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Glasgow Bus Partnership (GBP) Steering Group Meeting

Minutes of Meeting

Monday 20th June 2022 – 2:30pm to 4:00pm

MS Teams Call

Attendees:	Independent Chair:	Joan Aitken	(JA)
	GCC:	Stephen Macleod	(SML)
		Deborah Paton	(DP)
		Steve Gray	(SG)
		Christine Francis	(CF)
		Lindsay Richardson	(LR)
	EDC:	Thomas McMenamin	(TM)
	WDC:	Liam Greene	(LG)
	Renfrewshire:	Alastair Scott	(AS)
	SLC:	Stuart Laird	(SL)
	SPT:	Bruce Kiloh	(BK)
		Gordon Dickson	(GDK)
	FirstGroup:	Duncan Cameron	(DC)
		Paul Clark	(PC)
		Graeme Macfarlan	(GRM)
	McGills:	Ralph Roberts	(RR)
	Stagecoach:	Fiona Doherty	(FD)
		Fraser Smith	(FS)
	West Coast Motors:	Sharon Morrison	(SM)
	Community Transport:	Graham Dunn	(GD)
	Transport Scotland:	Vedran Becirbasic	(VB)
	Sustrans:	Michael Melton	(MM)
	BUS:	Greig Mackay	(GM)
	Jacobs:	Andrew Kelly	(AK)
	Steer:	John Geelan	(JG)
	Apologies :	Angus Bodie, Glasgow City Council	
		Claire Stewart, Transport Scotland	
		Colin Craig, West Coast Motors	
		Colin Napier, McGills	
		Colin Park, South Lanarkshire Council	
		Daniel Spencer, Transport Scotland (DS)	
		Davina Bright, Sustrans	
		Donald Booth, SPT	
		Eric Lesley, Transport Scotland	
		Gail MacFarlane, Inverclyde/West Dunbartonshire Councils	
		Gary Wood, North Lanarkshire Council	
		Gerard Hannah, Renfrewshire Council	
		Jane Corrie, East Renfrewshire Council	
		Jennifer Ruddick, Transport Scotland (JR)	
		John Shelton, East Renfrewshire Council	
		Kevin Argue, Glasgow City Council	
		Lesley Ann Biggam, North Lanarkshire Council	
		Murray Rogers, West Coast Motors	
		Paul White, CPT	
		Sharon Wood, Transport Scotland	
		Stephen Gibson, Glasgow City Council	
		Stephen Herron, Renfrewshire Council	
		Steven Walker, Inverclyde Council	

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Item	Discussion/Decision	Actions
1.	Welcome and apologies <ul style="list-style-type: none"> • ABC 	
2.	Minutes of the Previous Meeting dated 9th May 2022 and matters arising not otherwise on the agenda <ul style="list-style-type: none"> • Actions of the Minutes of the Previous Meeting dated 9th May 2022 were reviewed by attendees – item 9: Glasgow TRC SPT still awaiting response from GCC. DP will remind colleague. • Minutes of the last GBP Steering Group Meeting were approved. SML to upload this onto the GCC website 	DP SML
3.	Transport Scotland (TS) update <ul style="list-style-type: none"> • JA asked VB about the TS Bus Partnership Fund organogram that was distributed to the wider GBP. • VB confirmed JR will be going on maternity leave from July onwards. Amy Phillips will be stepping in to cover JR during her leave. VB and DS will continue to be available for future project dialogue. VB thanked GCC/Jacobs/Steer for inviting TS to their walkover along Pollokshaws Road a few weeks ago. • VB will provide more information on Community Bus Fund and TS Delivery Plan that was published last week. • GDK enquired about funding availability over the next financial years. VB confirmed fund remained available but subject to Gateway Reviews. Further bids possible. • BK managing the Future Funding Bids workstream – further bids will be drawing on our original bid work. 	VB
4.	SPT update including bus stop information update <ul style="list-style-type: none"> • Zonecard – procurement of SMART zone card underway with SPT decision due on 24 June. • Bus Information Standards: SPT took a paper on this to Committee last year which was approved. Engaging with operators on this since; trialling the new systems in place. Good discussions ongoing; working to identify timescale. Acknowledgement that bus information needs to be updated as is currently out of date to detriment of public. • BK: Draft Regional Transport Strategy going to committee on 24 June for approval to go out to consultation. Looking to start the consultation late July/early August 2022. • Councillor Stephen Dornan appointed as new Chair of SPT. 	
5.	Bus operators – to receive verbal reports from operators on CPT representations to government on operator support; driver recruitment; under 22s take up; Love My Bus week; patronage levels and timetables; tap on tap off penetration; and the GlasGo Bus Alliance <ul style="list-style-type: none"> • FD provided an update on behalf of the GlasGo Bus Alliance. Stakeholder Engagement meeting and planning to be worked on. Driver recruitment still a challenge facing the bus industry. • More under 22s using the bus network – steady increase. • RR – Congestion is a big issue today – appears worse than pre-pandemic. Leading to delays. • DC reporting that tap on tap off has been positive and going well. • Operators hopeful on future Transitional Funding from Scottish Government. 	
6.	Paisley and Glasgow City Centre – to receive an update on BPF Paisley Town Centre and Hope Street/Howard Street, Glasgow <ul style="list-style-type: none"> • Paisley Town Centre: Initial Design Review between Renfrewshire Council, bus operators etc. Traffic Model Visualisation exercise underway and nearing completion; should be available in the next couple of weeks. AS/GH to arrange Workstream B meeting to provide this update. • Howard Street: signal priority work and is in hand with GCC colleagues at Traffcom. • Hope Street: Trying to align all the workstreams for this project. DP planning to go back to TS with an update on the scope. 	AS/GH DP
7.	Glasgow BPF Five Corridors – to receive an update from Jacobs/Steer including observations from the site visits, data collection, and progress	

