



**Glasgow City Council**

**Contracts and Property Committee**

**Report by Director of Legal and Administration**

**Contact: Maureen Fitzpatrick Ext: 76406**

**Item 5**

23rd November 2023

**Delegated Contract Awards**

**Purpose of Report:**

To inform the Committee of the Corporate and HSCP contracts awarded between 1st July to 30th September 2023 under the Scheme of Delegated Functions.

**Recommendations:**

It is recommended that the Committee notes the content of this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## **1. Introduction**

- 1.1 The Council's Standing Orders Relating to Contracts 2022 state that any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to Committee on a quarterly basis. Individual social care packages with an estimated value greater than £50,000 (excl. VAT) will be included within this report as per Standing Order 16.6.
- 1.2 Appendix 1 sets out the contract awards for the period 1<sup>st</sup> July to 30<sup>th</sup> September 2023 which have been approved by officers in line with the Council's Scheme of Delegated Functions.
- 1.3 Appendix 1 has been updated to include contracts awarded via the Mini Competition B process from the council's Construction and Trades Framework. This process was implemented to remove the administration burden for contractors, the CPU and service areas. The Mini-Competition B process is conducted for Construction and Trades projects below the lot specific thresholds and is subject to the majority of the project scope/requirement being covered within the Framework schedule of rates. This process does not require the appointed Framework contractors to submit a new bid. The recommended contractor for award of contract is determined by using the contractor's Framework rates combined with the quality score as obtained when appointed to the Framework. The contractor with the highest score is then consulted to ensure the contractor has the capability and capacity to meet the specification requirements of the project.
- 1.4 Each tender was managed by a commodity team consisting of a Corporate Procurement/Commissioning officer and relevant representative(s) from service areas or Arm's Length External Organisations (ALEOs). The commodity team is responsible for developing the sourcing strategy, if relevant, identifying the best route to market, appropriate tender evaluation methodology, including the price and quality ratio and percentage weightings of the evaluation sub criteria and the evaluation of the tender bid(s) relating to the contract or Framework Agreement.
- 1.5 Appendix 2 provides an extract from the council's Standing Orders Relating to Contracts 2022 to show the content of this report aligns to the delegated award and reporting levels that must be reported to Committee.

## 2 Policy and Resource Implications

### Resource Implications:

<i>Financial:</i>	Expenditure included in approved budgets
<i>Legal:</i>	No new legal issues
<i>Personnel:</i>	No direct personnel issues
<i>Procurement:</i>	Contracts awarded under Scheme of Delegated Functions.

### Council Strategic Plan:

This information was included within the individual approval reports.

### Equality Impacts and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2021-25  
What are the potential equality impacts as a result of this report?*

The proposals support best practice in the procurement of goods, services and works.

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

We encourage our suppliers/contractors to adhere to Fair Work First practices.

Where works are involved operational management will also require considering access points or diversions for the public and will be managed on a specific case by case basis. (e.g. ramps for wheelchair access and clear signage).

### Climate Impacts:

*Does the proposal support any Climate Plan actions? Please specify:*

Where applicable, sustainability impacts for the contracts in Appendix 1 were recorded via individual approval reports.

*What are the potential climate impacts as a result of this proposal?*

Where applicable, individual sourcing strategies and approval reports will highlight potential climate impacts.

*Will the proposal contribute to Glasgow's net zero carbon target?*

Where applicable, individual sourcing strategies and approval reports will highlight any contribution to Glasgow's net zero carbon targets.

**Privacy and Data Protection impacts:**

*Where applicable any data protection impacts identified for the contracts below will be recorded via individual approval reports.*

No data protection impacts identified.

**3 Recommendation**

That the Committee notes the content of this report.

## Appendix 1

### Mini Competitions/Direct Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005683CPU	Supply and Delivery of General Purpose and Access/Toileting Slings	Prism Medical UK Ltd	£50,901	Glasgow City Council, Dynamic Purchasing System	36	10	5	70% Price, 30% Quality	Aids	03/08/2023
GCC005784CPU	The Provision of Consultancy Services for the Design and Commissioning of a New Materials Recycling Facility (MRF)	SLR Consulting Limited	£216,319	Crown Commercial Services Framework, Mini-Competition,	34	40	33	30% Price, 70% Quality	Professional Services	01/07/2023
GCC005864CPU	The Supply and Delivery of High Roof Panel Vans	Guest Motors Limited	£186,000	Yorkshire Purchasing Organisation Framework, Mini-Competition	1	24	1	70% Price, 30% Quality	Vehicles	11/09/2023
GCC005814CPU	The Reception, Collection, Processing and Treatment of Garden Waste	Levenseat Ltd	£389,008	Scotland Excel Framework, Mini-Competition, Under Procurement Threshold	48	4	2	75% Price, 25% Quality	Refuse and Waste	01/09/2023
GCC005904CPU	The Provision of Works for Partick Bridge Parapet Repairs	Covanburn Contracts Limited	£116,436	Glasgow City Council, Mini-Competition	3	16	3	70% Price, 30% Quality	Construction and Trades	07/09/2023
GCC005655CPU	The Provision of Passivhaus Architectural Consultancy Services for Baillieston Community Hub	Architype Limited	£77,000	Edinburgh Professional Services Framework, Mini-Competition	36	3	3	40% Price, 60% Quality	Construction Consultancy	08/09/2023
GCC005719CPU	The Provision of Works for External Wall Insulation at  Works Package 1 - Craigend, Balornock, Barmulloch & Pilot BISF	Works Package 1 - Everwarm Ltd Works Package 2 - G.M.G. (Contractors) Limited	Works Package 1 - £3,288,734 Works Package 2 - £1,896,335	Scotland Excel Framework, Mini-Competition, Under Procurement Threshold	Works Package 1 - 8 Works Package 2 - 8	Works Package 1 - 17 Works Package 2 - 17	Works Package 1 - 5 Works Package 2 - 4	65% Price, 35% Quality	Construction and Trades	07/09/2023

