3. Papers

- 3.1 Throughout 2018/19, the Committee discussed a wide range of papers and had presentations from a range of stakeholders. These included: Skills Development Scotland; headteachers, Heads of Service, Quality Improvement Officers, lead officers and Psychological Services.
- 3.2 A full list of all papers considered is provided in the Appendix.

### 4. Effectiveness of the Working of the Committee

- 4.1 The Committee has worked effectively over the last year. Members demonstrate good conduct and are developing a stronger understanding of issues affecting education in the city. Attendance by members has been good.
- 4.2 The meetings are chaired well by the Convener. Members work constructively on a cross-party basis.
- 4.3 The plan as described in 3.1 has been slow to develop. Members have been asked to visit specified schools during February and March with a summary report to be provided to the April/May Committee.
- 4.4 Meetings are now webcast and are therefore available to be watched on the internet.

### 5. Policy and Resource Implications

#### **Resource Implications:**

<i>Financial:</i>	No specific financial resource implications identified.
<i>Legal:</i>	No specific legal resource implications identified.
<i>Personnel:</i>	No specific personnel resource implications identified.
<i>Procurement:</i>	No specific procurement resource implications identified.

**Council Strategic Plan:** The annual review of the committee supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.

#### **Equality and Socio-Economic Impacts:**

*Does the proposal support the*

*Council's Equality  
Outcomes 2017-22*

*What are the  
potential equality  
impacts as a result  
of this report?*

No significant impact identified

*Please highlight if  
the policy/proposal  
will help address  
socio economic  
disadvantage.*

No significant impact identified

**Sustainability Impacts:**

*Environmental:*

No significant impact identified

*Social, including  
Article 19  
opportunities:*

No significant impact identified

*Economic:*

No significant impact identified

**Privacy and Data  
Protection impacts:**

No significant impact identified

**6. Recommendations**

- 6.1 The Committee is asked to consider and note the Annual Assessment.



## Reports 2018/19

<b>Date</b>	<b>Title</b>	<b>Description</b>
26 April 2018	Physical Education, Physical Activity and School Sport (PEPASS)	PEPASS contribution to improvements in health and wellbeing
26 April 2018	Education Services Equalities Working Group	Update on the work of the working group, specifically the training for staff around LGBTI+ and education
26 April 2018	Update on Gaelic Medium Education (GME) Short-Life Working Group	Report on options for the future of GME within the city
26 April 2018	Review of Workplan	
7 June 2018	Glasgow 2018: Inclusive Group	Summary report on the work of the Inclusive Group for Glasgow 2018 European Championships
7 June 2018	Glasgow City Region Education Improvement Collaborative	A report on the progress of GREIC, West Partnership
7 June 2018	Looked After Children	Summary of educational attainment of children looked after by Glasgow City Council and attending a Glasgow City Council school 2016/17
7 June 2018	Annual Service Plan and Improvement Report 2018/19	Overview of the Service's priorities for 2018/19 and a summary of its performance in 2017/18.
7 June 2018	MCR Pathways Impact Report	Summary report on the progress and impact of MCR Pathways supporting young people who are or have been care-experienced.
7 June 2018	Update on Urdu Language Teaching	Summary on teaching and attainment of young people in SQA examinations in Urdu
23 August 2018	Blairvadach Outdoor Education Centre	A summary of the service delivery at Blairvadach Outdoor Education Centre
23 August 2018	Glasgow's School Leaver Destination Return (SLDR) 2016/17 and destinations of care-leavers	Outcomes of the SLDR including previous years performance
23 August 2018	Period Poverty	Update on the pilot run from April to June 2018 in five schools and plans for full implementation for academic year 2018/19

23 August 2018	Gaelic Medium Education in Glasgow	Update report on further progress made by the GME Working Group
4 October 2018	Attainment: Curriculum for Excellence 2017/18	Summary report on performance in the Broad General Education
4 October 2018	Attendance and Exclusions Comparison of Data – August 2017 to June 2018	Summary report on attendance and exclusions
4 October 2018	Attainment: National Qualifications 2017/18	Summary report on national qualifications
4 October 2018	Workplan for October to December 2018	Proposals for members as discussed in April 2018
4 October 2018	Glasgow City Region Education Improvement Collaborative	A report on the progress of GREIC, West Partnership
22 November 2018	Employability Fund	A presentation from Skills Development Scotland
22 November 2018	Education Services Digital Learning Strategy	Report on Education's approach to digital learning including partnership with Apple education
22 November 2018	Supporting Wellbeing (Mental Health)	Report on the range of approaches taken with partners to support children and young people's wellbeing
22 November 2018	Early Learning and Childcare Expansion Update	Update on the progress towards 1140 hours
31 January 2019	Glasgow's Improvement Challenge 2015-2020	A series of six papers outlining the progress made by Education Services in raising attainment and closing the poverty-related attainment gap
31 January 2019	(a) Setting the context	Background to GIC 2015-2020 including financial framework
31 January 2019	(b) Raising attainment in literacy and numeracy through targeted support and interventions in schools and nurseries	Report on the range of strategies being undertaken to improve literacy and numeracy
31 January 2019	(c) Improving children's health and wellbeing through nurturing approaches and increased	Report on range of activities to improve wellbeing

	participation in physical activity and sport	
31 January 2019	(d) Supporting families to be able to support their child's learning and development	Report on partnership with Glasgow Life and the work of schools and nurseries on family learning
31 January 2019	(e) Enhancing the leadership of senior staff	Report on the extensive range of pathways to support leadership development
31 January 2019	(f) Raising attainment in secondary schools through providing additional supported study and mentoring, and taking a closer look at learning and teaching	Report on the range of strategies being used in secondary schools to raise attainment

**Item 3**

30th April 2019



**Glasgow City Council**

**Environment, Sustainability & Carbon  
Reduction City Policy Committee**

**Report by Convener, Councillor Franny Scally**

**Contact: Victoria Friary      Ext: 20639**

**ENVIRONMENT, SUSTAINABILITY AND CARBON REDUCTION CITY  
POLICY COMMITTEE: ANNUAL REVIEW**

**Purpose of Report:**

To provide an Annual Assessment of the work of the Committee as required by Standing Order 32.

**Recommendations:**

The Committee is asked to consider and note the Annual Assessment.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No       consulted: Yes  No

## 1. Background

1.1 Standing Order No 32 (8) states, in relation to City Policy Committees, that -

“An annual assessment will be carried out in each year to:

- assess the effectiveness of the workings of the committee, and to assess any training needs of members/officers; and
- the effectiveness of the implementation of agreed policies.