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	<ul style="list-style-type: none"> • AK and JG provided an update on the Five Bus Corridors works. Discussion with TS on gateway reviews. Now built these into the programme. • Walkovers undertaken along each of the five bus corridors: Dumbarton Road, Great Western Road, Maryhill Road, Paisley Road West and Pollokshaws Road – several issues identified along each route (pinchpoints etc.) • AK thanked all organisations for meeting their data requests to allow the Consultants to undertake their Case for Change works. • Shortly launching a public facing engagement map via GCC's consultation hub. Gain views from bus users, general public etc. • Good exercise on criteria of Streetspace Allocation Framework with GCC staff last week • GRM asked about timescales – AK confirmed April 2023 is the milestone for the delivery of the outline business cases, all being well with gateway reviews • FD asked if the programme could be shared with GBP members to get more knowledge and understanding on milestones etc. • AK/JG to hold a meeting with TS to discuss expectations on technical requirements of the work to be carried out in advance of gateway reviews. • GDK highlighted the importance of engaging with Elected Members during consultation. • DP: GCC tender on Strategic Parking Plan out to procurement. 	<p align="center">AK/JG AK</p>
<p>8.</p>	<p>Glasgow CC</p> <ul style="list-style-type: none"> • DP provided an update on GCC work • Transport Committee Convenor has been appointed – Cllr Angus Millar • Policy commitment in Glasgow Transport Strategy on free bus pilot. Draft brief looking at this as will have to go for procurement in due course. • Consultation on the Glasgow City Centre Transformation Plan delayed; to run between July and September 2022. Comprise of a series of workshops, online survey and public drop-in session. SG to issue invites to transport organisations and operators in due course. FD emphasised the contribution operators could make to strategic consideration of the City Centre. • DP had circulated note on the warden resource available for enforcement of bus lanes and requested visual examples of parking inhibiting bus use (wheelchair or steps issues). 	<p align="center">SG</p>
<p>9.</p>	<p>BPF Strategy Award – Bus/Metro/Strategic Bus Network Plan</p> <ul style="list-style-type: none"> • Final draft of the brief for the Wider Strategy is due to go out to procurement. DP awaiting feedback from consultants etc. on the scope of works for Strategy Bus Network Plan. 	
<p>10.</p>	<p>Workstream dashboards – any questions to Workstream Chairs/Members</p> <ul style="list-style-type: none"> • RR proposed that a meeting be held between Workstream Chairs to discuss updates on the dashboard and issues raised. SML to arrange dialogue with each Workstream Chair and aim to arrange a meeting – either virtually or in-person – before the next GBP Steering Group Meeting. 	<p align="center">SML</p>
<p>11.</p>	<p>AOCB</p> <ul style="list-style-type: none"> • DP highlighted Elected Member interest on personal security on buses and bus stops and requested that we look at promoting personal security. • DP requested evidence of the impact of the Bus Rapid Deployment interventions. 	
<p>12.</p>	<p>Date and format of next meeting (in person)</p> <ul style="list-style-type: none"> • Monday 22nd August 2022 2pm – 4pm • Venue: Strathclyde Partnership for Transport offices, Glasgow 	