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## Glasgow Bus Partnership (GBP) Steering Group Meeting

### Minutes of Meeting

Monday 17<sup>th</sup> January 2022 – 2:30pm to 4:00pm

#### MS Teams Call

#### Attendees:

<b>Independent Chair:</b>	Joan Aitken	(JA)
<b>GCC:</b>	Stephen Macleod	(SML)
	Marshall Poulton	(MP)
	Steve Gray	(SG)
	Deborah Paton	(DP)
	Stephen Gibson	(SGB)
	Angus Bodie	(AB)
	Harjinder Gharyal	(HG)
	Christine Francis	(CF)
	Lindsay Richardson	(LR)
<b>Renfrewshire:</b>	Gerard Hannah	(GH) (partial attendance)
<b>ERC:</b>	John Shelton	(JS)
<b>SPT:</b>	Bruce Kiloh	(BK)
	Gordon Dickson	(GDK)
	Donald Booth	(DB)
<b>FirstGroup:</b>	Duncan Cameron	(DC)
	John Dowie	(JD)
	Paul Clark	(PC)
	Graeme Macfarlan	(GRM)
<b>Stagecoach:</b>	Fiona Doherty	(FD)
	Fraser Smith	(FS)
<b>McGills:</b>	Colin Napier	(CN)
	Ralph Roberts	(RR)
<b>Community Transport:</b>	Graham Dunn	(GD)
<b>Transport Scotland:</b>	Daniel Spencer	(DS)
	Jennifer Ruddick	(JR)
	Claire Stewart	(CS)
<b>Sustrans:</b>	Emily Gait	(EG)

#### Apologies :

Gary Wood, North Lanarkshire Council  
Thomas McMenamin, East Dunbartonshire Council  
Gail MacFarlane, Inverclyde and West Dunbartonshire Councils  
Stephen Herron, Renfrewshire Council  
Steven Walker, Inverclyde Council  
Jane Corrie, East Renfrewshire Council  
Stuart Laird, South Lanarkshire Council  
Lesley Ann Biggam, North Lanarkshire Council  
Sharon Morrison, West Coast Motors  
Colin Craig, West Coast Motors  
Murray Rogers, West Coast Motors  
Greig Mackay, BUS  
Peter Grant, Transport Scotland  
Eric Lesley, Transport Scotland  
Sharon Wood, Transport Scotland  
Colin Park, South Lanarkshire Council  
Paul White, CPT  
Michael Melton, Sustrans

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<b>Item</b>	<b>Discussion/Decision</b>	<b>Actions</b>
1.	<p><b>Welcome and apologies</b></p> <ul style="list-style-type: none"> <li>JA acknowledged RR becoming UK President of the Confederation of Passenger Transport</li> <li>JA welcomed SGB and AB who join the GBP; also welcomed HG from the Glasgow Metro team</li> </ul>	
2.	<p><b>Minutes of last meeting 15<sup>th</sup> November 2021, and any matters arising not otherwise on the agenda</b></p> <ul style="list-style-type: none"> <li>JA suggested visit to Leeds (see action from Minutes of last meeting dated 15<sup>th</sup> November 2021) should take place in March 2022.</li> <li>Minutes of last GBP Meeting were agreed and can be uploaded on to the Glasgow City Council (GCC) website.</li> </ul>	<b>SML</b>
3.	<p><b>Transport Scotland update including concessions for under 22s</b></p> <ul style="list-style-type: none"> <li>JR provided an update on behalf of Transport Scotland. Jennifer Ruddock is the Bus Partnership Fund Manager and takes over from Lucia Webster.</li> <li>JR has been advising SG on the brief for consultants, taking into account STAG requirements. JR also advised that Transport Scotland will come back to SG with feedback on Howard Street proposals. JR to arrange meeting with SG and his team in near future.</li> <li>Under 22s: scheme initiated this month. JR to provide GBP with a website link providing more information: <a href="http://www.getyournec.scot">www.getyournec.scot</a></li> <li>DP: Glasgow City Council working with Glasgow Life to promote the NEC scheme for Under 22s; happy to provide contacts</li> </ul>	<b>JR/SG</b>
4.	<p><b>Glasgow City Council – update on personnel changes within the Council relevant to this group (Marshall Poulton) and any relevant changes in other Councils</b></p> <ul style="list-style-type: none"> <li>MP provided an update on personnel changes within the Council. Number of changes through restructuring. SGB will be attending future GBP Meetings instead of George Vincent who has retired.</li> <li>SGB: Restructuring in Neighbourhoods, Regeneration and Sustainability to improve decision-making and get better outcomes; integrating housing and transport teams.</li> <li>AB has been taken on board to assist MP and SG with bus infrastructure work over the next six months</li> <li>DC asked if an updated organogram of those working within the Council would be distributed to the wider GBP. MP agreed to do this.</li> </ul>	<b>MP</b>
5.	<p><b>SPT update</b></p> <ul style="list-style-type: none"> <li>GD and BK provided an update on behalf of SPT.</li> <li>SPT Zonecard is currently out for tender; colleagues have been working on this recently</li> <li>Discussions ongoing with FirstBus on road-side information; good progress to date. Over 800 real-time displays across Strathclyde with many more in the pipeline.</li> <li>Driver shortage issues: SPT have been in dialogue with operators to support colleagues in that respect; meeting to be arranged in near future.</li> <li>Approval by SPT Committee to undertake a review of the MyBus service.</li> <li>BK mentioned review of the provisions under the Transport Scotland Act 2019. Report going to SPT Strategy and Programmes Committee on 18<sup>th</sup> February 2022. Summary will be going to ESCR Committee. JD asked BK to distribute the Report to the wider GBP.</li> <li>New Chief Executive at SPT (Val Davidson)</li> </ul>	<b>GD</b> <b>BK</b>
6.	<p><b>Glas-Go Bus Alliance and promoting bus use</b></p> <ul style="list-style-type: none"> <li>FD mentioned it has been a challenging time for bus industry due to shortage of drivers lately</li> <li>Glas-Go Bus Alliance now starting to pull together feedback from online survey</li> <li>Workshop led by GRM to be scoped out</li> <li>Stakeholder Planning: Glas-Go Bus Alliance mindful of this and going to hold a session to map out stakeholders and who the Alliance are going to speak to</li> <li>Purpose of the Alliance is to have a single voice (on behalf of the operators) to input into the GBP</li> <li>MP queried if Workstream E would benefit from a joint Communication Strategy with GCC. GRM to consider this idea and get back to MP.</li> </ul>	<b>GRM</b>