The assessment will be carried out by the relevant Convener in years 1 and 2, and an independent assessment will be carried out in year 3 and every third year thereafter. A report setting out the findings of the annual assessment will be submitted to the Operational Performance and Delivery Scrutiny Committee.”

1.2 The Environment, Sustainability and Carbon Reduction City Policy Committee was established in September 2017 following a review of the committee structure by the new City Government elected in May 2017 (see undernoted link):

<https://www.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?s ubmissionid=85048>

1.3 The purpose of this paper is to assess the effectiveness of the working of the Environment, Sustainability and Carbon Reduction City Policy Committee and to assess any training needs.

1.4 The Committee agreed its Terms of Reference at a meeting on 10<sup>th</sup> October 2017. In summary, the remit of the Committee is:

“To address the work plan of the proposed Council Plan theme: A Sustainable and Low Carbon City; and To fulfil the functions of policy development (including consideration of equalities issues) as they relate to Council policies and services for environment, sustainability and carbon reduction. These functions include: transport infrastructure; active travel strategy; transport for Glasgow; highway maintenance and improvements; sustainability; climate change; road safety; lighting strategy; parks regeneration and events; street environment; waste and recycling; energy management; environmental health; pollution; trading standards; scientific services; Nuclear Free Zones; low emission zone; flood risk management; and partnership engagement.”

1.5 The Committee has representation from all four political parties on the Council. The Convener is a member of the SNP and the Vice Convener is a member of the Green party. It has met every six weeks since September 2017.

## **2. Workplan**

- 2.1 The Committee agreed a workplan for 2017-18 on 10<sup>th</sup> October 2017 and for 2018-19 on 28<sup>th</sup> August 2018 (see undernoted links):

<https://www.glasgow.gov.uk/councillorsandcommittees/agenda.asp?meetingid=15369>

<https://www.glasgow.gov.uk/councillorsandcommittees/agenda.asp?meetingid=15843>

- 2.2 All members were invited to input into the workplans. Members are welcome at any time to raise suggestions with officers that support the committee or the Convener.
- 2.3 Within Neighbourhoods and Sustainability, there is a dedicated Governance and Compliance Officer to ensure that the Committee workplan is adhered to.
- 2.4 The Committee considered 29 reports in 2017-18 and 27 reports to date in 2018-19. All of the reports considered to date by the Committee are outlined in the Appendix.
- 2.5 In his independent review of the Council's governance and accountability structures, Colin Mair stated that in terms of workplans, consideration should be given to 'minimising unnecessary work for committees, and ensuring that they have the time and support for their work. Papers purely for information or noting need not be on committee agendas'.
- 2.6 The Committee has endeavoured to ensure that its work is more focussed on reports which review, revise or create new policies and less on considering reports which are solely for information or to update.

## **3. Working Groups**

- 3.1 Point 6 in the General Terms of Reference for all City Policy Committees states that the City Policy Committee has responsibility –
- “to establish Working Groups as deemed appropriate, and for a time limited period, in order to take forward specific pieces of policy review or development which will then be reported back to the City Policy Committee, and then, if necessary, to the City Administration Committee”.
- 3.2 The Committee has discussed options for different Working Groups and so far agreed to take one forward – the Climate Emergency Working Group.
- 3.3 The Committee has considered a range of reports which relate to climate change issues since it was established. These are in line with key commitments in the Council Strategic Plan to grow a greener Glasgow and make the transition to a carbon neutral city.

- 3.4 To accelerate action towards the city's existing sustainability objectives and potentially to set more demanding targets, the Committee established a Climate Emergency Working Group and agreed its Terms of Reference on 5<sup>th</sup> February 2019 (see undernoted link).

<https://www.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?s ubmissionid=91508>

- 3.5 It was agreed that the membership of the working group is as follows: Councillor Wardrop (Chair), Councillor Connelly, Councillor McTernan and Councillor Scally.

- 3.6 The Working Group also has representation from external groups and these are as follows:

- Extinction Rebellion
- 2050 Climate Group
- Stop Climate Chaos Scotland
- Glasgow Chamber of Commerce
- Climate Ready Clyde Partnership
- Centre for Climate Justice

- 3.7 The first meeting of the Working Group was on 26<sup>th</sup> February 2019 and subsequent meetings were held on 26<sup>th</sup> March, 23<sup>rd</sup> April 2019.

- 3.8 The Working Group has agreed to report back on its recommendations to Committee at the meeting on 27<sup>th</sup> August 2019.

#### **4. Training Needs**

- 4.1 It is noted that members receive mandatory and non-mandatory training sessions following their election to the Council in May 2017. These training sessions are ongoing. There is no specific training required to sit on the Environment, Sustainability and Carbon Reduction City Policy Committee.

- 4.2 The Committee is keen, where appropriate, for there to be visits relevant to the remit of the Committee to enable members to gain further insight and understanding into particular issues. For example, a visit is currently being arranged to the Glasgow Recycling and Renewable Energy Centre (GRREC) which recently reached an important milestone in becoming fully operational.

- 4.3 Members may wish to raise with their Group's business manager any suggestions for generic training sessions which can be fed into the Business Bureau.

#### **5. Effectiveness of the Working of the Committee**

- 5.1 The Committee has generally worked effectively since it was established in September 2017. Attendance by members has been good.

- 5.2 The meetings are chaired by the Convener who is supported by the Vice Convener.
- 5.3 Meetings are now webcast and are therefore available to be watched on the internet.
- 5.4 Agendas at some meetings have been lengthy however this is positive and reflects the Committee's significant and wide-ranging remit, as well as the desire of members for a variety of different policy issues to be considered.
- 5.5 Several reports which have been presented to Committee have been accompanied by presentations and these have proven to be effective formats to present reports in an interesting and highly visual way.
- 5.6 The Committee has considered several policy issues which have generated significant interest and engagement, for example, workplace parking levy and the introduction of Scotland's first Low Emission Zone.
- 5.7 Engagement with local stakeholders has been a central part of many of the reports considered by the Committee. Some examples include:
- Attendance of Sunnyside Primary School (led the 'Nae Straw At Aw' Campaign) at Committee on 20<sup>th</sup> March 2018 to contribute to the debate on the plastic reduction agenda.
  - Significant engagement and communication with local communities was undertaken in the development of the new Parks and Greenspace Vision. The Chair of Glasgow's Parks Forum also attended the Committee on 28<sup>th</sup> August 2018 when the report on the Vision was considered by Committee.
- 5.8 Since its establishment, some notable achievements of the Committee are as follows:
- Approved a new vision for Parks and Greenspaces in Glasgow.
  - Considered Workplace Parking Levy (WPL) schemes.
  - Established a Working Group – the Climate Emergency Working Group.
  - Supported the signing of the Household Recycling Charter.
  - Approved a new Road Safety Inspection and Repair Policy.
  - Approved the creation of Low Emission Zone (which is the first in Scotland).

