

Gifts and hospitality noted.

5 There was submitted and noted a report by the Executive Director of Finance regarding the issue of gifts and hospitality offered to or provided by senior officials, advising

- (1) that in order to meet the demands of the Freedom of Information (Scotland) Act 2002 and the Bribery Act 2010 each Executive Director maintained a register of gifts and hospitality offered to staff within their own service, with a central register to administer gifts and hospitality for the Chief Executive, Executive Directors and Assistant Directors held by the Executive Director of Finance;
- (2) that the registers included monetary gifts, free or subsidised travel or accommodation, invites to concerts and events, goods or services provided free or subsidised, whether accepted or declined or used for charitable purposes, with copies of the registers being submitted to the Executive Director of Finance on a quarterly basis to ensure the centralised register for senior officers was up-to-date;
- (3) that each Executive Director was responsible for arrangements within their own service and the register of gifts and hospitality offered to senior officers would be reported to this committee twice yearly; and
- (4) of the hospitality offered to and by senior officers in the period from 1st October 2021 to 31st March 2022, as outlined in appendices to the report.