



**Glasgow City Council**  
**City Administration Committee**

**Item 2**

12th October 2023

**Report by Councillor Christina Cannon, City Convener for  
Education, Skills and Early Years**

**Contact: Lorna Goldie – Education Head of Resources**

**PROPOSALS FOR PRIMARY SCHOOL RESERVED PLACES FOR SCHOOL  
SESSION 2024/2025**

**Purpose of Report:**

This report provides information on the specific number of reserved places for named primary schools for session 2024/25, commencing in August 2024.

**Recommendations:**

The Committee is asked to:

- Note the successful implementation of the reserved places provision in previous school sessions;
- Note the existing factors for determining reserved places for session 2024/25 based on past experience since introduction in 2014/15;
- Approve the list of schools and number of places to be reserved in each for school session 2024/25.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No \*

## **1 BACKGROUND**

- 1.1 On 23 January 2014 the Executive Committee agreed in principle to utilise the reserved places provision within the placing request legislation in order to safeguard places for children living within a school's catchment area.
- 1.2 The reason for the utilisation of the reserved places provision within the Education (Scotland) Act 1991 as amended by the Standards in Schools Act 2000 is that after decades of a decreasing population across the city the population of Glasgow started to increase.
- 1.3 The use of reserved spaces is part of an approach to manage the education estate in a strategic manner and address capacity issues before they develop.
- 1.4 The allocation of spaces at any school in rank order is:
  - Catchment children
  - Reserved spaces
  - Placing requests
- 1.5 On 3 April 2014, the Executive Committee agreed a methodology and a range of factors for determining the level of reserved places in schools for school session 2014/15. In total the then Executive Committee agreed to reserve a determined number of reserve places in 32 primary schools across the city to ensure that the Council could meet demand for catchment area places out with the normal timetable for enrolment.
- 1.6 Session 2014/15 was the first year of utilising the reserved places provision within the placing request legislation. Further reports have been submitted on an annual basis since then setting out the proposals for reserved places for each new school session taking account of the experiences and lessons learned over the past number of years since the first years of operation.

## **2 EXPERIENCE TO DATE**

- 2.1 Overall the introduction of reserved places has worked well, safeguarding places for catchment area children either enrolling after the normal enrolment timetable or safeguarding places for future years' demand based on forecasts of catchment area needs.
- 2.2 In October 2014 the Council's provision of reserved places was appealed to the Sheriff Court by a parent of a child wishing to attend a primary school by placing request that had been refused. The appeal was rejected, the Court finding in favour of the Council confirming that the Council had appropriately applied the provisions within legislation to safeguard places for future catchment area demand.

- 2.3 Initially in session 2014/15 the number of reserved places being set aside in some cases was found to be too high and above what might be required, therefore the factors used to determine the number of reserved places required was modified to address this for session 2015/16.
- 2.4 The modified factors have worked well since session 2016/17 and it is proposed that these continue to be used in determining the number of reserved places each school session moving forward.

**For School Session 2024/25**

|   | <b>Number of Places Reserved</b> |
|---|----------------------------------|
| <u>Factor 1</u>   |                                  |
| Schools with a current catchment area waiting list                          | 3                                |
| <br><u>Factor 2</u>   |                                  |
| The projected pupil roll exceeded the capacity of the school within 7 years | 7                                |
| <br><u>Factor 3</u>   |                                  |
| The number of late enrolments of catchment children:                        |                                  |
| • 0 – 5 pupils  | 0                                |
| • 6 – 10 pupils   | 1                                |
| • 11 – 20 pupils  | 2                                |
| • above 20 pupils   | 4                                |
| <br><u>Factor 4</u>   |                                  |
| Other known factors e.g. planned housing developments                       | 10                               |

**Note:** There will be a maximum of 10 reserved places in any school for session 2024/25

- 2.5 Details of all the primary schools where it is proposed to use reserved places and the numbers of places to be reserved for school session 2024/25 are provided in **Appendix 1** to this report.
- 2.6 **Appendix 2** to this report provides a good example of the successful use of reserved P1 places.
- 2.7 **Appendix 3** to this report shows the allocation of Reserved Places across school stages.