## **6. Policy and Resource Implications**

### **Resource Implications:**



<i>Financial:</i>	No specific financial resource implications identified.
<i>Legal:</i>	No specific legal resource implications identified.
<i>Personnel:</i>	No specific personnel resource implications identified.
<i>Procurement:</i>	No specific procurement resource implications identified.

**Council Strategic Plan:** The annual review of the committee supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.

**Equality and Socio-Economic Impacts:**

<i>Does the proposal support the Council's Equality Outcomes 2017-22</i>	No significant impact identified.
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<i>What are the potential equality impacts as a result of this report?</i>	No specific impact identified.
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<i>Please highlight if the policy/proposal will help address socio economic disadvantage.</i>	No specific impact identified.
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**Sustainability Impacts:**

<i>Environmental:</i>	No significant impact identified.
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<i>Social, including Article 19 opportunities:</i>	No significant impact identified.
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<i>Economic:</i>	No significant impact identified.
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**Privacy and Data Protection impacts:** No significant impact identified.

**7. Recommendations**

7.1 The Committee is asked to consider and note the Annual Assessment.

## Appendix

### Reports 2017/18

<b>Date</b>	<b>Title</b>	<b>Description</b>
10 October 2017	Terms of Reference	To advise of the Terms of Reference of this committee and general Terms of Reference for all City Policy Committees.
10 October 2017	Workplan 2017-18	To detail the list of planned reports for the proposed work programme for the period from October 2017 to June 2018.
10 October 2017	Land and Environmental Services Annual Service Plan and Improvement Report (ASPIR)	To outline the Land and Environmental Services Annual Service Plan and Improvement Report for 2017/18.
10 October 2017	Winter Maintenance Programme 2017-18	To advise committee of the Winter Maintenance Plan for the period from November 2017 to April 2018.
28 November 2017	Tidal Weir	To advise Committee of the Weir's history, its operation, the damage sustained and the repair programme put in place.
28 November 2017	Annual Status and Options Report	To present the status of the roads infrastructure and investment options for consideration.
28 November 2017	Low Carbon Infrastructure Transition Programme (LCITP) Projects	To present proposals to extract heat from the River Clyde to supply the Gorbals Leisure Centre, Adelphi Centre and Gorbals Housing Association with low carbon, low cost heating and hot water and to extract heat from the sewage network to supply the same to Kelvingrove Art Gallery.
28 November 2017	Carbon Management Plan	To update Committee regarding the Council's performance in relation to the targets set out in the Carbon Management Plan and its obligations towards the Carbon Reduction Commitment energy efficiency scheme for the reporting year 2016/17.
28 November 2017	Scottish Climate Change Declaration	Report regarding the Council's annual report to the Scottish Government on how it was meeting national objectives in the Scottish Climate Change Declaration.

28 November 2017	Air Quality and Annual Progress Report	To update Committee regarding the city's 2017 annual progress report on air quality.
28 November 2017	Woodside Mini Holland and South City Way	To advise of the funding award for Woodside Mini Holland and progress with South City Way.
6 <sup>th</sup> February 2018	European Commission Horizon 2020 Project – RUGGEDISED Update	To update Committee on the EU Horizon 2020 funded Smart Cities and Communities project (RUGGEDISED).
6 <sup>th</sup> February 2018	Local Biodiversity Action Plan	To consider the refreshed and updated Glasgow Local Biodiversity Action Plan.
6 <sup>th</sup> February 2018	Energy and Carbon Masterplan	Update on energy consumption and carbon emissions in Glasgow since the baseline year of 2006 and analyse the city's progress towards the 30% carbon dioxide reduction by 2020 target.
6 <sup>th</sup> February 2018	Seven Lochs Wetland Park	To note progress made in relation to the proposed Seven Lochs Wetland Park Project.
6 <sup>th</sup> February 2018	Environmental Health Annual Report 2017/18	To advise of the Environmental Health Annual Report 2017/18.
6 <sup>th</sup> February 2018	Glasgow Parks Events Programme 2017	To provide details on the range of events held in Glasgow's parks in 2017.
6 <sup>th</sup> February 2018	Smoke free legislation – Enforcement Arrangements	To provide details of the current strategy for enforcement of smoke free legislation and the proposals for the enforcement of new legislation regarding smoking at hospitals.
20 <sup>th</sup> March 2018	Release of balloons and sky lanterns policy	To outline the policy banning the release of balloons and sky lanterns.
20 <sup>th</sup> March 2018	Bin Replacement Programme	To update regarding the implementation of Phase 1 of the Bin Replacement Programme.
20 <sup>th</sup> March 2018	Low Emission Zone	To outline progress regarding the introduction of Glasgow's Low Emission Zone.
20 <sup>th</sup> March 2018	Glasgow Airport Flightpath	To outline issues raised by the Glasgow Airport Flightpath Consultation documents.
1 <sup>st</sup> May 2018	Commercial Waste Update	To update regarding the implementation of the Council's commercial waste service that was compliant with the Waste (Scotland) Regulation 2012.

1 <sup>st</sup> May 2018	Strategic Plan for Cycling 2016-2025	To outline the 2017 review of the Strategic Plan.
1 <sup>st</sup> May 2018	MyParkScotland	To outline the work undertaken with greenspace Scotland to develop a sustainable funding model for community projects in parks and open spaces.
1 <sup>st</sup> May 2018	Household Food Waste Collection Update	To update Committee regarding the progress of the food waste collection service provided to all domestic properties in the city.
12 <sup>th</sup> June 2018	LES Annual Service Plan and Improvement Report	To consider Land and Environmental Services' Annual Service Plan and Improvement Report for 2018/19.
12 <sup>th</sup> June 2018	Waste Strategy 2015-2020	To update Committee on progress made on the actions within Tackling Glasgow's Waste, Cleansing and Waste Strategy and Action Plan 2015-2020.
12 <sup>th</sup> June 2018	Food Growing Strategy	To outline progress made with the food growing strategy.