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
	Works Package 2 - properties within the Kempsthor									
GCC005875CPU	The Provision of a People First Zone - Proposal Development of Business Case, Stakeholder Mapping and Traffic modelling	AECOM Limited	£269,997	Scotland Excel Framework, Mini-Competition, Above Procurement Threshold	5	12	5	30% Price, 70% Quality	Construction Consultancy	08/09/2023
GCC005910CPU	The Provision of Works for South City Way Phase 5 (Bridgeton to Trongate)	John McGeedy Ltd	£614,977	Glasgow City Council Framework, Mini-Competition	3	17	3	75% Price, 25% Quality	Construction and Trades	06/09/2023
GCC005918CPU	The Provision of Works for Bridge Interim Measures 2023	John McGeedy Ltd	£110,454	Glasgow City Council Framework, Mini-Competition	3	17	3	80% Price, 20% Quality	Construction and Trades	08/09/2023

**Note 1:** Scotland Excel (SXL) is the Centre of Procurement Expertise for the local government sector. Established in 2008, it is a non-profit shared service funded by Scotland's 32 local authorities

**Note 2:** GCC005864CPU - All 24 suppliers appointed to Lot 7 of the YPO framework were invited to submit a bid and only 1 supplier submitted a bid. 12 suppliers which did not submit a bid cited capability issues to meet the specific requirements of vehicles. The remaining suppliers did not respond.

**Scottish Procurement, Scotland Excel (SXL) Agreements or other external purchasing organisations that the Council will use on an on-going basis. The decision to use these agreements was taken between 1<sup>st</sup> of July to 30<sup>th</sup> September 2023.**

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender /EOI	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
SXL0322	Supply and Delivery of Cooked Meats, Fresh Meats and Specialised Products (incl Halal)	Lot 1 Fresh Meat - McLays Ltd Lot 2 Cooked Meats - Brake Bros Lot 4 Specialised Products inclusive of Halal - McLays Ltd	£1,634,599	Scotland Excel Framework, Call Off	31	13	8	70% Price, 30% Quality	Food and Water	18/07/2023
SP-22-001	The Provision of Interim Professional Staff Services	Venesky Brown Recruitment Ltd ASA International Ltd, trading as ASA Recruitment Harvey Nash Limited Lorien Resourcing Ltd	**	Scottish Procurement Framework, Call Off	48	10	4	40% Price, 60% Quality	Recruitment and Human Resources	01/07/2023
SP-22-003	The Provision of Admin, Catering and Manual Staff Services	Venesky Brown Recruitment Ltd Blue Arrow Ltd Brightwork Ltd ASA International Ltd, trading as ASA Recruitment	**	Scottish Procurement Framework, Call Off	48	10	4	40% Price, 60% Quality	Recruitment and Human Resources	01/07/2023
SXL0121	Landfill Diesel & Electrical Pumps Hire	GAP Group Ltd (T/A GAP Plant & Tool Hire)	£490,685	Scotland Excel Framework, Call Off	32	9	4	65% Price, 35% Quality	Plant Equipment	01/07/2023
SE005895	Supply, Delivery and Installation of Audio Visual Equipment	AVMI Kinly – Lots 1, 2 & 3 Mediascape – Lots 1 & 3 Learning Space (supply of goods only) – Lot 2 SSUK – Lots 1, 2 & 3	£3,413,508	Scotland Excel Framework, Call Off	48	13	13	70% Price, 30% Quality	Photographic and Audio Visual Equipment	01/08/2023

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender /EOI	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
SXL 17/21	Social Care Agency Workers	Please see Appendix 3	**	Scotland Excel Framework, Call Off	48	37	34	30% Price, 70% Quality	Recruitment and Human Resources	01/07/2023
SXL	The Supply and Delivery of Fresh Fruit and Vegetables	McLays Foods Limited	£375,000	Scotland Excel, Call off Procurement Threshold	3	10	3	45% Price, 55% Quality	Food and Water	01/08/2023

\*\* We do not have the insight to determine the council's future demand requirements for temporary labour. Based on our historical spend patterns, the estimated annual spend is approximately £16m across the three frameworks.