### 3 POLICY AND RESOURCE IMPLICATIONS

#### Resource Implications:

|                     |   |
|---------------------|---|
| <i>Financial:</i>   | This approach allows us to make effective use of available finance by reducing the potential transport costs that may arise if catchment children could not be accommodated at their local school |
| <i>Legal:</i>       | In line with the appropriate legislation as indicated in the report.  |
| <i>Personnel:</i>   | Within existing resources   |
| <i>Procurement:</i> | N/A   |

#### Equality and Socio-Economic Impacts:

|   |  |
|---|--|
| <i>Does the proposal support the Council's Equality Outcomes 2021-25? Please specify.</i>     | Education Services are integral to the delivery of the Council Family Equality Outcomes and we recognise as part of our equality commitments that providing access to a high-quality education is one of the ways the Council Family can advance equality of opportunity. Specific work in Glasgow schools is included under Equality Outcomes 5, 6, 7 and 14. |
| <i>What are the potential equality impacts as a result of this report?</i>                    | There is potential for positive impact on young people from the proposed reserved spaces as part of the broader approach to providing a high quality education.  |
| <i>Please highlight if the policy/proposal will help address socio-economic disadvantage.</i> | The use of reserved places will ensure that families moving into the catchment area mid-term will have a realistic opportunity to place their child at their catchment school  |

#### Climate Impacts:

|  |  |
|--|--|
| <i>Does the proposal support any Climate Plan actions? Please specify:</i> | 51 Deliver a comprehensive active travel network, incorporating the spaces for people measures (following consultation) and enabling 20-minute neighbourhoods through the liveable |
|--|--|

Neighbourhoods plan  
56 , Reduce the need to own and use a car through measures in the City Development Plan 2, Glasgow Transport Strategy and the Liveable Neighbourhoods

*What are the potential climate impacts as a result of this proposal?*

The appropriate use of reserved places will support the management of the education estate and the supply and demand of school places across the city.

The ability to place children within their catchment school will mean that the majority of children are within walking or cycling distance of their school. The Council will not have to provide transportation to a non-catchment area school in circumstances whereby the catchment area school is full and unable to accommodate the child.

*Will the proposal contribute to Glasgow's net zero carbon target?*

It will minimise the need for transportation to school and promote the net zero travel option of walking or cycling

**Privacy and Data Protection Impacts:**

N/A

#### **4 RECOMMENDATIONS**

The Committee is asked to:

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- Note the existing factors for determining reserved places for session 2023/24 based on past experience since introduction in 2014/15;
- Approve the list of schools and number of places to be reserved in each for school session 2024/25.