## Reports 2018/19

Date	Title	Description
28 <sup>th</sup> August 2018	Draft Workplan 2018-19	To outline the list of planned reports for the proposed work plan for the period from August 2018 to June 2019.
28 <sup>th</sup> August 2018	Glasgow Recycling and Renewable Energy Centre (GRREC)	To outline the GRREC's progress to date.
28 <sup>th</sup> August 2018	Vision for Parks and Greenspaces 2018	To outline the new vision for Glasgow's parks and greenspaces.
28 <sup>th</sup> August 2018	Flood Risk Management Update	To advise of the implementation of the Flood Risk Management (Scotland) Act 2009.
28 <sup>th</sup> August 2018	Transport Scotland Bill – Call for Evidence	To consider the call for evidence on the draft Transport (Scotland) Bill 2018 and the Council's proposed response.
9 <sup>th</sup> October 2018	Bin Replacement Programme (BRP) – Phase 1 Update	To update on Phase 1 outcomes of the Bin Replacement Programme.
9 <sup>th</sup> October 2018	Secure Cycle On-Street Parking Policy	To outline the progress of a feasibility study into the introduction of secure on-street

		cycle parking for Glasgow residents.
9 <sup>th</sup> October 2018	Tidal Weir Update	To advise of the Tidal Weir programmed repair works.
9 <sup>th</sup> October 2018	Winter Maintenance Policy 2018-19	To outline the Winter Maintenance Plan for the period from November 2018 to April 2019.
9 <sup>th</sup> October 2018	Street Litter Bin Programme Update	To update on Phase 1 outcomes of the Street Litter Bin Replacement Programme.
27 <sup>th</sup> November 2018	Roads Annual Status and Options 2018	To advise of the status of the roads infrastructure together with investment requirements and scenarios.
27 <sup>th</sup> November 2018	Electric Vehicles Strategy	To outline the development of a new electric vehicle strategy for the city.
27 <sup>th</sup> November 2018	Annual Return for Scottish Climate Change Declaration	To outline the Council's mandatory annual report to the Scottish Government on how it was meeting national objectives on the Scottish Climate Change Declaration.
27 <sup>th</sup> November 2018	Workplace Parking Levy	To consider the ongoing debate on the introduction of powers to allow local authorities to create Workplace Parking Levy (WPL) schemes.
5 <sup>th</sup> February 2019	Proposals for the establishment of a Climate Emergency Working Group	To consider the draft terms of reference for a Climate Emergency Working Group.
5 <sup>th</sup> February 2019	Carbon Management Plan and Carbon Reduction Commitment	To update Committee regarding the Council's performance in relation to the targets set out in the Carbon Management Plan and its liability towards the Carbon Reduction Commitment energy efficiency scheme for the reporting year 2017/18.
5 <sup>th</sup> February 2019	Household Recycling Charter and Code of Practice	To advise of the Household Recycling Charter and associated Code of Practice (CoP).
5 <sup>th</sup> February 2019	Public Petition – Proposal to make Cecil Street (Ward 11), Hillhead, a one way street	To provide information on the full traffic survey and its outcome.
5 <sup>th</sup> February 2019	Event Day Parking Proposals around Celtic Park and Ibrox	To update Committee on progress on proposals to implement the Event Day Parking Zones (EDPZs)

		around Celtic Park and Ibrox Stadium.
19 <sup>th</sup> March 2019	Glasgow Recycling and Renewable Energy Centre (GRREC) Update	To update on key project milestones of the Glasgow Recycling and Renewable Energy Centre.
19 <sup>th</sup> March 2019	Road Safety Inspection and Repair Policy	To approve the proposed road safety inspection and repair policy.
19 <sup>th</sup> March 2019	Domestic Glass Collection Service Update	To update on the domestic glass collection service.
19 <sup>th</sup> March 2019	Energy and Carbon Masterplan	To provide an update on energy consumption and carbon emissions in Glasgow since the baseline year of 2006 and analyse the city's progress towards the 30% carbon dioxide reduction by 2020 target.
19 <sup>th</sup> March 2019	Tidal Weir Update	To advise of the status of the tidal weir repairs.
19 <sup>th</sup> March 2019	Joint Health Protection Plan 2018-2020	To consider the NHS Greater Glasgow and Clyde Health Protection Plan 2018-20.
19 <sup>th</sup> March 2019	Environmental Health Update	To provide an update outlining plans for the provision of additional resources within Environmental Health in order to address the current enforcement and staffing issues.
19 <sup>th</sup> March 2019	Annual Service Plan and Improvement Report - Performance Targets Update	To provide an update on the service priorities with a red rating that indicated performance was 5% or more outwith the target performance.



**Glasgow City Council**

**General Purposes City Policy Committee**

**Report by Convener**

**Contact: Colin Edgar ext 70901**

**Item 2**

16th April 2019

**General Purposes City Policy Committee Annual Assessment**

**Purpose of Report:**

To provide an Annual Assessment of the work of the Committee as required by Standing Order 31.

**Recommendations:**

The Committee is asked to consider and note the Annual Assessment.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## **1 Background**

1.1 The Council's Standing Order 31 notes that:

*“An annual assessment of the work of each Scrutiny Committee shall be carried out to assess the effectiveness of the working of the committee and to assess any training needs of members and officers. The assessment will be carried out by the relevant Convener in years 1 and 2 and an independent assessment will be carried out in year 3 and every third year thereafter.”*

1.2 The remit of the Committee is:

“In addition to the general terms of reference for all CP committees, to fulfil the functions of policy development (including consideration of equalities issues) as they relate to corporate Council policies, services and activities. These functions include:

- employment and personnel issues;
- corporate communications and marketing;
- customer care;
- procurement strategy;
- partnership engagement; and
- any other issues not within the Terms of Reference of another City Policy Committee.”

## **2.0 Co-opted External Members**

2.1 As part of its Terms of Reference the Committee can co-opt external members.

2.2 Following discussion with the Glasgow Equality Forum the committee agreed on August 14<sup>th</sup> 2018 to appoint Harriette Campbell and Kate Henderson.

## **3.0 Workplan**

3.1 The Committee agreed a refreshed workplan at its meeting in January and August 2018.

3.3 All members were invited to input into the workplan at both meetings. Members are welcome at any time to raise suggestions with the officers that support the committee or the Convener.

