



Glasgow City Council
City Administration Committee

Item 4

18th August 2022

**Report by Councillor Greg Hepburn, Convener for Open
Government and Business Manager**

Contact: Sarah Shaw Telephone 0141 287 6066

**TRAVEL APPROVAL FOR COUNCILLOR ALAM TO PARTICIPATE IN LUCI
ASSOCIATION EXECUTIVE COMMITTEE AND ANNUAL GENERAL
MEETING 2022**

Purpose of Report:

To seek approval for the attendance of Councillor Imran Alam at the LUCI Association Executive Committee and Annual General Meeting 2022.

Recommendations:

The committee is asked to approve the attendance of Councillor Imran Alam at the LUCI Association Executive Committee and Annual General Meeting 2022 to be held in Busan, South Korea from the 19th to 22nd October 2022.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes No consulted: Yes No

PLEASE NOTE THE FOLLOWING:

Any Ordnance Survey mapping included within this Report is provided by Glasgow City Council under licence from the Ordnance Survey in order to fulfil its public function to make available Council-held public domain information. Persons viewing this mapping should contact Ordnance Survey Copyright for advice where they wish to licence Ordnance Survey mapping/map data for their own use. The OS web site can be found at <http://www.ordnancesurvey.co.uk> "

If accessing this Report via the Internet, please note that any mapping is for illustrative purposes only and is not true to any marked scale

1. BACKGROUND

- 1.1 Glasgow is a core and principal member of the [Lighting Urban Community International](#) (LUCI) Executive Committee, helping shape and influence the overall direction for the network. Lighting Urban Community International (LUCI) Association was established in 2002 to bring together over 70 City Authorities around the world to collaborate and share knowledge and expertise on the use of light as a major tool for sustainable urban, social and economic development. Many key city themes are interlinked to urban lighting approaches including (not exhaustive) regeneration and placemaking, public safety and equality, carbon neutrality, tourism and development.
- 1.2 Glasgow is a founding member of the Association and over the last 20 years has helped drive, develop and deliver activities in partnership with the network and other participants. This includes leading on the LUCI Strategic Plan 'pillar' of social cohesion, focused on People and Place.
- 1.3 During 2020 and 2021, the LUCI Association hosted their member activities online, when global travel restrictions prevented in-person events. Now that travel restrictions have eased, LUCI 'main' activities, such as Annual General Meetings and 'City under the Microscope' conferences, will be held in person. The upcoming event for LUCI is in Busan, South Korea on the 19th to 22nd October, where this will include the Executive Committee, Annual General Meeting, and Conference (herein all referred to as 'event').
- 1.4 On the 23rd of June 2022, Councillor Imran Alam was appointed by the Council as the Elected Member representative for Glasgow's participation in the LUCI Association. Technical officer support for LUCI activities continues to be coordinated through Planning Services in Neighbourhoods, Regeneration and Sustainability.
- 1.5 The purpose of this paper is to provide more details on the trip purpose and estimated costs associated, to support authorisation for Councillor Alam to participate.

2. PURPOSE OF TRIP

- 2.1 Participation in the upcoming LUCI event in Busan is required to fulfil the following activities/duties:
 - discharge the formal role on behalf of the Council, in the Executive Committee, guiding strategic direction, and at the Annual General Meeting.

- speak/present as part of an international panel session on “Achieving harmony of light for the future of cities”.
- participate in a range of other sessions and pillar discussions within the main AGM/conference and associated site visits.

2.2 Overall these activities also align with the emerging NRS Service Mission to: (1) *Create safe, clean and thriving Neighbourhoods for Glasgow. (Aligned to Grand Challenge: To deliver a well-run City; and (2) Become a net zero carbon city by 2030 (Aligned to Grand Challenge: Fight the climate emergency in a just transition to net-zero).*

2.3 Cllr Alam will provide a report on outcome and benefits for the members library.

3. COST DETAILS

3.1 The following estimated associated costs have been identified for participation in the event. As set out below, 3 nights' accommodation (for 1 delegate) and fee conference fees, are covered as part of the Council's annual membership to LUCI. The main costs incurred will be for travel. This is potentially balanced by having had no costs for travel during 2020 and 2021, when all activities were online.

Travel Plan	Dates	Estimated Costs
(1) Flight	17th – 22nd October	£1.5K *based on <i>feasible flight times, transfers and single carriers.</i>
(2) Accommodation	18th, 19th, 20th, 21st	3 nights covered by annual membership. 1 night required £83 approx.
(3) Subsistence	-	Minor costs only (e.g. meals in transit and outside the main conference times).
(4) Other Costs (a) Conference fee (b) Train from Seoul airport to Busan (return)	- 18th & 22nd	(a) Covered as part of annual membership. (b) Approx. £80-100

4 Policy and Resource Implications

Resource Implications:

Financial: As detailed in report

Legal:

Personnel:

Procurement:

Equality and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2021-25? Please specify.

What are the potential equality impacts as a result of this report?

Please highlight if the policy/proposal will help address socio-economic disadvantage.

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:

What are the potential climate impacts as a result of this proposal? The total carbon footprint for this journey is 2.56 tonnes CO₂e per person

*Will the proposal
contribute to
Glasgow's net zero
carbon target?*

**Privacy and Data
Protection Impacts:**

5 Recommendations

The committee is asked to approve the attendance of Councillor Imran Alam at the LUCI Association Executive Committee and Annual General Meeting 2022 to be held in Busan, South Korea from the 19th to 22nd October 2022.