### Construction and Trades Mini Competition (B) Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
NS0133	Fernleigh Road Traffic Calming & Carriageway Patching Scheme	John McGeady Ltd	£79,216	Mini-Competition (B)	3	13	3	50% Quality, 50% Price	Construction and Trades	31/08/2023

### Health and Social Care Partnership Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005953SW	Individual Placement	Young Foundations	£926,640	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	18/07/2023



Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
N/A SO 16.6	Individual Placement	"The Disabilities Trust (Eastfields Care Home)"	£533,995	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	24/07/2023
GCC005852SW	Individual Placement	Enhance Living Support Services Ltd.	£670,050	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	21/08/2023
N/A SO 16.6	Individual Placement	National Autistic Society, Darvel House	£817,989	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	21/08/2023
N/A SO 16.6	Individual Placement	Step Down	£188,588	Direct Award	26 weeks	N/A	N/A	N/A	Social Care	28/08/2023
N/A SO 16.6	Individual Placement	Florence House (Oakminster Healthcare)	£569,298	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	04/09/2023
N/A SO 16.6	Individual Placement	Love Group	£537,177	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	26/09/2023
GCC006019SW	Individual Placement	Alderwood House (part of the Meallmore Group)	£278,584	Direct Award	36 (Notional)	N/A	N/A	N/A	Social Care	26/09/2023

Under the previous agreement in relation to social care arrangements, the social work delegated list contains individual placements for adults (excluding older adults) either within Glasgow or out with Glasgow. These awards are made for individual cases of a complex and sensitive nature following best value considerations and due diligence checks and are retrospectively reported to the Contracts and Property Committee on a three-monthly basis. All placements have been authorised in line with the Glasgow City Council Scheme of Delegation as applies to the Health and Social Care Partnership.

## Appendix 2

### Glasgow City Council Standing Orders Relating to Contracts 20022 (Extract)

Standing Order paragraph	Description
1.1.5	The Standing Orders shall not apply to any contracts made on behalf of the Council by Scottish Procurement, Scotland Excel or any other central purchasing body or procurement partnership with whom the Council has made arrangements for the award of works, supplies or services contracts on its behalf, save in respect of the reporting requirements prescribed in Standing Order 7.4.4.
7.4.4.1	Any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service (or the Chief Officer for contracts governed by Part III). A report shall be submitted to the Committee on a three-monthly basis.
7.4.4.2	Notwithstanding Standing Order 1.1.5, any participation agreement or call-off contract relating to Scottish Procurement national Category A commodities shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service, irrespective of the estimated contract value.
16.6.6	Any Social Care Contract for the delivery of care packages to individuals assessed by the Chief Officer as having complex sensitive care requirements shall be excluded from these Standing Orders. The Chief Officer shall prepare and retain for audit purposes a written report recording, on an anonymised basis, the individual care requirements in each case, the reason(s) why the particular Provider was selected, and why the cost represented best value to the Council in the circumstances. The Chief Officer shall submit a report to the Contracts and Property Committee on a three-monthly basis containing this information in relation to any such contract awarded within that period.

## **Appendix 3 - SXL 17/21 – Social Care Agency Workers**

### **LOT 1 – CARE ROLES** **Regional Sub-Lot - 7 - Glasgow**

#### **Tenderer**

Pegasus Healthcare Solutions Limited
Caledonia Healthcare Limited
ASA International Limited
Tripod Partners Limited
Service Care Solutions Ltd
Ailsa Care Services Ltd.
Seven Resourcing Limited
Search Consultancy Limited
Red Sector Recruitment Ltd
The Social Care Community Partnership Limited
Newcross Healthcare Solutions Limited
Jobs and Co. Ltd.
Florence Staffing Ltd
Reed Specialist Recruitment Ltd
Allied & Clinical Recruitments Limited
Caring Hearts Recruitment Ltd
GSR Nursing Ltd
H1 Healthcare Solutions Ltd
MVN Associates Limited
Staffscanner Ltd
SRS Partnership Limited
Independent Clinical Services Limited
HSC Futures Ltd
Mitchell & Murdoch Care Ltd
Oncall Care Service Ltd

### **LOT 2 – PROFESSIONAL ROLES** **Regional Sub-Lot - 7 - Glasgow**

#### **Tenderer**

Service Care Solutions Ltd
ASA International Limited
Seven Resourcing Limited
Sanctuary Personnel Limited
Tripod Partners Limited
The Social Care Community Partnership Limited
Red Sector Recruitment Ltd
H1 Healthcare Solutions Ltd
Hunter Gatherer AHP Resourcing Limited
Liquid Personnel Limited
Taylor Davenport Resourcing Ltd

Service Care Solutions Ltd
ASA International Limited
Seven Resourcing Limited

<b>LOT 3 – ANCILLARY ROLES</b> <u>Regional Sub-Lot - 7 - Glasgow</u>
<u>Tenderer</u>
ASA International Limited
Service Care Solutions Ltd
Newcross Healthcare Solutions Limited
Florence Staffing Ltd
Jobs and Co. Ltd.
GSR Nursing Ltd
H1 Healthcare Solutions Ltd
MVN Associates Limited
Mitchell & Murdoch Care Ltd
ASA International Limited
Service Care Solutions Ltd
Newcross Healthcare Solutions Limited