## **4.0 Training Needs**

4.1 It is noted that members received mandatory and non-mandatory training sessions following their election to the Council in May 2017.



4.2 Members may wish to raise with their Group's business manager any suggestions for generic training sessions which can be fed into the Business Bureau.

## **5.0 Elected Members' Survey Results**

5.1 A survey was issued to all Elected Members of the Council by the Chief Executive's Department in June 2018. Some of the findings are helpful to include in this report. The survey was completed by 62% of councillors and responses were received from each political party represented on the Council.

5.2 Several respondents indicated the induction training received was comprehensive and effective.

5.3 Views were split in terms of satisfaction with the time before Committee when papers are received, with 45% satisfied, while 47% expressed dissatisfaction. Comments suggested that members needed more time to read over papers and having them earlier would benefit members.

5.4 Turning specifically to City Policy Committees, just over half (53%) indicated that they were members of a Policy Committee.

5.5 The majority of the Members understood the remit of the Policy Committee (77%), and agreed they were able to contribute to the development of the Committee work plan (62%). Just under half (46%) agreed the Committee was effective in carrying out its remit.

5.6 In terms of the work carried out, just over half of respondents who were members of a Policy Committee, stated that they often reviewed policy matters (54%) and made recommendations on policy direction (54%); there were a number of respondents, however, who stated this did not happen very often (42% and 31% respectively).

5.7 Less than half (46%) felt that the membership of the Committee had the right mix of skills and experience to carry out its remit. Comments were provided on relevant skills and experience the Committee could benefit from. These included:

- Provision of training for Committee Chairs to help facilitate the committee, discussion and encourage input from quieter members.
- Sharing and understanding of best practice from other Committees.
- Training in standing orders, with a handbook issued to explain technical jargon of papers.
- Development session to discuss and better understand the role of the committee, and also any priorities or issues.

## 6.0 Effectiveness of the Working of the Committee

6.1 The committee in its first year has:

- Considered the Chief Executive's Department and Financial Services Annual Service Plan and Improvement Reports
- Reviewed the draft Gaelic Language Plan
- Approved the creation of a new communications plan for the council family
- Begun to consider the Public Health Impact of Gambling as a basis for future work
- Contributed members to the working group which created the council's new Corporate Procurement and Commercial Improvement Strategy.
- Considered proposal for engagement with staff
- Reviewed the council's complaints policy

6.2 In addition the committee played significant roles in the creation of a new bullying and harassment policy, a new mental health at work strategy, and a the council's British Sign Language action plan.

6.3 Finally, and in a first for Glasgow City Council, the committee called for evidence and held a series of hearings as part of the committee's creation of a food plan for Glasgow.

## 7.0 Policy and Resource Implications

### Resource

#### Implications:

*Financial:* No specific financial resource implications identified.

*Legal:* No specific legal resource implications identified.

*Personnel:* No specific personnel resource implications identified.

*Procurement:* No specific procurement resource implications identified.

**Council Strategic Plan:** Supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.

### Equality and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2017-22*

*What are the potential equality impacts as a result of this report?*

No significant impact identified

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

No significant impact identified

**Sustainability Impacts:**

*Environmental:*

No significant impact identified

*Social, including Article 19 opportunities:*

No significant impact identified

*Economic:*

No significant impact identified

**Privacy and Data Protection impacts:**

No significant impact identified

**8.0 Recommendations**

8.1 The Committee is asked to consider and note the Annual Assessment.

**Item 1**

12th March 2019



**Glasgow City Council**

**Neighbourhoods, Housing and Public Realm  
City Policy Committee**

**Report by Executive Director of Regeneration and the  
Economy**

**Contact: Kevin Rush Ext: 74613**

**Neighbourhoods, Housing and Public Realm City Policy Committee:  
Annual Assessment**

**Purpose of Report:**

To provide an Annual Assessment of the work of the Committee as required by Standing Order 32(8).

**Recommendations:**

The Committee is asked to consider and note the Annual Assessment.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## 1 Background

1.1 The Council's Standing Order No 32 (8) notes that:

*“An annual assessment will be carried out in each year to:*

- assess the effectiveness of the workings of the committee, and to assess any training needs of members/officers; and*
- the effectiveness of the implementation of agreed policies.*

*The assessment will be carried out by the relevant Convener in years 1 and 2, and an independent assessment will be carried out in year 3 and every third year thereafter. A report setting out the findings of the annual assessment will be submitted to the Operational Performance and Delivery Scrutiny Committee.”*

1.2 The Neighbourhoods, Housing and Public Realm City Policy Committee was established in September 2017 following a review of the committee structure by the new council administration elected in May 2017. The Committee has representation from all four parties on the Council. The Convener is a member of the administration and the Vice Convener is a member of the opposition. It has met every six weeks since October 2017 (outwith recess) and this report now takes the opportunity to assess the effectiveness of the working of the Committee and assess any training needs.

1.3 Council on 14th September 2017 agreed the Terms of Reference for the committee. In summary the Committee has responsibility:

*‘To address the work plan of the proposed Council Plan themes: A Thriving Economy; Resilient and Empowered Neighbourhood; and Vibrant City; and*

*to fulfil the functions of policy development (including consideration of equalities issues) as they relate to Council policies and services on neighbourhoods, housing and public realm but specifically excluding housing functions delegated to the Glasgow City Integration Joint Board. These functions include:*

- planning and strategic and local housing policy;*
- regeneration and transport;*
- natural and built environment;*
- land and property management;*
- building control;*
- economic, business and social development initiatives;*
- derelict land;*
- city centre;*
- international links; and*
- partnership engagement.’*

## **2. Co-opted External Members**

- 2.1 As part of its Terms of Reference the Committee can co-opt up to 4 people as non-voting co-optees to bring access to external expertise, knowledge or experience, as necessary.
- 2.2 The committee agreed that in relation to non-voting co-optees, members should put forward any suggestions, in the first instance, to the Chair. The Convener has previously indicated he is happy to receive suggestions. Members of this Committee may therefore wish to consider the use of co-opted individuals to support the overall function of the Committee, or specific areas of work. Any specific proposals can be discussed with the relevant lead officers who support the Committee, or the Convener directly.

