

Item 2

4th August 2022



Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

Contact: Maureen Fitzpatrick Ext: 64606

The Supply and Delivery of Carbon Dioxide Monitors

Tender Reference :- GCC005600CPU

Purpose of Report:

To submit details of the tenders received for the supply and delivery of carbon dioxide monitors and recommend acceptance of the most economically advantageous tender as detailed in this report.

Recommendations:

The Contracts and Property Committee is requested to approve the award of a contract for the supply and delivery of carbon dioxide monitors to the supplier listed below.

Rexel UK Limited
Companies House Number: 00434724

Ward No(s): Xxxxxxxx

Citywide: ✓

Local member(s) advised: Yes No consulted: Yes No

1 Background and Tender

- 1.1 Glasgow City Council's ("the Council's") budget for supply and delivery of carbon dioxide monitors is £750,000.
- 1.2 In 2021 the UK government made it a requirement for all classroom and teaching spaces to measure and monitor the levels of Carbon Dioxide within the space. This was done on a rolling room by room basis per school. In late 2021, the Scottish Government updated the requirements and made funding available for the monitoring and testing of every space daily and for any remedial action, should levels be found to be too high.
- 1.3 The two main deliverables of the project are to comply with the monitoring of carbon dioxide levels in schools and improve the environment for learning and teaching.
- 1.4 A commodity team consisting of stakeholders from Neighbourhoods, Regeneration and Sustainability (NRS) and the Corporate Procurement Unit (CPU) was formed to develop the sourcing strategy and deliver a new contract.
- 1.5 In line with the efficiency and effectiveness aim of the Council's Corporate Procurement and Commercial Improvement Strategy 2018-2022, located at <https://www.glasgow.gov.uk/CHttpHandler.ashx?id=42092&p=0>, (which promotes consideration of National and Collaborative Frameworks), it was agreed that a mini-competition process from Scotland Excel's (SXL) Framework for electrical materials, reference 0919, would be the most appropriate method to deliver this contract.
- 1.6 The duration of the contract is from 10/08/2022 to 09/08/2023
- 1.7 The Purchase to pay route is via a PECOS catalogue.
- 1.8 The contract will be utilised by NRS.

2 Evaluation

- 2.1 The 8 suppliers appointed to SXL's Framework were invited to bid on the mini competition. 4 suppliers submitted a bid. Of the remaining 4 suppliers who did not submit a bid; 2 suppliers stated that the contract did not align with its core business, 1 supplier requested an extension to the closing date on the day the mini competition was due to close, and was therefore not granted and 1 supplier did not provide a response to the request for feedback.
- 2.2 The award evaluation was based on the following criteria and weightings:-

Lot	Price	Quality	Quality Sub Criteria
1	55%	45%	Adherence to Specification - Pass/Fail
			Sustainability - 10%

			Project Timelines - 35%
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2.3 The evaluation scoring and estimated award value of the supplier which has been recommended for award is shown in the table below:-

Lot	Description	Supplier	Total Evaluation Score	Estimated Award Value	Rank
1	The Supply and Delivery of Carbon Dioxide Monitors	Rexel Limited UK	98.3	£797,395	1

A summary of the unsuccessful tender evaluation results can be found at Appendix A.

2.4 NRS will monitor the supplier's day to day operational performance. Overall contract and supplier performance will be managed by CPU.

3 Policy and Resource Implications

Resource Implications:

Financial: The estimated contract award value of £797,395, over the 12 months contract duration, will mainly be met by NRS's £750,000 grant funding budget as provided via the Scottish Government.

The £47,395 deficit will be met via an additional £50,000 budget from the Education Estate Capital Programme.

Legal: The report raises no new legal issues.

The Director of Legal and Administration will be responsible for concluding the contract.

Personnel: No direct personnel implications.

Procurement: Mini-Competition process as detailed in section 1.5 above.

Equality and Socio-Economic Impacts:

Does the proposal support the Council's

The Procurement Reform (Scotland) Act 2014 requires local authorities to comply with the

*Equality Outcomes
2021-25*

sustainable procurement duty in all regulated contracts and specifically refers to “reducing inequality in the area” in the definition of “improving wellbeing”.

The Equality Outcomes were supported within this SXL Framework by applying the undernoted evaluation criteria weightings / conditions:

Fair Work Practices - accounted for at Framework level with an evaluation score of 2.25% out of 3%.

Community Benefits – Mandatory non-evaluated CBs were accounted for at the SXL Framework level. Based on the contract threshold, 20 community benefits will be delivered as part of this contract.

What are the potential equality impacts as a result of this report?

No impact.

Please highlight if the policy/proposal will help address socio economic disadvantage.

Fair Work First – the recommended supplier for award, Rexel UK Limited, committed to the following Fair Work Practices at Framework level:

- No use of zero hours contracts
- Adheres to the standards associated with the Ethical Trading Initiative (ETI) base code
- Offer wide ranging compensation packages including bonus opportunities and benefits to support work life balance and lifestyle of employees
- Their equality policy encompasses fair employment practices in terms of recruitment and selection and the terms and conditions of employment
- Employees are required to comply with the policy and to act in accordance with its objectives, ensuring that any barriers to equal opportunity are removed

Rexel UK Limited is not currently an accredited Living Wage Supplier however it pays the Scottish Living Wage to 70.6% of its employees and pays 100% of their employees above the National Living Wage.

Community Benefit – the recommended supplier for award, Rexel UK Limited, has committed to providing the following community benefits:

- 4 x Work Experience Placement - School

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:

The specification requested that the monitors have long life replaceable batteries to reduce unwanted electrical waste and the information derived from the monitors will allow the design of ventilation systems to be more effective and less wasteful of heat.

What are the potential climate impacts as a result of this proposal?

Use of delivery vehicle to transport the goods to the destination will create carbon emissions. The recommended supplier ensures that all of their drivers' routes are pre-planned into their vehicles GPS system to ensure that the shortest route is taken, aided by postcode mapping mitigating emission levels and improving fuel consumption.

The supplier's fleet includes 500 euro 6 vehicles.

Will the proposal contribute to Glasgow's net zero carbon target?

N/A

Privacy and Data Protection impacts:

No data protection impacts identified.

4 Recommendations

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Appendix A

Description	Supplier	Total Evaluation Score	Rank
Supply and Delivery of Carbon Dioxide Monitors	Edmundson Electrical Limited Companies House Number: 02667012	92.70	2
	Yesss (A) Electrical Ltd Companies House Number: 07656807	85.11	3
	Bemco (The British Electrical Manufacturing Company Limited) Companies House Number: 00330768	83.00	4