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LORD PROVOST'S TRUST FUNDS.

Glasgow, 3rd November 2023

Present: Lord Provost Jacqueline McLaren; Bailie Norman MacLeod; Martin Booth, Executive Director of Financial Services and Mairi Millar, Director of Legal and Administration.

Apology: Councillor Maureen Burke.

Attending: D Brand (Clerk); P Kelly and N Roberts, Glasgow City Health and Social Care Partnership; S Gillespie (for the Head of Customer and Business Services); W Shannon, Chief Executive's Department; A Ross and A Stewart, Financial Services; A Halbert and L Lambert, Advisors to Lord Provost; and J Alexander, Azets Audit Services.

Appointment of Trustee – update noted.

1 The Trustees noted that the removal of Elaine Galletly as Trustee ex officio and the appointment of Mairi Millar as Trustee ex officio had been approved by this Council at its meeting on 7th September 2023.

Variation in order of business.

2 The Trustees agreed to vary the order of business as hereinafter minuted.

Summary of applications by Social Work Services to Lord Provost's Vulnerable Citizens' Fund – Approved applications noted etc – Request to Chief Officer, Glasgow City Health and Social Care Partnership.

3 There was submitted a summary of applications made to the Lord Provost's Vulnerable Citizens' Fund by Social Work Services, detailing the funding applications approved by the service to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report; and
- (2) requested that for the next report, the remaining balance of the fund contained within this report becomes the opening balance, that the reporting period commences from 14th October 2023 until the end of period 11 which was 12th January 2024, for the number of grants to be added and the reasons for returned monies to be incorporated.

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Lord Provost's Trust Funds – Annual accounts approved etc.

4 There was submitted a report by the Executive Director of Finance summarising the findings of the audit for all 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2022/23,

- (1) advising that the annual accounts for 2022/23 had been audited by Azets and had received an unqualified audit opinion; and
- (2) detailing in the appendices to the report, the individual audited accounts, Azets's report on each set of accounts and letters of representation which required to be signed by 1 Trustee.

After consideration, the Trustees

- (a) approved and signed the audited accounts for the 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2022/23;
- (b) noted
 - (i) Azets' auditor reports for each Fund; and
 - (ii) that £4000 contained within the Children's Fund donated by the Hospital Saturday Fund was restricted for medical/health applications, and asked Janet McCullough to explore how access to this fund, for the reasons outlined, could be promoted for uptake; and
- (c) requested an overview of the investment management to be brought to the next meeting of the Trustees.

Minutes of previous meeting approved.

5 There was submitted the minutes of the previous meeting of 2nd June 2023.

After consideration, the Trustees approved the minutes after having noted,

- (1) that the option to make contactless payments could not be progressed due to the costs that would be incurred and complexity of the process;
- (2) that more information in relation to returned monies for the Vulnerable Citizens Fund would be incorporated into future reports; and
- (3) that the tender process for external auditors had been completed and the successful bidder had been appointed.

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Lord Provost's Trust Funds – 2023/24 financial update noted.

6 There was submitted a report by the Head of Corporate Finance regarding the budget for the Lord Provost's 3 Trust Funds, detailing the expenditure position against the budget for the period from 1st April 2023 to 13th October 2023 (Period 8).

After consideration, the Trustees

- (1) noted the 2023/24 expenditure position of the funds; and
- (2) requested further information in relation to income from donations be brought to the next meeting of the Trustees.

Summary of applications by Glasgow City Health and Social Care Partnership to Lord Provost's Children's Fund – Approved applications noted etc – Request to Chief Officer, Glasgow City Health and Social Care Partnership.

7 There was submitted a summary of applications made to the Lord Provost's Children's Fund by Glasgow City Health and Social Care Partnership, detailing the funding applications approved by the partnership to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report; and
- (2) requested that for the next report, the remaining balance of the fund contained within this report becomes the opening balance, that the reporting period commences from 14th October 2023 until the end of period 11 which was 12th January 2024, for the number of grants to be added, and for more information to be added relating to tenure.

Summary of applications by Education Services to Lord Provost's Children's Fund – Approved applications noted.

8 There was submitted a summary of applications made to the Lord Provost's Children's Fund by Education Services, detailing the funding applications approved by the service to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report;
- (2) asked if the number of children who benefitted from the funded application could be added to the report; and

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- (3) requested that for the next report, the remaining balance of the fund contained within this report becomes the opening balance, that the reporting period commences from 14th October 2023 until the end of period 11 which was 12th January 2024, and for the number of grants to be added.

Summary of applications by Social Work Services and Glasgow Home Care to Lord Provost's Older People Fund – Approved applications noted etc – Request of Chief Officer, Glasgow City Health and Social Care Partnership.

9 There was submitted a summary of applications made to the Lord Provost's Older People's Fund by Social Work Services and Glasgow Home Care, detailing the funding applications approved by the service to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report;
- (2) asked the officer to explore reasons for the low uptake of the fund; and
- (3) requested that for the next report, the remaining balance of the fund contained within this report becomes the opening balance, that the reporting period commences from 14th October 2023 until the end of period 11 which was 12th January 2024, and for the number of grants to be added

Summary of applications for funeral payments to Lord Provost's Fund for Vulnerable Citizens – Approved applications noted etc.

10 There was submitted a report by the Head of Customer and Business Services regarding applications made to the Lord Provost's Fund for Vulnerable Citizens in relation to funeral payments.

After consideration, the Trustees noted

- (1) the report; and
- (2) requested that for the next report, the remaining balance of the fund contained within this report becomes the opening balance, that the reporting period commences from 14th October 2023 until the end of period 11 which was 12th January 2024, and for the number of grants to be added.

2024 Meeting dates provisionally approved.

11 There was submitted a report by the Clerk regarding meeting dates for 2024.

After consideration, the Trustees provisionally approved the following dates:-

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Friday 2nd February 2024 at 10.00am;
Friday 31st May 2024 at 10.00am; and
Friday 1st November 2024 at 10.00am.

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