## **3. Workplan**

- 3.1 The Committee agreed a Workplan at its initial meeting in October 2017 and an updated version was approved in January 2018, October 2018, and then in January 2019.
- 3.2 All members of the Committee were invited to input into the Workplan during the meetings. Members are welcome at any time to raise suggestions with the Executive Director or the Convener.
- 3.3 At the meeting on the 29th January 2019, the Committee approved the work programme for the period January to June 2019 as set out below:

### **Meeting 29th January 2019**

- Workplan
- Water Row Masterplan
- Affordable Warmth
- Property and Land Strategy

### **Meeting 12th March 2019**

- Inclusive Growth Diagnostic
- City Policy Committee – Annual Assessment
- The Avenues
- Glasgow Planning Charter

### **Meeting 23rd April 2019**

- Employability Support Update
- Inward Investment Strategy
- Byres Road Public Realm Design Proposal
- Regeneration of River Corridor Quay Walls Strategy – Custom House Quay
- Community Asset Strategy
- Built Heritage Strategy
- Business Innovation Districts (BIDS)

### **Meeting 4th June 2019**

- City Centre Living Strategy
- Glasgow City Centre Avenues Update
- Open Space Strategy
- Cowlairs Masterplan

## **4. Student Accommodation Event**

- 4.1 On the 5th February 2019, the Convener hosted a Student Accommodation Event in the Satinwood Suite and elected members of the Neighbourhoods, Housing and Public Realm and City Policy Committee were invited to attend this event which was open to representatives from community councils, universities and colleges, local councilors, students, and other stakeholders. The event provided a platform for a discussion of the opportunities and challenges presented by student accommodation in the city.

## **5. Work of the Committee**

- 5.1 Over the last 12 months the Committee has undertaken a wide range of work and received a number of reports, some of these are highlighted below:
- A report into the condition of pre-1919 tenement housing stock in the city;
  - A progress report on the Glasgow Film Office and implementation of Council policy in support of film and television production;
  - Central Govan Action Plan and Govan Cross Townscape Heritage initiative
  - City centre commercial waste pilot project;
  - A report on the Economic trends in Glasgow over the last 5 years;
  - Consideration of the findings of a public consultation into the Byres Road (Wards 11 and 23) public realm project;
  - The Committee has contributed towards the content of the submission of the City Development Plan to Scottish Ministers;
  - Supporting proposals to amend the Planning (Scotland) Bill that would bring about equal rights of appeal for planning decisions;
  - Monitored progress on the delivery of key actions contained within Glasgow's Housing Strategy 2017 to 2022
  - The Development and Regeneration Services Annual Service Plan and Improvement Report 2018/19;
  - Invest Glasgow Annual Report 2017/18;
  - City Deal Progress Report;
  - Draft Glasgow Open Space Strategy; and,
  - City Centre Residential Strategy – Research into the Student Accommodation Market in Glasgow.

## 6. Effectiveness of the Working of the Committee

- 6.1 The Committee has generally worked very effectively over the last year. Members behave with good conduct and show a wide understanding of the range of issues within the Committee's Terms of Reference. Attendance by members has been good.
- 6.2 The meetings are chaired well by the Convener and Members work constructively on a cross-party basis.
- 6.3 Reports are keenly scrutinised by members and Members regularly question Council officers and where questions cannot be answered at the meeting, written answers are provided after the next meeting.
- 6.4 Meetings are now webcast and are therefore available to be watched on the internet.

## 7. Training Needs

- 7.1 It is noted that members received mandatory and non-mandatory training sessions following their election to the Council in May 2017. These training sessions are ongoing. There is no specific training required to sit on Neighbourhoods, Housing and Public Realm City Policy Committee.
- 7.2 Members may wish to raise with their Group's business manager any suggestions for training sessions which can be fed into the Business Bureau. Lead officers are also available to brief any Member on specific areas as required. However, the Committee may wish to discuss specific training they feel is needed to assist with their role.

## 8. Policy and Resource Implications

### **Resource Implications:**

<i>Financial:</i>	No specific financial resource implications identified.
<i>Legal:</i>	No specific legal resource implications identified.
<i>Personnel:</i>	No specific personnel resource implications identified.
<i>Procurement:</i>	No specific procurement resource implications identified.
<b>Council Strategic Plan:</b>	The annual review of the committee supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.



**Equality and Socio-Economic Impacts:**

*Does the proposal support the Council's Equality Outcomes 2017-22*

*What are the potential equality impacts as a result of this report?*

No significant impact identified

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

No significant impact identified

**Sustainability Impacts:**

*Environmental:*

No significant impact identified

*Social, including Article 19 opportunities:*

No significant impact identified

*Economic:*

No significant impact identified

**Privacy and Data Protection impacts:**

No significant impact identified

**9 Recommendations**

9.1 The Committee is asked to consider and note the Annual Assessment.

**Item 6**

18<sup>th</sup> April 2019



**Glasgow City Council**

**Wellbeing, Empowerment, Community and  
Citizen Engagement City Policy Committee**

**Report by Convener**

**Contact: Shaw Anderson, Partnership & Development  
Manager, 0141 287 3802**

**Wellbeing Empowerment Community and  
Citizen Engagement City Policy Committee: Annual Assessment**

**Purpose of Report:**

To provide an Annual Assessment of the work of the Committee as required by Standing Order 32 (8).

**Recommendations:**

The Committee is asked to consider and note the Annual Assessment.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No ✓

consulted: Yes  No ✓

## **1. Background**

- 1.1 The Council's Standing Order 32 (8) notes the following in relation to City Policy Committees:

*"An annual assessment will be carried out in each year to:*

- assess the effectiveness of the workings of the committee, and to assess any training needs of members/officers; and*
- the effectiveness of the implementation of agreed policies.*

*The assessment will be carried out by the relevant Convener in years 1 and 2, and an independent assessment will be carried out in year 3 and every third year thereafter. A report setting out the findings of the annual assessment will be submitted to the Operational Performance and Delivery Scrutiny Committee."*

- 1.2 The Wellbeing Empowerment Community and Citizen Engagement City Policy Committee (WECCE) was established in September 2017 following a review of the committee structure by the council administration elected in May 2017. The Committee has representation from all four parties on the Council and the Convener and Vice Convener are members of the administration. It has met ten times since September 2017 and this report now takes the opportunity to assess the effectiveness of the working of the Committee and assess any training needs.

