

How to apply for a parking permit through the RingGo website

Please ensure that you use the RingGo website rather than the app.

1. Go to <https://myringgo.co.uk/> and either log into your RingGo account if you already have one or register for a RingGo account if you do not.
2. Once you have logged in, you will be on the RingGo homepage. At the top of the page, there should be a section that says 'Permits', click on this.
3. Scroll down the list of different councils until you see Glasgow City Council. Click on Glasgow City Council and it will take you to a page which says, 'My Permit Applications for Glasgow City Council' (it may ask you to log in again using your RingGo account details).
4. Click on the green plus button beside 'Apply for a new permit'.
5. A dropdown box will appear with a list of different permit types e.g. residential, business, event day etc. Click on the type of permit that you wish to apply for, this will then take you to the online application form which you should fill in.

ADDITIONAL INFORMATION:

After you have successfully submitted your application, it will be 'pending'. It can take up to 10 working days for an application to be authorised, once an application has been authorised you will receive an e-mail with instructions to make payment for your permit.

When you are paying for your permit, you will be able to select the start date and time. Please note that you can only set a permit to start a maximum of 28 days in advance. If you are submitting a renewal application, please ensure that you do this a maximum of 28 days before your current permit is due to expire.