



Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

Contact: Maureen Fitzpatrick Ext: 76406

Item 7

23rd November 2023

The Provision of Winter Maintenance Assistance Services

Tender Reference: - GCC005835CPU

Purpose of Report:

To submit details of the tenders received to be appointed to the framework agreement for the provision of winter maintenance assistance services and recommend acceptance of the most economically advantageous tenders as detailed in this report.

Recommendations:

The Contracts and Property Committee is requested to approve the award of a framework agreement for the provision of winter maintenance assistance services and to appoint the suppliers, as set out in the 2.3 table, and listed below:

IDVERDE Limited
Companies House Number – 03542918

J H Civil Engineering Ltd
Companies House Number – SC195621

John McGeady Ltd
Companies House Number – SC080553

Stepford Contracts Ltd
Companies House Number – SC644529

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes No consulted: Yes No

1 Background and Tender

- 1.1 Glasgow City Council's ("the council's") budget for the provision of winter maintenance assistance services is £125k per annum. The budget is split between Neighbourhoods, Regeneration and Sustainability (NRS), Social Work and Glasgow Life.
- 1.2 The council has its own in-house winter maintenance resource to help ensure that there is clear access to the grounds of care homes and residential homes and essential roads and footway routes available to the public. However, during periods of particularly bad weather, the council must utilise the services of external contractors to support this service provision to avoid risk to lives and damage to properties and vehicles.
- 1.3 A commodity team consisting of stakeholders from NRS, Social Work and Glasgow Life was formed to develop the sourcing strategy and delivery a new framework agreement for the provision of winter maintenance assistance services (framework).
- 1.4 As part of the sourcing strategy developed, the framework was split into two distinct lots. These lots are as follows:

Lot	Description	Estimated Annual Value
1	Roads and Footways	£100k
2	Surrounding Grounds of Care Homes and Residential Homes	£25k

- 1.5 It was agreed that an open tender process would be the most appropriate method to deliver this framework . The opportunity was advertised via UK Find a Tender Service and Public Contracts Scotland.
- 1.6 The duration of the framework is December 2023 until April 2028.
- 1.7 The framework will be utilised by NRS, Social Work and Glasgow Life.

2 Evaluation

- 2.1 13 suppliers accessed the open tender and 5 suppliers submitted a bid. Of the 5 suppliers, 3 suppliers submitted bids for the two lots, one supplier submitted a bid for Lot 2 and one supplier's bid was deemed non-compliant.
- 2.2 The award evaluation was based on the following criteria and weightings:

Lot	Price	Quality	Quality Sub Criteria
1	75%	25%	Work Methods & Risk Assessments 10%
			Quality 2%

			Communication 2%
			Reporting 2%
			Sustainability 4%
			Fair Work First (including the Glasgow Living Wage) 5%
2	75%	25%	Work Methods & Risk Assessments 10%
			Quality 2%
			Communication 2%
			Reporting 2%
			Sustainability 4%
			Fair Work First (including the Glasgow Living Wage) 5%

2.3 The evaluation of award scoring and ranking of the suppliers which have been recommended to be appointed within each respective lot is shown in the table below:

Lot	Description	Supplier	Rank
1	Roads and Footways	Stepford Contracts Ltd	1
		John McGeady Ltd	2
		JH Civil Engineering Ltd	3
2	Surrounding Grounds of Care Homes and Residential Homes	Ideverde	1
		John McGeady Ltd	2
		Stepford Contracts Ltd	3
		JH Civil Engineering Ltd	4

2.4 The rates secured with the rank one supplier for Lot 1 represent a 9.6% saving when compared to current contract rates. The rates secured with the rank one supplier for Lot 2 represent a 177% increase when compared to current contract rates. While this is a significant increase the rank one supplier is our incumbent supplier and clarifications have confirmed the rates reflect an improved understanding of the requirements for this lot. The rates secured still represent a saving when compared to current market rates as well as market rates at the time of the previous tender.

Net effect impact across both lots is an increase of 74%. The actual cost impact of the rates secured may differ greatly from year to year dependent on the severity of the weather. Usage will be monitored closely throughout the lifespan of the framework to ensure spend remains within the available budget.

3 Contract implementation and Supplier Management

- 3.1 NRS and Social Work will monitor the supplier's day to day operational performance. The CPU will undertake the overall contract management.
- 3.2 The outcome of our Contract Management Assessment Tool (CMAT) has deemed this framework to be categorised as low. The supplier will be monitored in line with our contract and supplier management process which includes tracking the suppliers performance against the key performance indicators and working collaboratively to identify opportunities of improvement and innovation.
- 3.3 The agreed community benefits outcomes and Fair Work First commitments will be monitored via Cenefits which is a web based monitoring tool. We will also capture sustainable commitments within the CPU Sustainable Register.

4 Policy and Resource Implications

Resource Implications:

Financial:

The estimated annual award value is £125,000, totaling £500,000, over the four years duration of the framework. This will be met by the service areas revenue budget.

As detailed in section 2.4 the net impact across both lots is an increase of 74%.

As this is a framework, the spend is not guaranteed and will be based on the service requirements and rates submitted by the appointed framework supplier.

Legal:

The report raises no new legal issues.

The Director of Legal and Administration will be responsible for concluding the framework.

Personnel:

No direct personnel implications.

Procurement:

This procurement activity was undertaken as a framework as detailed in section 1.5.

Council Strategic Plan:

Grand Challenge 3 Mission 1.

Equality and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2021-25

The Sustainable Procurement Duty requires that before a contracting authority purchases goods, services or works, it must think about how it can improve the social, environmental and economic wellbeing of the area in which it operates, with a particular focus on reducing inequality.

What are the potential equality impacts as a result of this report?

An EQIA was not required for this contract as there is no impact.

Please highlight if the policy/proposal will help address socio economic disadvantage.

Fair Work First was included as part of the award criteria with a weighting of 5%.

All suppliers recommended to be appointed to the framework pay the Real Living Wage, do not utilise zero-Hour contracts, invest in workforce development and have a mechanism to allow its employees a voice.

Community Benefits – Contractual Community Benefits were included in this contract.

See Appendix A which shows the Community benefits provision under this framework.

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:

Theme 4 Health and Wellbeing is supported via this framework.

What are the potential climate impacts as a result of this proposal?

Treated roads means less vehicle congestion on Glasgow roads network.

Will the proposal contribute to Glasgow's net zero carbon target?

The key mitigations are as follows, Carbon energy consumption & vehicle emissions. Scarcity, security, and production of materials. Production and prevention of waste. Hazardous materials/emissions and ethical and fair trade.

Privacy and Data Protection impacts:

No data protection impacts identified.

5 Recommendations

The Contracts and Property Committee is requested to approve the award of a framework agreement for the provision of winter maintenance assistance services to the suppliers as set out within the table 2.3 and listed below.

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Appendix A

Community Benefits provision secured by the Ranked 1 supplier per each Lot.

COMMUNITY BENEFITS MATRIX Winter Maintenance Assistance Framework			
Supplier	Outcome	Outcomes Offered (Quantity)	Threshold Trigger
Idverde	New Employee - Full Time Job (non-Priority Group)	1	Threshold 2 – Mandatory £50,000 - £99,999
	Supply Chain Briefings	1	Threshold 2 – Mandatory £50,000 - £99,999
	Apprentice New Start - Full Time (from Priority Group)	1	Threshold 3 – Mandatory £100,000 - £499,999
Stepford Contracts Ltd	Career Event	2	Threshold 2 – Mandatory £50,000 - £99,999
	Workplace Visit	2	Threshold 2 – Mandatory £50,000 - £99,999