- 1.3 The Committee agreed its Terms of Reference at a meeting in September 2017. In summary, the Committee is responsible for:

*"Policy development (including consideration of equalities issues) as they relate to Council policies and services for wellbeing, empowerment, community and citizen engagement; and to act as a sounding board for the Council's input to the Glasgow City Integration Joint Board."*

## **2. Co-opted External Members**

- 2.1 Within the guidelines for City Policy Committees there exists the capacity to appoint up to four people as non-voting co-optees to bring access to external expertise, knowledge and experience, as necessary.

- 2.2 The Committee, following consideration of proposals, instructed the Director of Community Empowerment and Equalities to seek nominations of four non-voting co-optees from the following networks:

- Community Councils within the city
- Glasgow Equality Forum
- Glasgow Youth Council
- Glasgow Third Sector Interface Network

- 2.3 Three of the four co-optees have provided valuable input to the Committee over the past 12 months, and a report will be provided to Committee recommending arrangements for co-optees for the next 12 months.

### **3. Work Programme**

- 3.1 The Committee agreed a Work Programme at its meeting in September 2017 and has considered further iterations on two occasions since then.
- 3.2 All members have been invited to input into the Work Programme. Members are welcome at any time to raise suggestions with the Convener, Vice Convener, or Director of Community Empowerment and Equalities.

### **4. Audit Scotland Best Value Assurance Report**

- 4.1 Audit Scotland's Best Value Report noted the revised committee structure for the Council and:

*"The council is undertaking a member survey to review the new governance arrangements and to identify any lessons learned in relation to the effectiveness of committees."*

- 4.2 Audit Scotland made a specific recommendation relevant to the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee:

*"Building on the success of its third sector summit, the council should continue to work with third sector partners to help strengthen relationships."*

- 4.3 The Committee should note this recommendation when considering the development of the Glasgow City Council/Third Sector Concordat, the associated action plan, and when considering the appointment of co-optees to the Committee.

### **5. Colin Mair Review of Governance and Accountability**

- 5.1 The Council considered this Review at its meeting in September 2018 and:

*"noted the report and the action plan, adopted it as an interim plan, and remitted it to the Short Life Governance Working Group to consider amendments and report to the Business Bureau and full Council with a revised action plan."*

- 5.2 The Director of Community Empowerment and Equalities will provide follow up reports to the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee showing progress towards achievement of the Council's Action Plan.

- 5.3 References were made to a number of Committees including the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee. The Review suggests that:

*"Given its strategic remit, there should probably be a lead role for the "Wellbeing, empowerment, community and citizen engagement" committee", in relation to exploring, "the potential of both delegation of decision making and scrutiny functions to area type committees or greater empowerment of*

*community councils or some new arrangement to enable communities to participate in decision making and scrutiny of performance or some combination of all these.”*

- 5.4 Other general references were made that cover all Committees. For example, it was suggested that committees have development sessions/away days to consider forward agendas and work plans.

## **6. Policy Implementation**

- 6.1 WECCE has contributed to the development of Council policy in the following key areas:

### *Scheme for the establishment of Community Councils*

- 6.2 On 25<sup>th</sup> January 2018 members of this Committee were provided a report with regard to arrangements for a formal consultation on Review of Scheme for the Establishment of Community Councils. The Committee agreed the arrangements for a formal consultation on the proposals to amend the Scheme for the Establishment of Community Councils, including a review of certain community council boundaries. Update reports were provided to this Committee on 31<sup>st</sup> May 2018 and 15<sup>th</sup> November 2018. On 13<sup>th</sup> December 2018 the City Administration Committee considered and approved the revised Scheme for the Establishment of Community Councils 2018, which would form the governance arrangements for community councils in Glasgow.

### *Participation Requests*

- 6.3 On 8<sup>th</sup> March 2019 this Committee considered a process for dealing with participation requests, which was subsequently approved by the City Administration Committee on 19<sup>th</sup> May 2018. An annual report with regard to Participation Requests was noted by this Committee on 16<sup>th</sup> August 2018; Annual Reports cover each year from 1<sup>st</sup> April to 31<sup>st</sup> March and must be published by 30 June. This Committee can expect an Annual Report at its meeting on 30<sup>th</sup> May 2019.

### *Community Asset Transfer*

- 6.4 Community Asset Transfer (CAT) was discussed at WECCE on 16<sup>th</sup> November 2017 and then again on 15<sup>th</sup> November 2018. In the November 2017 report WECCE noted the evaluation and grading matrix for assessment of CAT requests. In the November 2018 report WECCE noted an update on progress with CAT and the publication of an Annual Report as required by the Community Empowerment (Scotland) Act 2015. The arrangements for dealing with CAT requests under the Act was approved by the Council's Executive Committee on 16<sup>th</sup> March 2017. The remit of the Contracts and Property Committee was amended to include the power to deal with the review of CAT request decisions. A progress report on CAT which will include an update on submission of the second Annual Report is due to be submitted to WECCE on 26<sup>th</sup> September 2019.

#### *Review of Public Petitions*

- 6.5 On 27<sup>th</sup> September 2018 members of this Committee considered a report outlining proposals to undertake a review of the public petitions process. The Committee approved the establishment of a working group to oversee the review of the petitions process, comprising the following members; Councillor Andrew, Councillor Thomas Kerr, Councillor Molyneux, Councillor Rhodes, and Ms Veronica Low. The final meeting of this group will take place on 9<sup>th</sup> May 2019, following which a report detailing the outcomes and recommendations arising from the review would be submitted to this Committee in Spring 2019.

#### *Review of Policy and Code of Conduct on Public Processions*

- 6.6 On 7<sup>th</sup> March 2019 members of this Committee were provided a report with regard to a Review of Policy and Code of Conduct on Public Processions. The Committee noted the annual report and after consideration, approved the establishment of an officer-led working group to review the current public processions policy and code of conduct in Glasgow, with representation on this group being drawn from Police Scotland, procession organisers, faith groups, retail and/or the business community and community councils within Glasgow; and instructed the Director of Governance and Solicitor to the Council to submit a report to the committee with any recommendations made by the working group on changes to the policy and code of conduct. On 28<sup>th</sup> March 2019 the Procession Working Group held its initial meeting and the comments will form the basis of an agenda and further discussion in due course.

#### *GCPP Governance Framework Review*

- 6.7 On 27<sup>th</sup> September 2018 members of this Committee were provided a report with regard the Glasgow Community Planning Partnership's Governance Framework. The Committee formed a representative group from the Council to attend a facilitated session to take forward the key discussion points highlighted in the outcomes from the survey regarding the review of the Governance Framework. A revised Governance Framework was subsequently endorsed by the Strategic Board of Glasgow Community Planning Partnership on 26<sup>th</sup> March 2019, with a discrete review of Sector and Area Partnerships ongoing.

