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Glasgow Bus Partnership (GBP) Steering Group Meeting

Minutes of Meeting

Monday 14th August 2023 – 2pm to 4pm

Attendees:

Independent Chair:	Joan Aitken	(JA)
GCC:	Andy Waddell	(AW)
	Chris Paterson	(CP)
	Deborah Paton	(DP)
	Harjinder Gharyal	(HG)
	Lindsay Richardson	(LR)
	Stephen Macleod	(SML)
	Steve Gray	(SGR)
East Dunbartonshire:	Thomas McMenamin	(TM)
North Lanarkshire:	Gary Wood	(GW)
Renfrewshire:	Mark Higginbotham	(MH)
South Lanarkshire:	Stuart Laird	(SL)
SPT:	Bruce Kiloh	(BK)
	Donald Booth	(DB)
Bus Users:	Greig Mackay	(GMK)
First Bus:	Duncan Cameron	(DC)
McGill's Buses:	Ralph Roberts	(RR)
Stagecoach:	Fiona Doherty	(FD)
	Fraser Smith	(FS)
West Coast Motors:	Sharon Morrison	(SM)
Jacobs:	Andrew Kelly	(AK)

Apologies:

Alastair Scott, Renfrewshire Council
Christine Francis, Glasgow City Council
Craig Cameron, Transport Scotland
Gerard Hannah, Renfrewshire Council
Gordon Dickson, Strathclyde Partnership for Transport
Graeme Macfarlan, First Bus
John Geelan, Steer
Linda Shields, First Bus

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Item	Discussion/Decision	Actions
1.	Welcome and apologies <ul style="list-style-type: none"> • JA welcomed attendees to the meeting 	
2.	Minutes of the previous Meeting dated 22nd May 2023 and matters arising not otherwise on the agenda <ul style="list-style-type: none"> • The minutes of the previous meeting dated 22nd May 2023 were approved and are to be uploaded onto the Glasgow City Council (GCC) webpage • Adverse impact of Cycling World Championships event on bus network highlighted - significant disruption of passenger journeys and material revenue losses - such should be in mind at pre-planning stage of any roads based events (marches, films, cycling, crowd based etc) • It was noted that traffic wardens will be on buses soon – starting date to be confirmed in due course • There was a discussion regarding the process of varying or removing bus services in line with existing regulations. RR noted that operators have a duty to inform SPT but not local authorities. Local authorities are told later in the process. Bus operators suggested at this meeting that where the removal of a bus service is proposed in future, local authorities should be notified in week 1 as it would go a long way to resolving communication issues - see also item 5 below. 	SML AW
3.	Bus Partnership Fund Work – progress report from workstreams A & B on the 5 corridors <ul style="list-style-type: none"> • Outline Business Cases (OBCs) for five strategic bus corridors have been submitted to Transport Scotland (TS) • Feedback from TS provided on Paisley Road West OBC • Meeting with TS to be held on Thursday 17th August 2023 to discuss future funding opportunities and quick wins • Waiting for clarity on timeframe of funding (single or multi-year) for project resources. Whilst GCC has previously written to Scottish Ministers on the need for multi-year funding, GCC to consider updating this ask to Ministers. 	SG GCC
4.	Strategic Bus Network Plan – update <ul style="list-style-type: none"> • Five key tasks as part of this project – GCC in receipt of deliverables from these tasks including the Strategic Bus Network Plan (SBNP) • The SBNP sets out ambitious levels of service across the network and considers proposed interventions and other committed projects e.g. Metro • Full report to be circulated to GBP members in near future • Draft business case currently being reviewed by GCC and SPT 	CP

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<p>5.</p>	<p>Communications and information relevant to the terms of reference of the Steering Group – learning issues from the night bus for Partnership working – fostering informed communications and the way forward for Steering Group engagement and governance</p> <ul style="list-style-type: none"> • Discussion on the way GBP members communicate and escalate issues that impact on the GBP and Glasgow City Region bus network • It has been proposed to form a ‘core group’ of Workstream Chairs (or their substitutes) within the GBP where issues can be escalated to and dealt with more promptly – meeting on a monthly basis • All parties have a part to play in ensuring night bus services continue and support the night time economy. 	
<p>6.</p>	<p>Transport Scotland – updates including the Community Bus Fund; Bus Task Force and the national Bus Strategy; Managed Motorways</p> <ul style="list-style-type: none"> • CC provided notes in his absence. • Highlighted the commencement of a public consultation on proposed regulations which would transfer certain appeal functions of the Transport Tribunal under section 39 of the Transport (Scotland) Act 2001 (“the 2001 Act”) to the Upper Tribunal for Scotland (“the Upper Tribunal”) and allocate new appeal functions to the Upper Tribunal relating to Bus Services Improvement Partnerships (“BSIPs”). • The public consultation was launched on 7 August 2023 and will run for 12 weeks closing on 27 October 2023. A link to the Scottish Government public consultation can be found here: https://www.gov.scot/publications/tribunals-scotland-act-2014-draft-regulations-consultation/ • No update on Bus Task Force, the National Bus Strategy or Managed Motorways study 	
<p>7.</p>	<p>SPT – update including bus priority and quick wins spending within its own capital programmes; Regional bus strategy</p> <ul style="list-style-type: none"> • DB and BK provided an update • SPT Capital Programme – report to be circulated to GBP members after the meeting • Bus infrastructure and enforcement improvement works across the Strathclyde region listed in the report • Regional Bus Strategy (RBS) – case for change to be completed by September 2023 with preferred options to be identified by February 2024 • Engagement with several local authorities on RBS ongoing • SPT undertaking masterplanning exercise on Buchanan Bus Station; significant changes planned for that area of the City Centre. Masterplan being scoped out and is at an early stage – aim to complete by Summer 2024 	<p>DB/SML</p>
<p>8.</p>	<p>GlasGo Bus Alliance update</p> <ul style="list-style-type: none"> • Last GlasGo Bus Alliance meeting held in July 2023 • Discussion on getting manifesto updated – to be done on the back of research • Focused on getting Tripper on bus operator apps and allow multi-operator ticketing to take advantage of this • Zonocard – looking at zoning in conjunction with SPT; expected to be released in October 2023 	

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9.	Smart Choices/Smart Places funding – bus stop enforcement and encouraging bus use – examples of match funding <ul style="list-style-type: none">• Councils can bid every year for funding• GCC has received £50k to undertake work in collaboration with partners; scoping out work to tackle issue of parking on bus infrastructure• GCC has received £25k to help promote bus and discussing with Paths for All if this funding can be used to help promote the Night Bus.	GCC to discuss with operators
10.	Moving towards a BSIP – GCC discussions with other Councils; collaring information on match funding; and GBP achievements to date <ul style="list-style-type: none">• DP has convened an initial meeting with SPT & other local authorities on BSIP.• Annual progress report on behalf of GBP mooted	DP
11.	To review dates of next meetings and whether in person or on Teams and subject to discussion at Item 3; <ul style="list-style-type: none">• GBP Steering Group meetings to remain in-person; new monthly core group meetings to be held virtually• Monday 9th October 2023• Monday 4th December 2023	