**APPENDIX 1****PRIMARY SCHOOLS WITH RESERVED PLACES 2024/2025  
MAX 10 PER SCHOOL**

|    | <b>School Name</b>                     | <b>TOTAL RESERVED PLACES</b> |
|----|--|------------------------------|
| 1  | Antonine Primary School                | 3                            |
| 2  | Battlefield Primary School             | 7                            |
| 3  | Blackfriars Primary School             | 7                            |
| 4  | Broomhill Primary School               | 3                            |
| 5  | Bunsgoil Glasgow Gaelic School         | 3                            |
| 6  | Calton Gaelic Primary School           | 4                            |
| 7  | Camstradden Primary School             | 3                            |
| 8  | Cardonald Primary School               | 3                            |
| 9  | Carntyne Primary School                | 10                           |
| 10 | Craigton Primary School                | 3                            |
| 11 | Cranhill Primary School                | 3                            |
| 12 | Croftfoot Primary School               | 3                            |
| 13 | Crookston Castle Primary School        | 3                            |
| 14 | Cuthbertson Primary School             | 3                            |
| 15 | Dalmarnock Primary School              | 3                            |
| 16 | Glendale Gaelic Primary School         | 3                            |
| 17 | Gowanbank Primary School               | 10                           |
| 18 | Hillhead Primary School                | 10                           |
| 19 | Holy Cross Primary School              | 3                            |
| 20 | Hyndland Primary School                | 3                            |
| 21 | Ibrox Primary School                   | 3                            |
| 22 | John Paul II Primary School            | 3                            |
| 23 | Knightswood Primary School             | 3                            |
| 24 | Langside Primary School                | 7                            |
| 25 | Lorne Street Primary School            | 10                           |
| 26 | Mount Vernon Primary School            | 3                            |
| 27 | Notre Dame Primary School              | 10                           |
| 28 | Oakwood Primary School                 | 3                            |
| 29 | Pollokshields Primary School           | 3                            |
| 30 | Quarry Brae Primary School             | 3                            |
| 31 | Riverbank Primary School               | 10                           |
| 32 | Riverside Primary School               | 7                            |
| 33 | Scotstoun Primary School               | 3                            |
| 34 | St Albert's Primary School             | 7                            |
| 35 | St Angela's Primary School             | 3                            |
| 36 | St Bartholomew's Primary School        | 3                            |
| 37 | St Blane's Primary School              | 3                            |
| 38 | St Bridget's Primary School            | 3                            |
| 39 | St Brigid's Primary School             | 3                            |
| 40 | St Clare's Primary School              | 3                            |
| 41 | St Constantine's Primary School        | 3                            |
| 42 | St Francis' Primary School             | 10                           |
| 43 | St Joseph's Primary School             | 3                            |
| 44 | St Marnock's Primary School            | 3                            |
| 45 | St Michael's Primary School            | 7                            |
| 46 | St Monica's (Milton) Primary School    | 3                            |
| 47 | St Monica's Primary School (south)     | 3                            |
| 48 | St Ninian's Primary School             | 10                           |
| 49 | St Paul's (Shettleston) Primary School | 3                            |
| 50 | St Timothy's Primary School            | 3                            |
| 51 | St Vincent's Primary School            | 3                            |
| 52 | Sunnyside Primary School               | 10                           |
| 53 | Wallacewell Primary School             | 3                            |
|    | <b>TOTAL</b>                           | <b>247</b>                   |

## **Appendix 2**

### **Example of use of Reserved Places.**

#### **School A**

|   |  |
|---|--|
| P1 Capacity set in November 2022          | 66 (inclusive of 3 x reserved places)  |
| Total catchment Enrolments by 20/07/2023  | 63 (3 x reserved places held)  |
| 3 x Placing Request applications received | 31/07/2023 – these were refused as only catchment reserved places were available.                                |
| 3 x Catchment Enrolment requests received | 10/08/2023 – as 3 x reserved catchment places still available these could be accommodated for start of new term. |

### **Appendix 3**

#### **ALLOCATION OF RESERVED PLACES**

| Agreed allocation<br>of Reserved<br>Places | P1 | P2 | P3 | P4 | P5 | P6 | P7 |
|--|----|----|----|----|----|----|----|
| 1  | 1  |    |    |    |    |    |    |
| 2  | 1  | 1  |    |    |    |    |    |
| 3  | 1  | 1  | 1  |    |    |    |    |
| 4  | 2  | 1  | 1  |    |    |    |    |
| 5  | 2  | 1  | 1  | 1  |    |    |    |
| 6  | 2  | 1  | 1  | 1  | 1  |    |    |
| 7  | 2  | 1  | 1  | 1  | 1  | 1  |    |
| 8  | 2  | 1  | 1  | 1  | 1  | 1  | 1  |
| 9  | 2  | 2  | 1  | 1  | 1  | 1  | 1  |
| 10   | 3  | 2  | 1  | 1  | 1  | 1  | 1  |