#### *Children's Holiday Food Programme*

- 6.8 On 15<sup>th</sup> November 2018 WECCE was provided with a report on the evaluation of Glasgow Children's Holiday Food Summer Programme. WECCE noted the report and the success of the Programme. WECCE also noted that Impact Funding Partners (formerly known as the Voluntary Action Fund) would continue to administer the October 2018, February 2019 school holiday food programmes as well as preparing for the Spring Holiday 2019. As of 1<sup>st</sup> April 2019 the administration of the Programme transferred to GCC Community Empowerment Services. A progress report is due to be submitted to WECCE on 14<sup>th</sup> November 2019.

#### *Participatory Budgeting*

- 6.9 On the 31<sup>st</sup> May 2018 members of this committee were provided a report with regard to the development of participatory budgeting (PB). The committee formed a cross party city-wide PB working group to oversee the co-production of Glasgow's PB framework. The working group was facilitated by the Scottish

Community Development Centre and a draft PB Framework was produced. The four Ward-based Citizen's Panels PB pilots and two communities of interest involving young and disabled people in PB are progressing well. The Centre for Population Health are carrying out an evaluation of the pilot phase and a report will be available in August 2019.

*Glasgow City Council/Third Sector Concordat*

- 6.10 On 31<sup>st</sup> May 2018 members of this Committee were provided a report with regard to the development of a Concordat between Glasgow City Council and the Third Sector. The Committee agreed with the proposed plan and the draft Concordat was subsequently endorsed, subject to further consultation within the Council and wider Third Sector, then approved on the 16<sup>th</sup> August 2018. Since then, the working group have been co-producing an Action Plan, which was shared at a joint GCC/Third Sector consultation on 13<sup>th</sup> March 2019. The Group is now reviewing the feedback received and intends to present the final Action Plan to the WECCE on 30<sup>th</sup> May 2019 for approval.

*Glasgow City Health & Social Care Partnership*

- 6.11 The Terms of Reference state that this Committee is *"To act as a sounding board for the Council's input to the Glasgow City Integration Joint Board."* This Committee has considered 12 reports provided by the Glasgow City Health & Social Care Partnership since January 2018, including the Glasgow City IJB Strategic Plan for 2019-22, for which the Committee formed a small cross party group of members to prepare its formal response. It is anticipated that a number of reports from Glasgow City Health & Social Care Partnership will be submitted to this Committee in the coming year.

## **7. Elected Members' Survey Results**

- 7.1 A survey was issued to all Elected Members of the Council by the Chief Executive's Department in June 2018. Some of the findings are helpful to include in this report. The survey was completed by 62% of councillors and responses were received from each political party represented on the Council.
- 7.2 Several respondents indicated the induction training received, was comprehensive and effective.
- 7.3 Views were split in terms of satisfaction with the time before Committee when papers are received, with 45% satisfied, while 47% expressed dissatisfaction. Comments suggested that members needed more time to read over papers and having them earlier would benefit members.
- 7.4 Just over half (53%) of all respondents are members of a City Policy Committee. A significant majority of Members understood the remit of the Policy Committee, and agreed they were able to contribute to the development of the Committee work plan. Just under half (46%) agreed the Committee they are a member of was effective in carrying out its remit.
- 7.5 In terms of the work carried out, just over half of respondents who were members of a Policy Committee, stated that they often reviewed policy matters

(54%) and made recommendations on policy direction (54%); there were a number of respondents, however, who stated this did not happen very often (42% and 31% respectively).

7.6 Comments were provided on relevant skills and experience the Committee could benefit from. These included:

- Provision of training for Committee Chairs to help facilitate the committee, discussion and encourage input from quieter members.
- Sharing and understanding of best practice from other Committees.
- Training in standing orders, with a handbook issued to explain technical jargon of papers.
- Development session to discuss and better understand the role of the committee, and also any priorities or issues.

## **8. Effectiveness of the Working of the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee**

8.1 The Committee has generally worked effectively since September 2017. Members behave with good conduct and show a wide understanding of the business of the Committee. Attendance by members has been good.

8.2 The work of the Committee is guided by the Convener and the Vice Convener, in conjunction with the lead officer. Members work constructively on a cross-party basis. Co-optees provide valuable input, and have fed back to their respective networks.

8.3 Agendas have been kept manageable through a clear process of agenda setting – this has proven to be necessary given the wide remit of the Committee. The level of petitions is outwith the control of the Committee.

8.4 Meetings are now webcast and are therefore available to be watched on the internet.

## **9. Training Needs**

9.1 It is noted that members received mandatory and non-mandatory training sessions following their election to the Council in May 2017. These training sessions are ongoing. There is no specific training required to sit on the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee.

9.2 The Membership of the Public Processions Committee is drawn from the membership of the Wellbeing Empowerment Community and Citizen Engagement City Policy Committee. Elected Members are required to undertake an appropriate training session, prior to appointment to the Public Processions Committee.

9.3 Elected Members on the Committee can raise with their Group's business manager any suggestions for training sessions which will be fed into the



Business Bureau. The lead officer for the Committee is also available to brief any Member on specific issues as required. The Committee may, in addition, wish to discuss specific training they feel is needed to assist with their role.

- 9.4 Training and support needs for co-opted members will be considered separately in discussion with the Chair and lead officer.

## 10. Policy and Resource Implications

### Resource Implications:

<i>Financial:</i>	No specific financial resource implications identified.
<i>Legal:</i>	No specific legal resource implications identified.
<i>Personnel:</i>	No specific personnel resource implications identified.
<i>Procurement:</i>	No specific procurement resource implications identified.

**Council Strategic Plan:** The annual review of the committee supports the Council Strategic Plan priority of a Well Governed City that Listens and Responds.

Strategic Priority 92.

### Equality and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2017-22*

*What are the potential equality impacts as a result of this report?*

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

No significant impact identified

No significant impact identified

### Sustainability Impacts:

*Environmental:* No significant impact identified

*Social, including  
Article 19  
opportunities:*

No significant impact identified

*Economic:*

No significant impact identified

**Privacy and Data  
Protection impacts:**

No significant impact identified

## **11 Recommendations**

11.1 The Committee is asked to consider and note the Annual Assessment.