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<p><b>7.</b></p> <p><b>7a.</b></p> <p><b>7b.</b></p> <p><b>7c.</b></p>	<p><b>Project Plan</b></p> <p><b><u>Workstream A</u></b></p> <ul style="list-style-type: none"> <li>• SG (Chair) provided an update on Workstream A which covers Business Case work and the five strategic corridors</li> <li>• Routes/boundaries for each of the five strategic corridors have been agreed with neighbouring local authorities at a recent Workstream A Meeting. SG to distribute maps of each route to the wider GBP.</li> <li>• Draft brief has been prepared following feedback received from Transport Scotland; to be submitted to procurement imminently. Aiming to appoint consultants by 1<sup>st</sup> April 2022.</li> <li>• AB to work on the Strategic Business Case.</li> </ul> <p><b><u>Workstream B</u></b></p> <ul style="list-style-type: none"> <li>• GH (Chair) provided an update on Workstream B. On-site meeting was held late 2021 with RR and SPT in attendance, purpose of which was to provide feedback to the design team working on the Paisley Town Centre Junction Improvements.</li> <li>• Updated design options to be reviewed at a Workstream B meeting in the near future.</li> <li>• SG provided an update on Howard Street and Hope Street works. Howard Street proposal initially meant to be upgraded to an Avenue. Discussions with Transport Scotland about having signals at Howard Street. Awaiting formal feedback from Transport Scotland on this alternative. Hope Street: deliverable was initially for super bus stops; now considering a bus gate instead. Also awaiting feedback from Transport Scotland on this.</li> <li>• RR asked SG to provide more information on discussions with Transport Scotland on signals.</li> </ul> <p><b><u>Other Workstream reports</u></b></p> <ul style="list-style-type: none"> <li>• JA asked the Chairs of all other Workstreams to provide written reports.</li> </ul>	<p><b>SG</b></p> <p><b>SG</b></p> <p><b>Chairs</b></p>
<p><b>8.</b></p>	<p><b>Glasgow City Region METRO</b></p> <ul style="list-style-type: none"> <li>• HG provided an update on the Glasgow City Region Metro.</li> <li>• Working closely with Transport Scotland and their consultants and regional partners</li> <li>• As part of the STPR2 process, looking at feasibility and options: integrated, multi-modal public transport system is the ambition that complements existing transport infrastructure and supplements walking and cycling to support a viable alternative to car.</li> <li>• The role of interchange points / hubs and integrated ticketing will be key to drive positive benefits and experience to passengers</li> <li>• Focus is to develop a compelling “new tier” public transport offer recognising its transformational opportunities and not just as a transport intervention</li> <li>• STPR2 announcement to be made by Scottish Ministers on Thursday 20th January 2022</li> </ul>	
<p><b>9.</b></p>	<p><b>Glasgow City Council – status report on inter alia People Friendly City Centre, Avenues, Local Transport Plan</b></p> <ul style="list-style-type: none"> <li>• This Item was not discussed as the Meeting ran out of time.</li> </ul>	
<p><b>10.</b></p>	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p><b>11.</b></p>	<p><b>Date of Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• Monday 14<sup>th</sup> March 2022                      Time 2:30pm – 4.00pm</li> </ul>	<p><b>SML</b></p>